

**Board of Health**  
**Minutes**  
**April 10, 2018**

**Call to Order:** President, Betty Sullivan, called the regular meeting of the Caldwell Board of Health to order at 6:18 p.m.

**Roll Call: Present:** Betty Sullivan, Annmarie Snedeker, Valerie Schleck, Cindy Banchi, Rhonda DeStefano, Maryann Rivera, Pasquale Capozzoli, Mike Fitzpatrick and Maria Burak.

**Absent:** John Cascarano

**Announcement of the Presiding Officer:** President, Betty Sullivan, stated that adequate notice of the meeting had been given by posting the notice on the bulletin board and in writing to all official newspapers and to all persons requesting notice.

**Approval of Minutes:** Betty asked that the Board review the minutes of the March 13, 2018 meeting. A motion was made by Valerie Schleck and seconded by Annmarie Snedeker to approve the minutes with one correction. All agreed. The correction was that Mike Fitzpatrick was in attendance at the meeting.

**Any Citizen wishing to be heard:** There was no response to this call of action.

**Old Business:** Betty stated that while we do have an animal control report it is not specific. Maria stated that she called Bloomfield regarding this report and has not heard back as of yet. Betty asked about the Zumba party and how we are advertising the event. Maria stated that we have been sending information through the schools as well as Facebook and Channel 35. Betty stated that she did not see this on Channel 35. Maria stated that she will follow-up with Paul Carelli, the Borough Administrator to make sure items are posted on Channel 35. Maria asked if we should change the time for the Zumba party to 10:00 a.m. and just fold it into an existing Community Center class. After a discussion, it was determined that we should hold the class at 11:00 in case families with small children come. The Board will pay the \$30 for the instructor.

**New Business:** Maria presented one application for a 2018 Food License for approval for Fresca Market and Catering. A motion was made by Annmarie Snedeker and seconded by Cindy Banchi to approve the Food License for Fresca Market and Catering as presented. All agreed. Maria presented one application for a 2018 Public Establishment License for approval for Stella Nails. A motion was made by Valerie Schleck and seconded by Cindy Banchi to approve the Public Establishment License for Stella Nails pending Bloomfield Board of Health inspection and approval. All agreed.

In other new business, Betty asked the members to make sure they submit their Financial Disclosure Forms before the end of the month.

**Health Report:** Mike presented the health report for March 2018 as well as the Annual Report. He reviewed all health complaints as well as inspections that took place during this time. Mike stated that next year the lead levels will increase due to the drop in the number of when an incident needs to be reported. He is looking for a grant to help families abate lead problems if found.

**Adjournment:** The meeting adjourned by acclaim at 6:50 p.m. The next meeting will be held on May 8, 2018.

Submitted by: Maria Burak