

***Board of Health
Minutes
January 10, 2017***

Call to Order: President, Betty Sullivan, called the regular meeting of the Caldwell Board of Health to order at 6:20 p.m.

Roll Call: Present: Betty Sullivan, Annmarie Snedeker, Maryann Rivera, Rhonda DeStefano, John Cascarano, Mike Fitzpatrick and Maria Burak. Valerie Schleck

Absent: Ann Christensen

John Cascarano gave the Oath of Office to Cindy Medina, Maryann Rivera and Annmarie Snedeker.

Announcement of the Presiding Officer: President, Betty Sullivan, stated that adequate notice of the meeting had been given by posting the notice on the bulletin board and in writing to all official newspapers and to all persons requesting notice.

Reorganization of Board of Health: Betty stated that we needed to reorganize the Board for 2017 and in doing so she opened the nominations to the floor. Maryann Rivera nominated Betty Sullivan for President. There being no other nominations, and Betty accepting the nomination, the Board elected Betty Sullivan by acclaim to the position of President of Board of Health. Betty opened up nominations for Vice President to the floor. Ann Marie nominated Rhonda DeStefano for Vice President. There being no other nominations, and Rhonda accepting the nomination, the Board elected Rhonda DeStefano to the position of Vice President of the Board of Health. She then opened the nominations to the floor for Secretary of the Board. Rhonda nominated Maria Burak as Secretary of the Board. There being no other nominations, and Maria accepting the nomination, the Board elected Maria Burak to the position of Secretary to the Board of Health.

Betty asked the Board to review the meeting dates for 2017. A motion was made by Annmarie Snedeker and seconded by Maryann Rivera to approve the 2017 meeting dates. All agreed. Betty asked the Board to review the By-laws. A motion was made by Rhonda DeStefano and seconded by Valerie Schleck to approve the 2017 By-laws as presented. All agreed.

Approval of Minutes: Betty asked that the Board review the minutes of the December 20, 2016 meeting. A motion was made by Annmarie Snedeker and seconded by Maryann Rivera to approve the minutes. All agreed.

Any Citizen wishing to be heard: There was no response to this call of action.

Old Business: Betty stated that although we received an Animal Control report in tonight's packet, we still wanted an Annual Report for 2016 on what transpired throughout the year. Betty asked Maria if the web page has been updated with the Roster and Rabies Clinic information. Maria was not sure if was updated.

New Business: Betty welcomed Cindy Medina and asked that her e-mail be given to Lisa in Bloomfield for the monthly email. Maria presented a list on the agenda for 2017 Food License Applications. A motion was made by Maryann and seconded by Rhonda to approve the 2017 food licenses as presented except for Euro Grill II and Angelo's Greek Trattoria. All agreed. Since Euro Grill II was conditional, the Board wanted to table this license until next meeting. A motion was made by Annmarie Snedeker and seconded by Valerie Schleck to approve Angelo's Greek Trattoria pending Bloomfield Board of Health approval. All agreed. Maria presented 2017 Public Establishment License Applications. A motion was made by Annmarie Snedeker and seconded by Valerie Schleck to approve the Public Establishment Licenses as presented. All agreed.

Maria stated that the Rabies Clinic will take place on January 21, 2017 from 1:00 – 2:30 at the lower level Firehouse. Maria also stated that a Pet Shop is moving into town. She needs to create an application for the Pet Shop/ Kennel.

Health Report: Mike presented the health report for December 2016. He reviewed all health complaints as well as inspections that took place during this time. There was an Animal Control report.

Adjournment: The meeting adjourned by acclaim at 7:05 p.m. The next meeting will be on February 14, 2017.

Submitted by: Maria Burak