

**BOROUGH OF CALDWELL  
COUNCIL CONFERENCE/BUSINESS MEETING  
ORGANIZATION MEETING – January 3, 2017**

The council Business meeting of the Borough Council of the Borough of Caldwell was called to order in the Council Chambers at 7:00PM

OATH OF OFFICE:

- **Councilman Thomas O'Donnell by Gregory Mascera**
- **Councilman Pasquale Capozzoli by Gregory Mascera**
  
- *Councilman O'Donnell*

*Thank you to the Mayor for all her support as well as Councilman Brown and Councilman Hauser and Councilman Capozzoli who has been a great running mate. He would like to thank all the employees he feels like we had a wonderful year and we have focused on keeping costs down and our agenda is fixing pot holes and paving streets. Making sure we have the equipment that is needed.*

*Councilman O'Donnell would specifically like to recognize the Caldwell Fire Department he has been receiving electronic dispatches and these guys are getting up running out 11AM, 2AM, 2PM and he had no idea what you guys do. When you get that call and you drop what you are doing and you run to the call it is amazing. He sincerely wants to thank the Caldwell Fire Department you are the absolute best.*

- *Councilman Capozzoli*

*Thank you to Councilman Brown and Councilman Hauser for their support and Mayor Dassing. I couldn't ask for a better running mate than Councilman O'Donnell.*

*Councilman Capozzoli would also like to thank the Fireman for all their hard work along with the Police Department thank you all very much.*

PRESENT: Mayor Dassing, Council President Capozzoli, Councilman Hauser, O'Donnell, Brown, Cascarano and Rodgers

ALSO PRESENT: Deputy Clerk, Lisa O'Neill, Borough Administrator, Paul Carelli, and Borough Attorney, Greg Mascera

Adequate notice of this Council Business/Conference meeting was given on January 1, 2017. Notice was posted on the bulletin board on the first floor of the Borough Hall, One Provost Square, Caldwell, New Jersey. Official newspapers of the Borough were notified of this meeting by mail. Notice was posted and all persons requesting notice were sent same.

**Pledge of Allegiance to the Flag**

**Election of Council President**

Councilman O'Donnell made a motion to nominate Councilman Cascarano as Council President, 2<sup>nd</sup> by Councilman Brown. All in favor.

- *Council President Cascarano*

*Thank you to the voters who sent him to the dais a little over two years ago and corollary to that he would like to thank his wife and his 2 ½ year old daughter who was just an infant when he ran the first time. He would never have been able to do it if she didn't urge him on and tell me it was okay.*

*Councilman Cascarano also thanked his colleagues for the nomination. Thank you to Councilman Brown who ran with him. Thank you to everyone up here for your confidence and to everyone in Caldwell. He is looking forward to this year and he will not let you down.*

*Councilman Cascarano would like to second what Councilman O'Donnell said about the Fire Department, thank you.*

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**Invocation – Rev. Father Juan Jose Esteban**

- **Honorable Ann Dassing, Mayor of the Borough of Caldwell**

*The Mayor wished everyone a Happy and Healthy New Year. She would like to congratulate our newest Councilman and she wishes them the best of luck for the next three years.*

*Thank you once again to our Fire Department who give of themselves every day and to our Police Officers who are right there at the ready and the DPW. We have quite a team here all of our employees are very dedicated and we are very fortunate to have a great team lead by our Borough Administrator, Mr. Carelli who is very even tempered and we all rely on him with regard to his lovely personality trait that you have of calming everyone down.*

*We will continue to press for a fiscally responsible budget and Councilman O'Donnell will be head of the finance committee and she knows that he is exceeded when it comes to trimming and making sure that we are spending every penny making it work it's hardest for Caldwell.*

*We will also continue with our infrastructure improvements again guided by professionals and with the help of Mr. Carelli and our Town Engineer who will be putting bid specs out for additional water main work which will go on for the next couple of years.*

*The Mayor is hoping that the residents in Caldwell and all of the staff have a healthy happy 2017.*

**2017 Council Committee Appointments/Liaisons**

<b>Council Committee</b>	<b>Chairman</b>	<b>Councilman</b>	<b>Areas of Responsibility</b>
Community Center	Brown	O'Donnell	Community Center
Finance	O'Donnell	Rodgers	Finance / Budget / Banking / Administration / Capital Tax Collection / Annual Audit / Corrective Action Plan
Shared Service / Recreation	Cascarano	Capozzoli	Senior Transportation / Board of Education West Caldwell Shared Service Committee
Personnel	Rodgers	Hauser	Personnel Policies / Employee Handbook Benefits / Pension / Medical
Public Safety	Capozzoli	Cascarano	Police Department / Fire Department Emergency Management / Municipal Court
Public Works / Utilities	Hauser	Brown	Streets & Roads / Building & Grounds / Engineering Utilities / Construction / Sewer & Water

**Note: Mayor Dassing is the 3rd member of each committee.**

**Moved by Councilman Rodgers, seconded by Councilman Brown. No Discussion. On roll call, all present voted in the affirmative. Council Committee's approved 01/03/17.**

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Board / Committee	Liaison
Board of Education	Rodgers
Board of Health	Cascarano
Camp Wyanokie	Cascarano
Environmental Commission	Brown
Library Board of Trustees	Capozzoli
Human Services	O'Donnell
Historic Commission	Rodgers
Open Space	Brown
Planning Board	Hauser
Recreation	Cascarano / Capozzoli
Rent Board	Rodgers
Downtown	Capozzoli / O'Donnell

Moved by Councilman Rodgers, seconded by Councilman Brown. No Discussion. On roll call, all present voted in the affirmative. Council Committee Liaison approved 01/03/17.

<b>2017 BOARD AND COMMISSION APPOINTMENTS</b>
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- **Resolution 1-1: Planning Board - Appointment by Mayor**

Councilman Hauser	Class III Member	term expiration 12/31/2017
Mayor Ann Dassing	Class I Member	term expiration 12/31/2017
Peter N. Byrne	Alternate #2	term expiration 12/31/2017
Ann Finnegan	Class IV Member	term expiration 12/31/2020
Ann E. Martin	Class IV Member	term expiration 12/31/2020

- **Resolution 1-2: Library Board of Trustees - Mayor, Consent of the Council**

Councilman Capozzoli	Council Representative	term expiration 12/31/2017
Lauren Crispino	Designee /Supt of Schools	term expiration 12/31/2016
Allyson Greenstein	Member	term expiration 12/31/2020

Moved by Councilman Brown, seconded by Council President Cascarano. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/03/17.

- **Resolution 1-3: Board of Health - Mayor, Consent of the Council**

Councilman Cascarano	Council Representative	term expiration 12/31/2017
Annamarie Snedeker	Member	term expiration 12/31/2019
Maryann Rivera	Member	term expiration 12/31/2019
Cindy Medina	Member	term expiration 12/31/2018

Moved by Council President Cascarano, seconded by Councilman Brown. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/03/17.

- **Resolution 1-4: Human Services - Mayor, Consent of the Council**

Councilman O'Donnell	Council Representative	term expiration 12/31/2017
Maria Burak	Coordinator	term expiration 12/31/2017

Moved by Councilman Capozzoli, seconded by Council President Cascarano. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/03/17.

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- **Resolution 1-5: Rent Review Board - Mayor, Consent of the Council**

Councilman Rodgers	Council Representative	term expiration 12/31/2017
Frank Galante	Landlord Member	term expiration 12/31/2019
Annette Evans	Tenant Member	term expiration 12/31/2019

**Moved by Councilman Hauser, seconded by Council President Cascarano. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/03/17.**

- **Resolution 1-6: Environmental Commission – Appointment by Mayor**

Councilman Brown	Council Representative	term expiration 12/31/2017
Phoebe J. Epstein	Alternate	term expiration 12/31/2019

**Moved by Councilman Hauser, seconded by Councilman Brown. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/03/17.**

- **Resolution 1-7: Open Space Trust Committee – Mayor, Consent of the Council**

Councilman Brown	Council Representative	term expiration 12/31/2017
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**Moved by Councilman Hauser, seconded by Councilman Brown. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/03/17.**

- **Resolution 1-8: Historic Preservation Committee – Mayor, Consent of the Council**

Councilman Rodgers	Council Representative	term expiration 12/31/2017
Beverly Crifasi	Class B Member	term expiration 12/31/2020

**Moved by Councilman Hauser, seconded by Councilman Brown. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/03/17.**

- **Resolution 1-9: Zoning Board Of Adjustment –Mayor, Consent of the Council**

Douglas Piazza	Member	term expiration 12/31/2020
Robert Colaizzo	Member	term expiration 12/31/2020
Ryan San George	Member	term expiration 12/31/2020
Joan Shufro	Alternate 2	term expiration 12/31/2017

**Moved by Council President Cascarano, seconded by Councilman Brown. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/03/17.**

**2016 ANNUAL MAYORAL APPOINTMENTS:**

- **Mayor’s Advisory Council on Human Services**

Mary Beth Kane	June Cowell
Mr. Henderson Cole	Sandra Norgren
Mr. Thomas J. Gartland	Marsha Fricke
Mr. Stanley C. Bestys	Maureen D’Aloia
Santa Rock	

Councilman Thomas O’Donnell - Council Representative

- **Board of Education**

Councilman Francis Rodgers - Council Representative

- **Camp Wyanokie**

Councilman John Cascarano - Council Representative

- **Official Borough Photographers**

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Mr. Louis J. Ginefra  
Ms. Janet Markman

- **Borough Arborist**

Mr. John Linson

- **New Jersey Council Motion Picture Development**

Lisa O'Neill

- **Liaison to the Grover Cleveland Birthplace**

Alexandru D. Aldea

- **Senior Citizen Transportation Committee – Mayor, Consent of the Council.**

Mr. Greg Cowell  
Mr. Peter Pirrello  
Councilman John Cascarano - Council Representative

- **Tree Removal Committee - Mayor, Consent of the Council.**

Mr. Edward Broheimer (Tree Expert)  
Phoebe Epstein (Environmental Commission)  
Mr. Al Ferrentino (Environmental Commission)  
Mr. Paul M. Carelli, (Borough Administrator)  
Councilman Kris Brown - Council Representative

**Greg Mascera** reported that Resolution 1-2 through 1-9 the names of those appointees will be incorporated by reference from the program this evening and will be contained in the actual resolution because those names were not read for the record.

**2017 PROFESSIONAL APPOINTMENTS:**

- **Resolution 1-10: Municipal Attorney**  
Gregory Mascera, Esq.

Moved by Council President Cascarano, seconded by Councilman Hauser. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/03/17.

- **Resolution 1-11: Borough Prosecutor:**  
Geoffrey D. Mueller

Moved by Council President Cascarano, seconded by Councilman Rodgers. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/03/17.

- **Resolution 1-12: Public Defender:**  
James Pomaco, Esq.

Moved by Council President Cascarano, seconded by Councilman Rodgers. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/03/17.

- **Resolution 1-13: Licensed Sewer Operator**  
**Sewer Director**  
**Regulatory Compliance Representative**  
Greg Seaman, LLC

Moved by Councilman Brown, seconded by Council President Cascarano. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/03/17.

- **Resolution 1-14: Rent Board Attorney**  
Peter Russo, Esq.

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Moved by Council Brown, seconded by Council President Cascarano. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/03/17.

- **Resolution 1-15: Borough Auditors**  
Nisivoccia LLP

Moved by Council President Cascarano, seconded by Councilman Brown. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/03/17.

- **Resolution 1-16: Borough Bond Counsel**  
Capehart Scatchard

Moved by Councilman Capozzoli, seconded by Council President Cascarano. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/03/17.

- **Resolution 1-17: Licensed Water Operator**  
Superior Services LLC

Moved by Councilman Hauser, seconded by Council President Cascarano. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/03/17.

**RESOLUTIONS - Consent Agenda**

*All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.*

- Resolution 1-18: Authorizing Appointment Of Designee To Serve On The Essex County Solid Waste Advisory Council
- Resolution 1-19: Authorizing Appointment Of Committee Members For The Community Development Block Grant Program For The Year 2017
- Resolution 1-20: Resolution Authorizing The Appointment Of Mark Guiliano As The Fire Official In The Fire Prevention Bureau Of The Borough Of Caldwell For The Calendar Year 2017
- Resolution 1-21: Designating Official Holidays in Year 2017
- Resolution 1-22: Designating the Official Depositories of the Borough for the Year 2017
- Resolution 1-23: Authorizing Annual Schedule of Regular Council Business Meetings for the Year 2017
- Resolution 1-24: Authorizing Adoption of Temporary Budget for the Year 2017
- Resolution 1-25: Authorizing Interest for Non-Payment of Taxes or Assessments
- Resolution 1-26: Designating Official Newspapers of the Borough of Caldwell 2017
- Resolution 1-27: Designating Times Dates and Conduct of Meetings for the Year 2017
- Resolution 1-28: Resolution Adopting the Cash Management Plan of the Borough of Caldwell For 2017
- Resolution 1-29: Authorizing Adoption of the 2016 Debt Service Requirements
- Resolution 1-30: Authorizing The Appointment of Francine T. Paserchia as the Qualified Purchasing Agent
- Resolution 1-31: Authorizing Appointment of Paul Milani as Municipal Zoning Officer for the Year 2017
- Resolution 1-32: Resolution Appointing Idamae Renne As The Tax Collector For The Borough Of Caldwell For A Four Year Term Commencing January 1, 2017 And Expiring December 31, 2020

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Resolution 1-33: Authorizing The Appointment Of The Caldwell Volunteer Fire Department Officers For Year 2017

**RESOLUTIONS – Consent Agenda (continued)**

*All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.*

Resolution 1-34: Approving A Tow Operator's License Ajaco Towing, Inc In Accordance With The Provisions Of Borough Ordinance 1201-09

Resolution 1-35: Approving A Tow Operator's License C & L Towing Service In Accordance With The Provisions Of Borough Ordinance 1201-09

Resolution 1-36: Approving A Tow Operator's License J & M Towing In Accordance With The Provisions Of Borough Ordinance 1201-09

Resolution 1-37: Approving A Tow Operator's License Criger Auto Body In Accordance With The Provisions Of Borough Ordinance 1201-09

Resolution 1-38: Approving A Tow Operator's License M & M Road Side Service In Accordance With The Provisions Of Borough Ordinance 1201-09

Resolution 1-39: Authorizing The Lien Redemption Of Certificate #15-00013, Block 72, Lot 42

Resolution 1-40: Authorizing The Lien Redemption Of Certificate #16-00007, Block 22, Lot 17

Resolution 1-41: Authorizing The Lien Redemption Of Certificate #16-00009, Block 23, Lot 11.01

Resolution 1-42: Authorizing The Lien Redemption Of Certificate #16-00014, Block 38, Lot 2.06

Resolution 1-43: Authorizing The Lien Redemption Of Certificate #16-00021 Block 54, Lot 1.03

Resolution 1-44: Authorizing The Cancellation Of Small Balances On Tax Accounts 2016

Resolution 1-45: Resolution Appointing Chris Battaglia as the Chief Financial Officer for the Borough of Caldwell for a Four Year Term Commencing January 1, 2017 and Expiring December 31, 2020

**Moved by Councilman Hauser, seconded by Council President Cascarano. No Discussion. On roll call, all present voted in the affirmative. Resolutions approved 01/03/17.**

**• Oaths of Office – Caldwell Volunteer Fire Department**

Chief Gary Garamella  
First Assistant Chief Andrew Pollara  
Second Assistant Chief Glenn Snider  
Captain Mark Guiliano  
Lieutenant Steven Saldutto  
Lieutenant Louis Biscotti  
Lieutenant Brian Maclay

**Greg Mascera** reported that Resolution 1-34, 1-35, 1-36, 1-37 and 1-38 towing operators licenses and by law the State of New Jersey and by our ordinance, towing operators must be allowed to submit a request to be a tow operator and not to exclude any operators except for good cause. For the record there were two entities that made applications but they were denied because they failed to abide by the fee ordinances. So they have been denied and rightfully denied.

**OPEN PUBLIC MEETING:**

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**Hilda Moore, 23 Personette Street** is still having a problem with a tree and the saw dust on her property.

There being no additional business to be conducted a motion to adjourn the meeting was made by Councilman Brown seconded by Council President Cascarano unanimously affirmed by all members present, the meeting was adjourned at 7:35PM.

Prepared by: \_\_\_\_\_  
Lisa O'Neill, Deputy Borough Clerk

\_\_\_\_\_  
DATE