

# **MEETING MINUTES**

## **BOROUGH OF CALDWELL HISTORIC PRESERVATION COMMISSION**

**December 12, 2017  
Regular Meeting**

### **ROLL CALL:**

Present:

Councilman Rodgers, Mr. Kaplan, Ms. Crifasi, Mr. Cummings, Mr. Vere

Absent:

Mr. Godlewski, Mr. Colaizzo

**MEETING CALLED TO ORDER: 7:35PM**

**STATEMENT OF COMPLIANCE:** Adequate notice of this regular Caldwell Historic Preservation Commission meeting was given on January 6, 2017 in the Progress. Notice was posted on the bulletin board of the first floor of the Borough Hall, One Provost Square, Caldwell, NJ. All persons requesting notice were sent same.

### **PLEDGE OF ALLEGIANCE TO THE FLAG**

### **APPROVAL OF MINUTES:**

November 14, 2017

Motion by:                      seconded by                      All present voted to approve.

### **AGENDA:**

1. Personnel Change
  - Mr. Cummings announced his retirement from the HPC effective 12/31. The commissioners thanked him for his years of outstanding service.
2. Knollwood Landmark Analysis
  - There was a discussion about the draft analysis prepared by Mr. Kaplan. He agreed to expand the section about Mr. Bowers and make several other selective changes.
  - Ms. Crifasi agreed to undertake research about subsequent owners of the property to determine if any of them were "prominent."
3. White's House Update
  - Ms. Crifasi and Mr. Godlewski have begun research about the White's property.
4. Preservation Guide Update
  - Mr. Vere will prepare a final draft of the preservation guide for review by the commissioners.
5. 30 Smull Avenue Update
  - There has been no contact with the owners of 30 Smull Avenue this month.

6. Annual Report

- Mr. Kaplan indicated that the Annual Report will be prepared later than it was last year.
- Councilman Rodgers indicated that the document is useful - especially for new council members.
- Ms. Crifasi volunteered to help prepare the document.

7. New Business.

- The HPC had no comments on zoning applications Z17-023 and Z017-024.
- Mr. Kaplan noted that the "Doo Wop Bank" had no for sale or for rent sign on it. No one had information about the building's current status.

**ADJOURNMENT**

Motion to adjourn by:                      Seconded by:                      All present voted Aye to adjourn.  
The meeting adjourned at 8:53PM