

**BOROUGH OF CALDWELL  
COUNCIL CONFERENCE/BUSINESS MEETING  
ORGANIZATION MEETING – January 1, 2019**

The council Business meeting of the Borough Council of the Borough of Caldwell was called to order in the Council Chambers at 12:00PM

**Mikie Sherrill** offered her congratulations to Mayor Kelley, Councilman Rodgers and Councilwoman Schmidt.

OATH OF OFFICE:

- **Mayor Kelley by Christopher J. Durkin**
- **Councilman Francis Rodgers by Christopher J. Durkin**
- **Councilwoman Christine Schmidt by Christopher J. Durkin**

PRESENT: Mayor Kelley, Councilman O'Donnell, Councilman Capozzoli, Councilman Rodgers, Councilman Lace, Councilman Cole and Councilwoman Schmidt

ALSO PRESENT: Deputy Clerk, Lisa O'Neill, Borough Administrator, Paul Carelli, and Borough Attorney, Greg Mascera

Adequate notice of this Council Business/Conference meeting was given on January 1, 2019. Notice was posted on the bulletin board on the first floor of the Borough Hall, One Provost Square, Caldwell, New Jersey. Official newspapers of the Borough were notified of this meeting by mail. Notice was posted and all persons requesting notice were sent same.

**Pledge of Allegiance to the Flag**

**Election of Council President**

Councilman O'Donnell made a motion to nominate Councilman Rodgers as Council President, 2<sup>nd</sup> by Councilman Lace. All in favor.

**COMMENTS BY MAYOR AND COUNCIL**

**Councilman O'Donnell** thanked Mayor Kelley for appointing him as the Chair on the Finance Committee this is his fourth year and two of the three years there was a zero tax increase the third year was minimal. He discussed the increases with the School and the County.

**Councilman Lace** Thanked the Mayor, and thank you to everyone who made it the meeting today. I would like to express my congratulations to you, Mayor Kelley, to Council President Rodgers, and Councilwoman Schmidt on your election to the Governing Body. But more importantly, I would like to thank you for deciding to get involved in local government. It was that decision that motivated you to walk every district in Caldwell in order to listen to residents and share your ideas. It was that decision that required you to learn how to communicate effectively and work together as a team. And it was that decision that shaped your every interaction with neighbors, both known and unknown, who were grateful that you were giving them a choice in this most recent election. Running for and serving in elected office at the local level is not undertaken for financial gain or as a hobby for people who have nothing better to do with their time. It is done because people understand what President Kennedy said 55 years ago, that every citizen has an obligation to serve the public. You have accepted that responsibility, as did former Mayor, Ann Dassing, and former Council President, Rich Hauser. Everyone on this dais is committed to making local government more responsive to the needs and concerns of residents and more efficient in the delivery of services to them. We made progress on these fronts in 2018. But we have a lot more to do in 2019 to help realize the full potential of this community's volunteers, employees, business owners, and neighbors in order to help Caldwell become more of what we know it can be. Now we all have our blind spots, but I am confident that my colleagues will give honest and constructive input when the occasion requires it. With higher levels in such a state of dysfunction, we have an opportunity to make Caldwell an example of responsive and efficient government for others to emulate. And local government is where democracy is at its most direct. As the famous French observer of American democracy, Alex de Tocqueville, once said, "Town-meetings are to liberty what primary schools are to science; they bring it within the people's reach, they teach men how to use...it. A nation may establish a system of free government, but without the spirit of municipal institutions it cannot have the spirit of liberty." I would like to invite all residents to attend Borough Council meetings to learn more about the decisions we will face and to give your input. Councilwoman Schmidt and I will also be hosting regular Coffee Office Hours at local shops in order to make local government more responsive. Please follow our Facebook pages for more information. Thank you, Mayor Kelley, Council President Rodgers, and

**BOROUGH OF CALDWELL  
COUNCIL CONFERENCE/BUSINESS MEETING  
ORGANIZATION MEETING – January 1, 2019**

*Councilwoman Schmidt for your willingness to serve our community and congratulations on your election to perform that task.*

**Council President Rodgers** thanked his running mates and all the volunteers that helped in their campaign. He thanked his wife, Maria, and their children for allowing him to do this knowing it will take time away from them. He also thanked the residents of the Borough of Caldwell for allowing him to serve in this capacity for another term. As we move forward from this point on we as a Governing Body face many challenges in the next few years, whether it's the Downtown, relationships with Caldwell University, the surrounding Communities, parking, shared services, our neighborhoods, apartments, Community Center, Library, Affordable Housing, maintaining our Historical Sites and public safety. He is confident that they will meet and exceed the expectations of our residents. He encourages everyone to take the time to attend a Council meeting or reach out to us with your ideas and concerns. He assures the residents that you will be heard and treated with the respect that you deserve. He looks forward to working with everyone Councilman Lace, Councilman Cole, Councilman Capozzoli, Councilman O'Donnell and Councilwoman Schmidt as well as his dear friend and our new Mayor John Kelley. There is no doubt that when we work together we accomplish great things together. He wishes a Healthy, safe and prosperous New Year, God Bless and thank you.

**Councilwoman Schmidt** thanked all the voters who placed their trust in the Kelley, Rodgers & Schmidt team. Also, many thanks to my friends and family whose constant support has brought me to this place today. With this honor comes great responsibility to work hard for the interest of our entire Community. During our campaign two primary areas that were focused on for her were public safety and our Downtown. These two areas are well connected because with safety comes the desire and ability to get out and enjoy our local businesses. Downtown Revitalization is a huge undertaking. Tops on the to-do list will be the formation of the Downtown Committee which can put interested stake holders together. The other organization which we intend to start is the Parks Counsel which will bring our town to the corporate in addition she hopes to bridge the gap between Caldwell University students and with Caldwell. Another area that she would like to use her skills is Communication she intends to work with Councilman Lace and her peers on an updated facebook page. She is happy to participate in two boards as the liaison which are near and dear to her heart they are Human Services and the Library and she looks forward to working with all the members of our Council as well as all of our Municipal Employees who work hard every day to serve Caldwell. While canvassing during the campaign a woman we spoke to reminds us of the importance of local Government as it is the level of Government which is most punctual this wisdom rings so true please reach out to us we are your neighbors and we are here to serve. Thank you.

**Councilman Cole** spoke about the one focus he made last year was to get Caldwell to be the highest voter turnout in the County. We have had obstacles to do that and one was voter locations and he will continue to work on that. He would be most proud in the last of his three years as Councilman if we did have the most turnouts in Essex County.

**Councilman Capozzoli** wished everyone a Happy New Year and he congratulated Mayor Kelley, Councilwoman Schmidt and Councilman Rodgers. He looks forward to working together in 2019 and please feel free to reach out me.

**Mayor Kelley** would like to acknowledge everyone that has attended for taking the time to come out on this New Year's Day it's important and it means a lot to all of us. In attendance of course Chris Durkin thank you for coming and for swearing us in. Seated next to Chris is LeRoy Jones, Essex County Democratic Chair thank you for coming. In attendance we have two former Mayors of Caldwell Pete Stewart and Susan Gartland thank you for coming today. Mayor Kelley thanked Mayor Dassing and Councilman Hauser for their years of service and their valuable contributions to the Community. You have met the members of the 2019 Governing Body and they are no different than the previous Governing Bodies they too want to offer their time, ideas and energy to a commitment to Caldwell. We would like to think we are different and will do our best to demonstrate that we can have a significant and unique impact. This opportunity and responsibility is not one to take lightly tax payer dollars are hard earned dollars by members of our community and must be managed fruitfully. One of the many challenges that we are faced with is execute challenges in a timely matter, Government moves slowly. There are real reasons for it and respects the statutory guidelines in place to control Government but we need to find ways to expedite and quickly to effect change. The following tier is what this Governing Body will focus on one being the Sewer Board which is comprised of this Governing Body. There's and operator contract negotiation in addition there are some NJDEP issues which are high on our priority list. Second, the Budget, we are going to have to look at ways to reduce expenditures and or find new revenue for the Borough. Third, the resolution pending litigation and fourth is management and operating issues related to that litigation. Fifth, the parking considerations for Borough Hall and the Community Center the primary focus is on the parking deck and beneath the parking deck. Parking for the downtown area, downtown improvement and development concerns, Community Center reboot, which we will get into in the first quarter, and communication improvements from the Borough to our community. I thank you for your interest and desire to communicate with the Caldwell Community. We are accountable to you and expect ourselves to meet that responsibility. We expect the best from ourselves. Thank you.

**BOROUGH OF CALDWELL  
COUNCIL CONFERENCE/BUSINESS MEETING  
ORGANIZATION MEETING – January 1, 2019**

**2019 Council Committee Appointments/Liaisons**

Council Committee	Chairman	Councilman	Areas of Responsibility
Community Center	Lace	Schmidt	Community Center
Finance	O'Donnell	Capozzoli	Finance / Budget / Banking / Administration / Capital Tax Collection / Annual Audit / Corrective Action Plan
Shared Service / Recreation	Rodgers	Lace	Senior Transportation / Board of Education West Caldwell Shared Service Committee
Personnel	Schmidt	Cole	Personnel Policies / Employee Handbook Benefits / Pension / Medical
Public Safety	Cole	Rodgers	Police Department / Fire Department Emergency Management / Municipal Court
Public Works / Utilities	Capozzoli	O'Donnell	Streets & Roads / Building & Grounds / Engineering Utilities / Construction / Sewer & Water

**Note: Mayor Kelley is the 3rd member of each committee.**

**2019 COUNCIL LIAISONS**

Board / Committee	Liaison
Board of Education	Rodgers
Board of Health	Capozzoli
Camp Wyanokie	Capozzoli
Environmental Commission	Lace
Library Board of Trustees	Schmidt
Human Services	Schmidt
Historic Commission	Rodgers
Planning Board	Lace
Caldwell University	Cole
Rent Board	O'Donnell
Downtown	Cole

**2019 ANNUAL MAYORAL APPOINTMENTS**

*Mayor John Kelley*

- **Mayor's Advisory Council on Senior Services**

Mary Beth Kane  
Grace Kerrigan  
Tracy Voca  
Steve Modica  
Christine Schmidt

- **Official Borough Photographers**

Janet Markman

- **Borough Arborist**

**BOROUGH OF CALDWELL  
COUNCIL CONFERENCE/BUSINESS MEETING  
ORGANIZATION MEETING – January 1, 2019**

John Linson

- **New Jersey Council Motion Picture Development**

Councilwoman Schmidt

- **Liaison to the Grover Cleveland Birthplace**

Councilman Lace

- **Senior Citizen Transportation Committee – Mayor, Consent of the Council.**

Mr. Greg Cowell  
Ms. Gina Behre  
Mr. Peter Pirrello  
Councilman Lace

- **Tree Removal Committee - Mayor, Consent of the Council.**

Mr. Edward Broheimer  
Ann Marchioni  
Mr. Al Ferrentino  
Mr. Paul M. Carelli,  
Councilman Cole

**2019 BOARD AND COMMISSION APPOINTMENTS**

- **Resolution 1-1: Planning Board - Appointment by Mayor**

Mayor Kelley	Class I Member	term expiration 12/31/2019
Steve Sandor	Class II Member	term expiration 12/31/2021
Councilman Lace	Class III Member	term expiration 12/31/2019
Peter N. Byrne	Alternate #2	term expiration 12/31/2019

**Moved by Council President Rodgers seconded by Councilman Cole. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/01/19.**

- **Resolution 1-2: Library Board of Trustees - Mayor, Consent of the Council**

Councilwoman Schmidt	Council Representative	term expiration 12/31/2019
Robyn Stevens	Designee/Supt of Schools	term expiration 12/31/2019

**Moved by Council President Rodgers seconded by Councilman Lace. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/01/19.**

- **Resolution 1-3: Board of Health - Mayor, Consent of the Council**

Councilman Capozzoli	Council Representative	term expiration 12/31/2019
Betty Sullivan	Member	term expiration 12/31/2021
Valerie Schleck	Member	term expiration 12/31/2021
Cindy Banchi	Member	term expiration 12/31/2021

**Moved by Council President Rodgers, seconded by Councilman Lace. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/01/19.**

- **Resolution 1-4: Local Assistance Board - Mayor, Consent of the Council**

Councilman Cole	Council Representative	term expiration 12/31/2019
June Cowell	One-Year Term	term expiration 12/31/2019
Sandra Norgren	One-Year Term	term expiration 12/31/2019
Santa Rock	One-Year Term	term expiration 12/31/2019

**BOROUGH OF CALDWELL  
COUNCIL CONFERENCE/BUSINESS MEETING  
ORGANIZATION MEETING – January 1, 2019**

Marcia Fricke	One-Year Term	term expiration 12/31/2019
Maureen D'Aloia	One-Year Term	term expiration 12/31/2019
Maria Burak	Coordinator/Secretary	term expiration 12/31/2019

**Moved by Council President Rodgers, seconded by Councilman Lace. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/01/19.**

**• Resolution 1-5: Rent Review Board - Mayor, Consent of the Council**

Councilman O'Donnell	Council Representative	term expiration 12/31/2019
Jeff Gates	Tenant Member	term expiration 12/31/2021

**Moved by Council President Rodgers, seconded by Councilman Lace. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/01/19.**

**• Resolution 1-6: Environmental Commission – Appointment by Mayor**

Councilman Lace	Council Representative	term expiration 12/31/2019
Robert Edelstein	Three-Year Term	term expiration 12/31/2021
Jane Kinkle	Three-Year Term	term expiration 12/31/2021
Ann Marchioni	Three-Year Term	term expiration 12/31/2021
Steve Sandor	Three-Year Term	term expiration 12/31/2021
	Planning Board Member	

**Moved by Council President Rodgers, seconded by Councilwoman Schimdt. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/01/19.**

**• Resolution 1-7: Historic Preservation Committee – Mayor, Consent of the Council**

Councilman Rodgers	Council Representative	term expiration 12/31/2019
Alan Schindler	Class C Member	term expiration 12/31/2022
Robert Colaizzo	Class C Member	term expiration 12/31/2022

**Moved by Council President Rodgers, seconded by Councilman Lace. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/01/19.**

**• Resolution 1-8: Zoning Board Of Adjustment –Mayor, Consent of the Council**

James Vere	Member	term expiration 12/31/2022
Steve Flack	Member	term expiration 12/31/2022

**Moved by Council President Rodgers, seconded by Councilman Lace. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/01/19.**

**2019 PROFESSIONAL APPOINTMENTS**

**• Resolution 1-9: Municipal Attorney**  
Vincent J. Nuzzi, Esq.

**Moved by Council President Rodgers, seconded by Councilman Lace. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/01/19.**

**• Resolution 1-10: Borough Auditors**  
Nisivoccia LLP

**Moved by Council President Rodgers, seconded by Councilman Cole. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/01/19.**

**• Resolution 1-11: Financial Management**  
Battaglia Associates

**BOROUGH OF CALDWELL  
COUNCIL CONFERENCE/BUSINESS MEETING  
ORGANIZATION MEETING – January 1, 2019**

**Moved by Council President Rodgers, seconded by Councilman Lace. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/01/19.**

- **Resolution 1-12: Public Defender**  
James V. Pomaco, Esq.

**Moved by Council President Rodgers, seconded by Councilman Lace. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/01/19.**

- **Resolution 1-13: Borough Prosecutor:**  
Vincent J. Failla, Esq.

**Moved by Council President Rodgers, seconded by Councilman Lace. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/01/19.**

- **Resolution 1-14: Rent Board Attorney**  
Sean McGowan, Esq.

**Moved by Council President Rodgers, seconded by Councilman Lace. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/01/19.**

- **Resolution 1-15: Municipal Court Judge**  
Donald M. Garson, Esq.

**Moved by Council President Rodgers, seconded by Councilman Lace. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/01/19.**

- **Resolution 1-16: Emergency Management Coordinator**  
Mark Guiliano

**Moved by Council President Rodgers, seconded by Councilman Lace. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/01/19.**

- **Resolution 1-17: Fire Official**  
Mark Guiliano

**Moved by Councilman Capozzoli, seconded by Councilman Cole. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/01/19.**

- **Resolution 1-18: Zoning Official**  
Paul Milani

**Moved by Council President Rodgers, seconded by Councilman Lace. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/01/19.**

**RESOLUTIONS – Consent Agenda**

*All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.*

- Resolution 1-19: Authorizing the Appointment Of John Hamer As The Licensed Water Operator For The Borough Of Caldwell Effective January 1, 2019 With An Annual Salary Of \$10,000
- Resolution 1-20: Authorizing the Appointment of Luigi Chiricolo as Plumbing Sub code Official-Inspector
- Resolution 1-21: Authorizing the Appointment of Francine T. Paserchia as the Qualified Purchasing Agent
- Resolution 1-22: Authorizing Appointment of Committee Members for the Community Development Block Grant Program for the Year 2019

**BOROUGH OF CALDWELL  
COUNCIL CONFERENCE/BUSINESS MEETING  
ORGANIZATION MEETING – January 1, 2019**

- Resolution 1-23: Authorizing the Appointment of the Caldwell Volunteer Fire Department Officers for Year 2019
- Resolution 1-24: Authorizing the Appointment of Sewer Commissioners for the Borough of Caldwell for the Calendar Year 2019
- Resolution 1-25: Designating Official Holidays in Year 2019
- Resolution 1-26: Designating the Official Depositories of the Borough for the Year 2019
- Resolution 1-27: Authorizing Annual Schedule of Regular Council Business Meetings for the Calendar Year 2019
- Resolution 1-28: Authorizing Adoption of Temporary Budget for the Year 2019
- Resolution 1-29: Authorizing Interest for Non-Payment of Taxes or Assessments
- Resolution 1-30: Designating Official Newspapers of the Borough of Caldwell for Year 2019
- Resolution 1-31: Designating Times, Dates and Conduct of Meetings for the Year 2019
- Resolution 1-32: Resolution Adopting the Cash Management Plan of the Borough of Caldwell County of Essex for 2019
- Resolution 1-33: Approving a Tow Operator's License Ajaco Towing, Inc. in Accordance with the Provisions Of Borough Ordinance 1201-09
- Resolution 1-34: Approving a Tow Operator's License C & L Towing Service in Accordance with the Provisions Of Borough Ordinance 1201-09
- Resolution 1-35: Approving a Tow Operator's License Criger Auto Body in Accordance with the Provisions of Borough Ordinance 1201-09
- Resolution 1-36: Approving a Tow Operator's License J & M Towing in Accordance with the Provisions of Borough Ordinance 1201-09
- Resolution 1-37: Approving a Tow Operator's License Camp Auto and Truck Parts in Accordance with the Provisions of Borough Ordinance 1201-09
- Resolution 1-38: Authorizing the Cancellation of Small Balances on Tax Accounts for the Year Ending 12/31/18

**Moved by Council President Rodgers, seconded by Councilman Lace. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/01/19**

There being no additional business to be conducted a motion to adjourn the meeting was made by Council President Rodgers, seconded by Councilman Lace unanimously affirmed by all members present, the meeting was adjourned at 12:34PM.

Prepared by: \_\_\_\_\_  
Lisa O'Neill, Deputy Borough Clerk

\_\_\_\_\_  
DATE