

Board of Health
Minutes
January 9, 2018

Call to Order: President, Betty Sullivan, called the regular meeting of the Caldwell Board of Health to order at 6:19 p.m.

Roll Call: Present: Betty Sullivan, Annmarie Snedeker, Valerie Schleck Rhonda DeStefano, Cindy Banchi, Maryann Rivera Pasquale Capozzoli and Maria Burak.

Absent: John Cascarano.

Swearing In of Newly Appointed Members: Pasquale Capozzoli swore in Rhonda DeStefano as a newly appointed Board Member.

Announcement of the Presiding Officer: President, Betty Sullivan, stated that adequate notice of the meeting had been given by posting the notice on the bulletin board and in writing to all official newspapers and to all persons requesting notice.

Reorganization of Board of Health: Betty stated that we needed to reorganize the Board for 2018 and in doing so turned the meeting over to Rhonda DeStefano. Rhonda opened the nominations to the floor for President of the Board of Health. Maryann Rivera nominated Betty Sullivan for President. There being no other nominations, and Betty accepting the nomination, the Board elected Betty Sullivan by acclamation to the position of President of Board of Health. Rhonda then opened up nominations for Vice President to the floor. Ann Marie nominated Rhonda DeStefano for Vice President. There being no other nominations, and Rhonda accepting the nomination, the Board elected Rhonda DeStefano to the position of Vice President of the Board of Health. She then opened the nominations to the floor for Secretary of the Board. Rhonda nominated Maria Burak as Secretary of the Board. There being no other nominations, and Maria accepting the nomination, the Board elected Maria Burak to the position of Secretary to the Board of Health.

Betty asked the Board to review the meeting dates for 2018. A motion was made by Annmarie Snedeker and seconded by Maryann Rivera to approve the 2018 meeting dates. All agreed. Betty asked the Board to review the By-laws. A motion was made by Rhonda DeStefano and seconded by Valerie Schleck to approve the 2018 By-laws as presented. All agreed.

Approval of Minutes: Betty asked that the Board review the minutes of the December 12, 2017 meeting. A motion was made by Annmarie Snedeker and seconded by Maryann Rivera to approve the minutes with corrections. All agreed. The corrections were that Valerie Schleck was present at the December meeting and Rhonda DeStefano was not present at the December meeting.

Any Citizen wishing to be heard: There was no response to this call of action.

Old Business: Betty asked about the website. Maria stated that some of the information had been updated, but she was waiting for this meeting to update the Roster. Betty asked about the grant and Maria stated that we received it pending reissuing the budget. Maria is working with the Police to develop the budget. Betty asked about Inspiration Roll and if they went to court again. Maria stated that they changed owners.

New Business: Maria stated that the Rabies Clinic will be held on January 27, 2018 from 11:00 to 12:30 at the Caldwell Firehouse. Maria presented a list 2018 Food Licenses to be approved. A motion was made by Cindy Banchi and seconded by Valerie Schleck to approve the list of food licenses as presented but holding Asin Filipino Restaurant, Hokkaido Noodle and Roll and Wades Dele. All agreed. A separate motion was made by

Cindy Banchi and seconded by Valerie Schleck to approve Asin Filipino Restaurant, Hokkaido Noodle and Roll and Wades Dele pending Bloomfield Board of Health approval. All agreed. Maria presented a list of 2018 Public Establishment Licenses for approval. A motion was made by Rhonda DeStefano and seconded by Maryann Rivera to approve the Public Establishment Licenses as presented. All agreed. Maria presented two Day Care Licenses for approval. A motion was made by Cindy Banchi and seconded by Maryann Rivera to approve First Presbyterian Weekday Nursery School and Kiddie Kampus for their Day Care License. All agreed.

Rhonda DeStefano asked Pasquale if there was a way to change the requirement for massage licenses so that they do not need to be only 25 % of the business. Maria stated that this is a Zoning Law not health. Pasquale stated that he would look into this and bring it up at a Council Business Meeting.

Health Report: Maria presented the health report for December 2017. She reviewed all health complaints as well as inspections that took place during this time. There was no Animal Control Report for this meeting.

Adjournment: The meeting adjourned by accliam at 7:20 p.m. The next meeting will be held on January 9, 2018.

Submitted by: Maria Burak