

BOROUGH OF CALDWELL  
COUNCIL CONFERENCE/ BUSINESS MEETING  
ORGANIZATION MEETING – January 4, 2014

The council Business meeting of the Borough Council of the Borough of Caldwell was called to order in the Council Chambers at 4:13PM

**PRESENT:** Mayor Dassing, Council President Hauser, Councilman O'Donnell, Kelley, Rodgers, Durkin and Capozzoli

**ALSO PRESENT:** Lisa O'Neill, Deputy Clerk, and Paul Carelli, Borough Administrator and Gregory Mascera, Borough Attorney

**ABSENT:** Councilman Rodgers

Adequate notice of this Council Business/Conference meeting was given on January 1, 2014. Notice was posted on the bulletin board on the first floor of the Borough Hall, One Provost Square, Caldwell, New Jersey on January 1, 2014. Official newspapers of the Borough were notified of this meeting by mail. Notice was posted and all persons requesting notice were sent same.

**OATHS OF OFFICE**

- Councilman Thomas O'Donnell by Gregory Mascera
- Councilman Pasquale Capozzoli by Gregory Mascera

**CALL TO ORDER**

- Roll Call
- Statement of Compliance w/ Open Public Meetings Act
- Invocation
- Pledge of Allegiance to the Flag
- Election of Council President
- Oaths of Office - Caldwell Volunteer Fire Department

1. Chief Gary Garamella
2. First Assistant Chief Anthony Grenci
3. Second Assistant Chief Andrew Pollara
4. Captain Brian Hebrank
5. Lieutenant Glenn Snider
6. Lieutenant Louis Biscioffi
7. Lieutenant Mark Guiliano

Councilman O'Donnell made a motion to nominate Councilman Hauser as Council President, 2<sup>nd</sup> by Councilman Capozzoli.

Councilman Durkin made a motion to nominate Councilman Rodgers as Council President, 2<sup>nd</sup> by Councilman Kelley.

On roll call, Councilman O'Donnell, Capozzoli and Hauser voted for Councilman Hauser. Councilman Durkin and Kelley voted for Councilman Rodgers. Councilman Hauser is the Council President.

- **Comments by Mayor Ann Dassing**

Mayor Dassing spoke of milestones in Caldwell for 2013. The 100 year Anniversary of the Grover Cleveland Birth Place Museum, the breaking ground for the visitor center located there. Caldwell College will now be Caldwell University. This year she will continue the theme of water and road repairs. She would like the new shared services committee to identify deficiencies in shared services that can help us save the taxpayers money. Her aim for the finance committee is as always to create a financially responsible budget for next year.

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She thanked the Fire Department who were very helpful with the people who live in the high rise apartments.

A special thank you was given to Mark Guliano for his hard work and time he put into the grant and with that hard work they have received \$85,000.00.

**2014 COUNCIL COMMITTEE APPOINTMENTS / LIAISONS**

Council Committee	Chairman	Councilman	Areas of Responsibility
Community Center	Rodgers	O'Donnell	Community Center
Finance	O'Donnell	Capozzoli	Finance / Budget / Banking / Administration / Capital Tax Collection / Annual Audit / Corrective Action Plan
Shared Service (Senior Trans)	Hauser	Durkin	Shared Services / Senior Transportation Board of Ed - West Caldwell Shared Service Committee
Personnel	Kelley	Rodgers	Personnel Policies / Employee Handbook & Benefits Pension / Medical
Public Safety	Capozzoli	Hauser	Police Department / Fire Department / OEM Municipal Court / Traffic Committee
Public Works / Utilities	Durkin	Kelley	Streets & Roads / Building & Grounds / Engineering / Utilities

Note: Mayor Dassing is the 3rd member of each committee.

Board / Committee	Liaison		
Board of Education	Capozzoli		
Board of Health	Kelley		
Camp Wyanokie	Durkin		
Environmental Commission	Hauser		
Library Board of Trustees	Rodgers		
Human Services	O'Donnell		
Historic Commission	O'Donnell		
Open Space	Rodgers		
Planning Board	Durkin		
Recreation	Hauser Capozzoli		
Rent Board	Kelley		
Downtown	Capozzoli O'Donnell		

**2014 BOARD AND COMMISSION APPOINTMENTS**

- Resolution 1-1: Planning Board - Appointment by Mayor**  

Councilman Edward Durkin, Jr. Class III Member	term expiration 12/31/2014
Mayor Ann Dassing	Class I Member term expiration 12/31/2014
Sally Santiago	Alternate #2 term expiration 12/31/2014
Kenneth Mihalik	Class IV Member term expiration 12/31/2017

Moved by Councilman Hauser, seconded by Councilman O'Donnell. No Discussion. On roll call, all present voted in the affirmative. Resolutions approved 01/04/14.

- Resolution 1-2: Zoning Board of Adjustment – Mayor, Consent of the Council**  

B.J. Kurus	Member	term expiration 12/31/2017
Douglas Piazza	Member	term expiration 12/31/2017
James Vere	Alternate #1	term expiration 12/31/2015

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Moved by Councilman Hauser, seconded by Councilman O'Donnell. No Discussion. On roll call, all present voted in the affirmative. Resolutions approved 01/04/14.

- **Resolution 1-3: Library Board of Trustees - Mayor, Consent of the Council**

Councilman Frank Rodgers	Council Representative	term expiration 12/31/2014
Lauren Crispino	Designee /Supt of Schools	term expiration 12/31/2014
Edith LaChac	Member	term expiration 12/31/2017
Ruth E. Jaffe	Member	term expiration 12/31/2017
Jane Bestys	Member	term expiration 12/31/2017

Moved by Councilman Capozzoli, seconded by Councilman O'Donnell. No Discussion. On roll call, all present voted in the affirmative. Resolutions approved 01/04/14.

- **Resolution 1-4: Board of Health - Mayor, Consent of the Council**

Councilman John Kelley	Council Representative	term expiration 12/31/2014
Margaret Norton	Member	term expiration 12/31/2016
Annamarie Snedeker	Member	term expiration 12/31/2016
Maryann Rivera	Member	term expiration 12/31/2016

Moved by Councilman Capozzoli, seconded by Councilman O'Donnell. No Discussion. On roll call, all present voted in the affirmative. Resolutions approved 01/04/14.

- **Resolution 1-5: Human Services - Mayor, Consent of the Council**

Councilman Tom O'Donnell	Council Representative	term expiration 12/31/2014
Maria Burak	Coordinator	term expiration 12/31/2014

Moved by Councilman Hauser, seconded by Councilman O'Donnell. No Discussion. On roll call, all present voted in the affirmative. Resolutions approved 01/04/14.

- **Resolution 1-6: Rent Review Board - Mayor, Consent of the Council**

Councilman John Kelley	Council Representative	term expiration 12/31/2014
Frank R. Galante	Member	term expiration 12/31/2016

Moved by Councilman Hauser, seconded by Councilman O'Donnell. No Discussion. On roll call, all present voted in the affirmative. Resolutions approved 01/01/13.

- **Resolution 1-7: Environmental Commission – Appointment by Mayor**

[One of the members must be a member of the Planning Board]

Councilman Richard Hauser	Council Representative	term expiration 12/31/2014
Kristian Brown	Member	term expiration 12/31/2016
Phoebe J. Epstein	Alternate	term expiration 12/31/2016
Joe Santariti	Alternate	term expiration 12/31/2016

Moved by Councilman Capozzoli, seconded by Councilman O'Donnell. No Discussion. On roll call, all present voted in the affirmative. Resolutions approved 01/04/14.

- **Resolution 1-8: Open Space Trust Committee – Mayor, Consent of the Council**

Mr. Paul M. Carelli	Borough Administrator	term expiration 12/31/2014
Councilman Frank Rodgers	Council Representative	term expiration 12/31/2014

Moved by Councilman Hauser, seconded by Councilman O'Donnell. No Discussion. On roll call, all present voted in the affirmative. Resolutions approved 01/04/14.

- **Resolution 1-9: Historic Preservation Committee – Mayor, Consent of the Council**

Robert Kaplan	Class C Member	term expiration 12/31/2017
James Vere		term expiration 12/31/2017
Councilman Tom O'Donnell		term expiration 12/31/2014

Moved by Councilman Hauser, seconded by Councilman O'Donnell. No Discussion. On roll call, all present voted in the affirmative. Resolutions approved 01/04/14.

**2014 ANNUAL APPOINTMENTS**

- **Mayor's Advisory Council on Senior Citizens - Appointment by Mayor.**

Mary Beth Kane	June Cowell
Mr. Henderson Cole	Sandra Norgren
Mr. Thomas J. Gartland	Marsha Fricke



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- **Resolution 1-14: Licensed Sewer Operator  
Sewer Director  
Regulatory Compliance Representative**

Greg Seaman

Moved by Councilman O'Donnell, seconded by Councilman Capozzoli. No Discussion. On roll call, Councilman Hauser, O'Donnell and Capozzoli voted in the affirmative. Councilman Kelley and Durkin Abstained. Councilman Rodgers was absent. Resolutions approved 01/04/14.

- **Resolution 1-15: Municipal Zoning Officer**

Paul Mjani

Moved by Councilman O'Donnell, seconded by Councilman Hauser. No Discussion. On roll call, Councilman Hauser, O'Donnell and Capozzoli voted in the affirmative. Councilman Kelley and Durkin Abstained. Councilman Rodgers was absent. Resolutions approved 01/04/14.

- **Resolution 1-16: Rent Board Attorney**

Joan Pransky, Esq.

Moved by Councilman Capozzoli, seconded by Councilman O'Donnell. No Discussion. On roll call, Councilman Hauser, O'Donnell and Capozzoli voted in the affirmative. Councilman Kelley and Durkin Abstained. Councilman Rodgers was absent. Resolutions approved 01/04/14.

- **Resolution 1-17: Borough Auditors**

Nisivoccia and Company

Moved by Councilman Capozzoli, seconded by Councilman O'Donnell. No Discussion. On roll call, Councilman Hauser, O'Donnell and Capozzoli voted in the affirmative. Councilman Kelley and Durkin Abstained. Councilman Rodgers was absent. Resolutions approved 01/04/14.

- **Resolution 1-18: Borough Bond Counsel**

McManimon & Scotland LLC

Moved by Councilman Hauser, seconded by Councilman O'Donnell. No Discussion. On roll call, Councilman Hauser, O'Donnell and Capozzoli voted in the affirmative. Councilman Kelley and Durkin Abstained. Councilman Rodgers was absent. Resolutions approved 01/04/14.

**OPEN PUBLIC COMMENTS ON RESOLUTION:**

**RESOLUTIONS- CONSENT AGENDA**

**Resolution 1-19:** Authorizing Appointment of Committee Members for the Community Development Block Grant Program for the Year 2014

**Resolution 1-20:** Authorizing the Appointment of the Caldwell Volunteer Fire Dept Officers for 2014

**Resolution 1-21:** Designating Official Holidays in Year 2014

**Resolution 1-22:** Designating the Official Depositories of the Borough for the Year 2014

**Resolution 1-23:** Authorizing Annual Schedule of Regular Council Business Meetings for the Year 2014

**Resolution 1-24:** Authorizing Adoption of Temporary Budget for the Year 2014

**Resolution 1-25:** Authorizing Interest for Non-Payment of Taxes or Assessments

**Resolution 1-26:** Designating Official Newspapers of the Borough of Caldwell

**Resolution 1-27:** Designating Times Dates and Conduct of Meetings for the Year 2014

**Resolution 1-28:** Authorizing payment of bills and the issuance of checks for the period through December 31, 2013 for 2013 bills in the total amount of \$1,389,477.42

**Resolution 1-29:** Authorizing Appointment of Designee To Serve On The Essex County Solid Waste Advisory Council

**Resolution 1-30:** Resolution Adopting the Cash Management Plan of the Borough of Caldwell for 2014

**Resolution 1-31:** Authorizing Adoption of 2014 Debt Service Requirements

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**CONSENT**

Moved by Councilman Hauser, seconded by Councilman Capozzoli. No Discussion. On roll call, all present voted in the affirmative. Resolutions approved 01/04/14.

**Open Meeting – Public Comment**

**Joseph DeFuria** congratulated Councilman O'Donnell and Councilman Capozzoli and Council President Hauser.

There being no additional business to be conducted a motion to adjourn the meeting was made by Councilman O'Donnell, seconded by Councilman Capozzoli, unanimously affirmed by all members present, the meeting was adjourned at 4:34PM.

Prepared by: \_\_\_\_\_  
Lisa O'Neill, Deputy Clerk

\_\_\_\_\_  
DATE