



***BOROUGH OF CALDWELL
NEW JERSEY***



**COUNCIL BUSINESS MEETING
January 19, 2016**

Caldwell Council Chambers
1 Provost Square
Caldwell, New Jersey 07006
7:00pm



Council Chambers
1 Provost Square Caldwell, NJ

Borough of Caldwell Council Business Meeting AGENDA

Phone: (973) 226-6100
Website: www.caldwell-nj.com
January 19, 2016 / 7:00PM

MAYOR
Ann Dassing

BOROUGH COUNCIL
Pasquale Capozzoli - President
Richard Hauser
Thomas O'Donnell
Kristian Brown
John Cascarano
Frank Rodgers

CALL TO ORDER

Honorable Ann Dassing, Mayor of the Borough of Caldwell Presiding

Roll Call
Statement of Compliance w/ Open Public Meetings Act
Pledge of Allegiance to the Flag

APPROVAL OF MINUTES

December 15, 2015
January 5, 2016

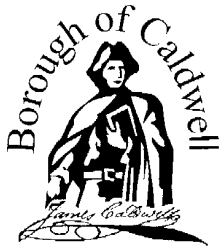
OPEN PUBLIC COMMENTS ON RESOLUTIONS

Members of the public are invited to comment at this time on any resolution.

RESOLUTIONS - CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

1-40	APPROVING A TOW OPERATOR'S LICENSE AJACO TOWING, INC IN ACCORDANCE WITH THE PROVISIONS OF BOROUGH ORDINANCE 1201-09
1-41	APPROVING A TOW OPERATOR'S LICENSE C & L TOWING SERVICE IN ACCORDANCE WITH THE PROVISIONS OF BOROUGH ORDINANCE 1201-09
1-42	APPROVING A TOW OPERATOR'S LICENSE J & M TOWING IN ACCORDANCE WITH THE PROVISIONS OF BOROUGH ORDINANCE 1201-09
1-43	APPROVING A TOW OPERATOR'S LICENSE CRIGER AUTO BODY IN ACCORDANCE WITH THE PROVISIONS OF BOROUGH ORDINANCE 1201-09
1-44	APPROVING A TOW OPERATOR'S LICENSE TRITON TOWING, LLC IN ACCORDANCE WITH THE PROVISIONS OF BOROUGH ORDINANCE 1201-09
1-45	APPROVING A TOW OPERATOR'S LICENSE CAMP AUTO & TRUCK PARTS, INC IN ACCORDANCE WITH THE PROVISIONS OF BOROUGH ORDINANCE 1201-09
1-46	RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR DONATIONS – CALDWELL CANNONS SWIM TEAM REQUIRED BY N.J.S.A 40a:5-29
1-47	AUTHORIZING THE ISSUING OF LICENSE FOR RAFFLE. APPLICANT AND APPLICATION HAVE BEEN APPROVED BY THE CLERK'S OFFICE – Hadassah Caldwell, Inc., Off Premise – Merchandise Raffle, April 12, 2016 – 7:30PM – 10:00PM



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1-48	AUTHORIZING THE LIEN REDEMPTION OF CERTIFICATE #15-00010, Block 54, Lot 20
1-49	AUTHORIZING THE LIEN REDEMPTION OF CERTIFICATE #14-00022, Block 54, Lot 1.10
1-50	RESOLUTION APPROVING AN APPLICATION FOR A SEWER CONNECTION FOR WROBEL HOME BUILDERS, LLC, 24 CORTLANDT ROAD, ROSELAND NJ, BLOCK 23, LOT 21-4
1-51	AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH DECEMBER 31, 2015 FOR 2015 BILLS IN THE TOTAL AMOUNT OF \$643,275.18
1-52	AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH JANUARY 19, 2016 FOR 2016 BILLS IN THE TOTAL AMOUNT OF \$1,772,170.22
1-53	AUTHORIZING THE BOROUGH ADMINISTRATOR TO ADVERTISE AND RECEIVE PROPOSALS FOR BANKING SERVICES FOR THE BOROUGH OF CALDWELL
1-54	RESOLUTION AUTHORIZING THE APPROVAL OF CHANGE ORDER (1) FOR THE ELM-HATFIELD-ERWIN ROAD IMPROVEMENT PROJECT IN THE AMOUNT OF \$1,815.00 - NEW TOTAL CONTRACT AMOUNT \$384,983.45

COUNCIL COMMITTEE REPORTS	<i>Borough Council Members</i>
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1. Councilman Hauser
2. Councilman Cascarano

REPORT OF MAYOR	<i>Mayor Dassing</i>
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REPORT OF BOROUGH ADMINISTRATOR	<i>Paul M. Carelli</i>
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REPORT OF BOROUGH ATTORNEY	<i>Greg Mascera</i>
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REPORT OF POLICE CHIEF	<i>James Bongiorno</i>
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MAYOR

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Kristian Brown

John Cascarano

Frank Rodgers

REPORT OF COUNTY LIAISON

Patricia Keenan

OPEN PUBLIC MEETING

Members of the public are invited to comment at this time on any issues, whether or not on the agenda

EXECUTIVE SESSION

Closed Session

BE IT HEREBY RESOLVED in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Governing Body which is being held for the discussion of the following subject matters: 1. Pending or anticipated litigation or contract negotiation; 2. Personnel matters; 3. This Executive Session shall continue for an indefinite period of time and upon termination of the Executive Session, the Governing Body may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence.

1. Personnel

ADJOURNMENT

Additional items may be added to this agenda. Final action may be taken on all matters listed or added to this agenda. This agenda was prepared as of 01/15/2016 with all available information as of this date. This agenda has been sent to four official newspapers of the Borough on 01/15/2016 in compliance with P. L. 1975, c 213

Lisa O'Neill, Deputy Clerk.

**BOROUGH OF CALDWELL
COUNCIL BUSINESS/CONFERENCE MEETING
MINUTES – December 15, 2015**

Page 1 of 3

The council Business meeting of the Borough Council of the Borough of Caldwell was called to order in the Council Chambers at 7:00PM.

PRESENT: Mayor Dassing, Councilman Hauser, Capozzoli, Brown and Cascarano

ALSO PRESENT: Deputy Clerk, Lisa O'Neill Capozzoli Borough Administrator, Paul Carelli and Borough Attorney, Greg Mascera

ABSENT: Council President O'Donnell and Councilman Durkin

Adequate notice of this Council Business/Conference meeting was given on January 1, 2015. Notice was posted on the bulletin board on the first floor of the Borough Hall, One Provost Square, Caldwell, New Jersey. Official newspapers of the Borough were notified of this meeting by mail. Notice was posted and all persons requesting notice were sent same.

PLEDGE OF ALLIGENCE

**APPROVAL OF MINUTES:
December 1, 2015**

Moved by Councilman Cascarano, seconded by Councilman Brown. No Discussion. On roll call, Councilman Cascarano, Hauser, and Brown voted in the affirmative. Councilman Capozzoli abstained. Minutes approved 12/15/15.

OPEN TO PUBLIC:

Moved by Councilman Capozzoli, seconded by Councilman Cascarano to open to public.

12-219: RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION CHAPTER 159 2015 ALCOHOL EDUCATION & REHABILITATION

12-220: RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION CHAPTER 159 2015 BODY ARMOR GRANT

12-221: RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION CHAPTER 159 2012 BULLET PROOF VEST GRANT

12-222: RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION CHAPTER 159 2014 BULLET PROOF VEST GRANT

12-223: RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION CHAPTER 159 2015 BULLET PROOF VEST GRANT

12-224: RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION CHAPTER 159 2015 CLEAN COMMUNITIES GRANT

12-225: RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION CHAPTER 159 2015 DRIVE SOBER GET PULLED OVER

12-226: RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION CHAPTER 159 NJ DOT GRANT

12-227: AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH DECEMBER 15, 2015 FOR 2015 BILLS IN THE TOTAL AMOUNT OF \$2,405,427.01

12-228: AUTHORIZING THE SUBMISSION OF THE ESSEX COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR THE YEAR 2016

12-229: AUTHORIZING THE ISSUING OF LICENSE FOR RAFFLE. APPLICANT AND APPLICATION HAVE BEEN APPROVED BY THE CLERK'S OFFICE – HSA Trinity Academy, Off Premise – Tricky Tray Raffle, January 29, 2016 – 6:30PM – 11:30PM, Snow Date – February 5, 2016 – 6:30PM – 11:30PM

12-230: AUTHORIZING THE ISSUING OF LICENSE FOR RAFFLE. APPLICANT AND APPLICATION HAVE BEEN APPROVED BY THE CLERK'S OFFICE – HSA Trinity Academy, Off Premise – 50/50 Raffle, January 29, 2016 – 6:30PM – 11:30PM, Snow Date – February 5, 2016 – 6:30PM – 11:30PM

12-231: AUTHORIZING THE LIEN REDEMPTION OF CERTIFICATE #13-00004 BLOCK 9, LOT 9.01

**BOROUGH OF CALDWELL
COUNCIL BUSINESS/CONFERENCE MEETING
MINUTES – December 15, 2015**

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12-232: RESOLUTION AUTHORIZING A REFUND OF OVERPAYMENT OF 2015 TAXES FOR BLOCK 57.01 LOT 11.01, 8 PARKWAY EAST, CALDWELL, NJ.

12-233: AUTHORIZING AWARD OF A PROFESSIONAL SERVICES CONTRACT TO T&M ASSOCIATES TO PROVIDE ADDITIONAL ENGINEERING SERVICES FOR THE INVESTIGATION OF THE BOROUGH'S SANITARY SEWERS IN THE AREA OF PASSAIC AVENUE AND WESTVILLE AVENUE IN THE AMOUNT OF \$21,000

12-234: ON HOLD - RESOLUTION AUTHORIZING BUDGET TRANSFERS FOR CALENDAR YEAR 2015

12-235: AUTHORIZING THE BOROUGH OF CALDWELL TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE BOROUGH OF ROSELAND

12-236: RESOLUTION SUPPORTING THE DRIVE SOBER OR GET PULLED OVER 2015 YEAR END HOLIDAY CRACKDOWN

Consent Agenda

Moved by Councilman Cascarano, seconded by Councilman Capozzoli. Discussions Ensued. On roll call, all present voted in the affirmative. Resolutions approved 12/15/15.

NEW BUSINESS:

2016 Council Reorganization Meeting – Tuesday, January 5, 2016 / 7pm

COUNCIL COMMITTEE REPORTS

Councilman Brown reported that on behalf of the Environmental Commission they would like to thank the Mayor and Council for their support this year and a couple highlights were the Anti-Idling, ANJEC open space grant, Pollinator workshop, the work being done on Personette Street, Earth Day, Arbor Day program and sponsoring the Movie – “Bag It” and the website updates for the Environmental Commission. Thank you to the volunteers and anyone else who has given their time to help.

REPORT OF MAYOR:

Mayor Dassing congratulated the C team Caldwell Chiefs Football team for winning the super bowl championship the Mayor and Council did a ceremony outside of town hall which was very well attended and Councilman Capozzoli had some wonderful words to say. This evening at 4:30 we hosted a meeting with the Caldwell University President, Vice President and Athletic Director as well as the Mayor of West Caldwell, Councilman Doctoroff and Adam Brewer to talk about something very exciting along the horizon a possibility of Caldwell University the creation of a sprint football team and the potential of them playing on the Oval. They will know by the end of this month whether they will be accepted into the league and they are hopeful that they will get the yes if that happens they will probably start to play in the fall of 2017. Mayor Dassing wished everyone a Happy Holiday and Healthy New Year

REPORT OF BOROUGH ATTORNEY:

Greg Mascera reported that he had appeared in Newark a week ago Wednesday for an outstanding grievance over vacation scheduling and they have entered in a formal order that essentially confirms what Chief Bongiorno had suggested. There is another issue that Officer Maranaro has filed Title 59 notice of claim she believes that she has been the subject of harassment and discrimination and that notice has been forwarded to the JIFF and that is something that will be covered by the JIFF. Greg also reported that they are in the process of updating our tax maps and he has been working with George Librizzi and they also need to respond to the tax board, Ms. Durkin, with any tax abatement on properties.

REPORT OF BOROUGH ADMINISTRATOR:

Paul Carelli reported the following:

- January 5th will be the re-org meeting at the Community Center.
- The agreement with Roseland and he is happy that it has been resolved.
- 4-way stop needs to have the lens changed from amber to Red and should be done on Thursday.
- All Green Acres signs are up on the open space properties.
- ADA compliance is now resolved finished.
- West Caldwell is still reviewing the EVS agreement all will get back to us.

REPORT OF POLICE CHIEF:

James Bongiorno reported on the Resolution 12-236 the police department will receive a statewide grant which started December 11th and will go through January 1, 2016 there will be extra patrols out there monitoring drunk driving. Also, the Mayor had mentioned about speed limit signs on Smull Avenue and Public Works put up four signs today. On behalf of the Police Department the Chief wished everyone Happy Holidays and a Happy Healthy New Year.

**BOROUGH OF CALDWELL
COUNCIL BUSINESS/CONFERENCE MEETING
MINUTES – December 15, 2015**

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OPEN PUBLIC MEETING:

Moved by Councilman Cascarano seconded by Councilman Capozzoli to open meeting to the Public.

Hilda Moore, 23 Personette Street, asked about Personette Street and when it will be repaired it is sinking.

On a motion made by Councilman Hauser and seconded by Councilman Cascarano unanimously affirmed, the Council moved into Executive Session at 7:20P.M.

Mayor Dassing read the following statement: BE IT HEREBY RESOLVED in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Governing Body which is being held for the discussion of the following subject matters: 1. Pending or anticipated litigation or contract negotiation; 2. Personnel matters; 3. This Executive Session shall continue for an indefinite period of time and upon termination of the Executive Session, the Governing Body may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence. The Executive Session will be discussion of Open Space acquisition.

Councilman O'Donnell arrived during Executive Session.

The Executive Session was adjourned and upon a motion by Councilman Brown seconded by Councilman Capozzoli, the Council Business Conference Meeting was opened to the public and the press at 8:03PM.

There being no additional business to be conducted a motion to adjourn the meeting was made by Councilman Cascarano, seconded by Councilman Brown unanimously affirmed by all members present, the meeting was adjourned at 8:03P.M.

Prepared by: _____
Lisa O'Neill, Deputy Borough Clerk

DATE

**BOROUGH OF CALDWELL
COUNCIL CONFERENCE/BUSINESS MEETING
ORGANIZATION MEETING – January 5, 2016**

The council Business meeting of the Borough Council of the Borough of Caldwell was called to order in the Council Chambers at 7:01PM

OATH OF OFFICE:

- Councilman Richard Hauser by Gregory Mascera
- Councilman Francis Rodgers by Christopher Durkin
- Councilman Hauser

Thank you all for attending this evening. I'd like to wish you all a Healthy and Happy New Year. I would like to start by giving thanks.....

Thank you to my family (Nancy, Meredith and Christian), who have given up their time, our family time and who have lent their support that have resulted in me standing here.

Thank you to my running mate, Rick Alonso and his family for getting involved, for staying true to his values and for working hard to make a difference in a positive way.

Thanks to Pete Murray, who was the campaign manager and the countless others who helped out and supported out efforts.

Thank you to my minister, Dr. Rick Sommers, for being here this evening and participating in this event.

Thank you to our local emergency services personnel, especially those who volunteer their time, skills and risk their lives to help others. I can't help but think about the several house fires that we've had in Caldwell recently. Thank you to the volunteer fire department, the WEFAS, the police department for doing all that they do to help those who are in need at the most desperate times.

As I start my 3rd term as Councilman of the Borough of Caldwell, I can't help but reflect on the past 6 years. It certainly has been an interesting journey! I've met many new people and made several new friends. We've come a very long way in the last 6 years, but there are always new challenges and things to improve on.

As someone who has dedicated an awful lot of time and energy to this role, I can't help but be disappointed in the turn out this past election. It is so important for the residents to become involved and knowledgeable in what is happening in their town. I believe it's vital for people to become involved in their community..... Get involved in one or more of the many committees, attend or at least watch on TV or through our website, what actually is discussed at the council meetings. Who knows, you may be inspired by what you see and learn some things. You may even chose to get involved and be standing here someday.

I believe government on any level, works when citizens are engaged and involved. Get involved! Decisions on a local level will often have a much more direct impact on you than you would imagine. I got involved because my taxes doubled in a 6 year period. I learned and believed that I could make a difference. I got involved and I'm VERY proud that with some hard work... by a number of people.... our municipal taxes have only gone up an average of .7% or \$87 for the average homeowner over the past 6 years!

I believe there's more improvement possible through more shared services with our neighboring towns, and who knows.... If enough residents get involved and are supportive..... merging our town. Is it easy? Probably not. It will take some work, but anything worthwhile does take some work.

What can you do? What positive impact can you have on your community?

Again, I encourage you to get involved, share your skills and knowledge and make a constructive impact on our community. Show your children, grandchildren that you can make a difference. Who knows you may discover as I have that it can be done. I assure you that you will get a lot more out of getting involved in your community than you will by watching TV. You may even make some new friends!

Thank you and on behalf of the Hauser family, we wish you all a Happy and Healthy New Year!

- Councilman Rodgers

**BOROUGH OF CALDWELL
COUNCIL CONFERENCE/BUSINESS MEETING
ORGANIZATION MEETING – January 5, 2016**

Thank you to Mayor Joe Tempesta and Council President Joe Cecere for taking time out of their busy schedules to be with us tonight.

I would first like to take the opportunity to thank John Kelley, Peter Mescia, Susan Gartland and Matt Krayton for running a successful campaign. I want to thank my running mate Steve Flack who if it were not for him I would not have done this by myself. I would also like to thank County Clerk Chris Durkin and Freeholder Lenny Luciano for their guidance and advice.

I want to thank my wife Maria and my children Frank, Nick, Monica, Thomas and Dante for allowing me to do this and sharing their husband and father with the residents of the Borough of Caldwell.

Thank you to all the residents that supported me throughout this process and I welcome and am honored to be able to serve the community in this capacity once again. I will do my best to meet and exceed your expectations.

Congratulations to Rich Hauser on winning his 3rd consecutive term. I look forward to working with Mayor Dassing, Council President O'Donnell and the rest of the council in the upcoming year.

Have a Happy New Year and Thank you.

PRESENT: Mayor Dassing, Council President O'Donnell, Councilman Hauser, Capozzoli, Brown, Cascarano and Rodgers

ALSO PRESENT: Deputy Clerk, Lisa O'Neill, Borough Administrator, Paul Carelli, and Borough Attorney, Greg Mascera

Adequate notice of this Council Business/Conference meeting was given on January 1, 2016. Notice was posted on the bulletin board on the first floor of the Borough Hall, One Provost Square, Caldwell, New Jersey. Official newspapers of the Borough were notified of this meeting by mail. Notice was posted and all persons requesting notice were sent same.

Invocation – Dr. Rick Sommers

Pledge of Allegiance to the Flag

Election of Council President

Council President O'Donnell made a motion to nominate Councilman Capozzoli as Council President, 2nd by Councilman Brown. All in favor.

- **Honorable Ann Dassing, Mayor of the Borough of Caldwell**

Thank you, everyone, for attending the 2016 Caldwell re-organization meeting.

Special thanks to our dignitaries who are with us today:

Freeholder Leonard Luciano, County Clerk Chris Durkin, Judge Bridget Stechker, Mayor Joseph Tempesta Councilman Joe Cecere, Former Councilman Gordon Lawshe and Former Councilman John Kelly

2015 was a year of many accomplishments.

Since 2012, we have been upgrading our infrastructure by replacing old water pipes throughout the town, to give residents better water service to their homes and our emergency personnel better infrastructure to work with in the event they need to fight a fire. This work continued on additional streets in town and will continue into 2016.

We are also working with PSE&G's solar department on the installation of solar panels on the Sewer Treatment Plant and if this becomes a reality, we will be the first sewer plant in NJ to do so.

Our Finance Committee continued to employ the philosophy of fiscal prudence and put forth a budget that

**BOROUGH OF CALDWELL
COUNCIL CONFERENCE/BUSINESS MEETING
ORGANIZATION MEETING – January 5, 2016**

was again very low, with no reduction in services to our residents.

Our Community Center was renamed the Live Well Aquatics and Fitness Center and along with the new name, we refurbished the indoor pool which looks like new, and replaced equipment in the fitness center for the benefit of our members. Also, various exterior projects such as power washing, painting and new signage were done. We continue to refine the programs and the facility to be the best it can be for area residents.

Our historic commission is currently working on an application to designate Caldwell as a certified local government, which will open up grant possibilities for the Borough.

The Planning Board has chosen a planner who will begin the re-examination of our Master Plan. Additionally, we have plans to conduct a re-evaluation of all properties in town. This process was held up in 2015 due to tax map work that need to be done to conform to the State's regulations.

The Environmental Commission embraced the Personette street property and together with grant dollars and volunteer help from Home Depot, and residents, a beautiful paver pathway was installed. Grant dollars from ANJEC made a pollinator garden possible and trees of various types were planted. We hope to hold a ribbon cutting in the spring to what will be home of The Caldwell Volunteer Firemen's Park.

The Special Improvement District Feasibility study has been ongoing and the core group is ready to appoint a Board of stakeholders and to hold their open meetings for public comment. This will take place in early 2016.

2015 marked the first full year for the Caldwell Fire Prevention Bureau.

The Bureau Fire Chief, Mark Giuiliano reported that 101 Life hazard use inspections were completed - 41 Non life hazard use inspections were done,

He conducted 19 Fire code complaint investigations; 102 home sale inspections and issued 31 fire permits. On the inspections, 2/3 required re-inspections for compliance. Thank you Mark, for your tenacity in keeping us all safe!

I want to take this opportunity to thank the over 80 volunteers who serve on the fire department, the first aid squad, and the Borough's Boards and commissions. Their volunteer hours are most appreciated and vital to the health and well-being of our Town.

In looking to 2016, we need to continue to keep our taxes low, and provide better service, as well as increasing shared services with other towns and the Board of Education. Additional goals are to increase communication to residents with a better website and other tools, to step up enforcement of our property maintenance codes and to continue to work with the County on the installation of a traffic light at the corner of Bloomfield Ave. and Gould Pl.

Once again, thank you for attending today, and I hope you have a happy and healthy New Year!

2016 Council Committee Appointments/Liaisons

**BOROUGH OF CALDWELL
COUNCIL CONFERENCE/BUSINESS MEETING
ORGANIZATION MEETING – January 5, 2016**

Council Committee	Chairman	Councilman	Areas of Responsibility
Community Center	O'Donnell	Brown	Community Center
Finance	Cascarano	Rodgers	Finance / Budget / Banking / Administration / Capital Tax Collection / Annual Audit / Corrective Action Plan
Shared Service (Senior Trans)	Rodgers	Hauser	Shared Services / Senior Transportation Board of Ed - West Caldwell Shared Service Committee
Personnel	Hauser	Capozzoli	Personnel Policies / Employee Handbook & Benefits Pension / Medical
Public Safety	Capozzoli	Cascarano	Police Department / Fire Department /OEM Municipal Court / Traffic Committee
Public Works / Utilities	Brown	O'Donnell	Streets & Roads / Building & Grounds / Engineering / Utilities Construction / Sewer & Water

Note: Mayor Dassing is the 3rd member of each committee.

Board / Committee	Liaison
Board of Education	Rodgers
Board of Health	Cascarano
Camp Wyanokie	Cascarano
Environmental Commission	Brown
Library Board of Trustees	Capozzoli
Human Services	O'Donnell
Historic Commission	Hauser
Open Space	Capozzoli
Planning Board	Cascarano
Recreation	Hauser Brown
Rent Board	Rodgers
Downtown	Capozzoli O'Donnell

Moved by Councilman Cascarano, seconded by Councilman Rodgers. No Discussion. On roll call, all present voted in the affirmative. Council Committee Liaison approved 01/05/16.

• **Resolution 1-1: Planning Board - Appointment by Mayor**

Councilman John Cascarano	Class III Member	term expiration 12/31/2016
Mayor Ann Dassing	Class I Member	term expiration 12/31/2016
Peter N. Byrne	Alternate #2	term expiration 12/31/2016
Nathan Gardner	Class IV Member	term expiration 12/31/2019
Sean McGowan	Class IV Member	term expiration 12/31/2019

• **Resolution 1-2: Library Board of Trustees - Mayor, Consent of the Council**

Councilman Pasquale Capozzoli	Council Representative	term expiration 12/31/2016
Lauren Crispino	Designee /Supt of Schools	term expiration 12/31/2016
Allyson Greenstein	Member	term expiration 12/31/2020

Moved by Councilman Brown, seconded by Councilman Cascarano. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/05/16.

• **Resolution 1-3: Board of Health - Mayor, Consent of the Council**

Councilman John Cascarano	Council Representative	term expiration 12/31/2016
Betty Sullivan	Member	term expiration 12/31/2018
Valerie Schleck	Member	term expiration 12/31/2018

**BOROUGH OF CALDWELL
COUNCIL CONFERENCE/BUSINESS MEETING
ORGANIZATION MEETING – January 5, 2016**

Moved by Councilman Hauser, seconded by Council President Capozzoli. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/05/16.

• **Resolution 1-4: Human Services - Mayor, Consent of the Council**

Councilman Tom O'Donnell	Council Representative	term expiration 12/31/2016
Maria Burak	Coordinator	term expiration 12/31/2016

Moved by Council President Capozzoli, seconded by Councilman Cascarano. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/05/16.

• **Resolution 1-5: Rent Review Board - Mayor, Consent of the Council**

Councilman Francis Rodgers	Council Representative	term expiration 12/31/2016
Suzanne Pemrick	Tenant Member	term expiration 12/31/2018

Moved by Councilman Cascarano, seconded by Councilman Hauser . No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/05/16.

• **Resolution 1-6: Environmental Commission – Appointment by Mayor**

Councilman Kris Brown	Council Representative	term expiration 12/31/2016
Ann Marchioni	Member	term expiration 12/31/2018
Douglas Piazza	BA Designee	term expiration 12/31/2018
Robert Edelstein	Member	term expiration 12/31/2018

• **Resolution 1-7: Open Space Trust Committee – Mayor, Consent of the Council**

Mr. Paul M. Carelli	Borough Administrator	term expiration 12/31/2016
Councilman Pasquale Capozzoli	Council Representative	term expiration 12/31/2016
Douglas Piazza	Environmental Commission	term expiration 12/31/2019
Ann Finnegan	Planning Board Member	term expiration 12/31/2019
David Layton	Member	term expiration 12/31/2019
David Prescott	Member	term expiration 12/31/2019

Moved by Councilman Hauser, seconded by Councilman Cascarano. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/05/16.

• **Resolution 1-8: Historic Preservation Committee – Mayor, Consent of the Council**

Richard Cummings	Member	term expiration 12/31/2016
Councilman Richard Hauser	Council Representative	term expiration 12/31/2016

Moved by Councilman Hauser, seconded by Councilman Brown . No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/05/16.

• **Resolution 1-9: Zoning Board Of Adjustment –Mayor, Consent of the Council**

Ryan San George	Alternate #2	term expiration 12/31/2016
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Moved by Councilman Hauser, seconded by Councilman Brown. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/05/16.

2016 ANNUAL MAYORAL APPOINTMENTS:

• **Mayor’s Advisory Council on Human Services**

Mary Beth Kane	June Cowell
Mr. Henderson Cole	Sandra Norgren
Mr. Thomas J. Gartland	Marsha Fricke
Mr. Stanley C. Bestys	Maureen D’Aloia
Santa Rock	Maria Burak

Councilman Thomas O’Donnell - Council Representative

**BOROUGH OF CALDWELL
COUNCIL CONFERENCE/BUSINESS MEETING
ORGANIZATION MEETING – January 5, 2016**

- **Board of Education**

Councilman Francis Rodgers - Council Representative

- **Camp Wyanokie**

Councilman John Cascarano - Council Representative

- **Official Borough Photographers**

Mr. Louis J. Ginefra
Ms. Janet Markman

- **Borough Arborist**

Mr. John Linson

- **New Jersey Council Motion Picture Development**

Lisa O'Neill

- **Liaison to the Grover Cleveland Birthplace**

Alexandru D. Aldea

- **Senior Citizen Transportation Committee – Mayor, Consent of the Council.**

Mr. Greg Cowell
Mr. Peter Pirrello
Councilman Francis Rodgers - Council Representative

- **Tree Removal Committee - Mayor, Consent of the Council.**

Mr. Edward Broheimer (Tree Expert)
Mr. Donald Neil Aharra (Environmental Commission)
Mr. Paul M. Carelli, (Borough Administrator)
Councilman Kris Brown - Council Representative

2016 PROFESSIONAL APPOINTMENTS:

- **Resolution 1-10: Municipal Attorney**
Gregory Mascera, Esq.

Moved by Councilman Hauser, seconded by Councilman Brown. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/05/16.

- **Resolution 1-11: Borough Prosecutor: Sworn in by Gregory Mascera**
Geoffrey D. Mueller

Moved by Councilman Hauser, seconded by Councilman Brown. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/05/16.

- **Resolution 1-12: Public Defender:**
James Pomaco, Esq.

Moved by Councilman Cascarano, seconded by Councilman Brown. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/05/16.

- **Resolution 1-13: Licensed Sewer Operator**
Sewer Director
Regulatory Compliance Representative
Greg Seaman, LLC

Moved by Councilman Brown, seconded by Councilman Cascarano. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/05/16.

**BOROUGH OF CALDWELL
COUNCIL CONFERENCE/BUSINESS MEETING
ORGANIZATION MEETING – January 5, 2016**

- **Resolution 1-14: Municipal Judge Sworn in by Bridget Stecher**
Joseph Defuria, Esq.

Moved by Council President Capozzoli, seconded by Councilman Brown. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/05/16.

- **Resolution 1-15: Rent Board Attorney**
Peter Russo, Esq.

Moved by Councilman Brown, seconded by Councilman Cascarano. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/05/16.

- **Resolution 1-16: Borough Auditors**
Nisivoccia LLP

Moved by Councilman Hauser, seconded by Councilman Rodgers. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/05/16.

- **Resolution 1-17: Borough Bond Counsel**
Capehart Scatchard

Moved by Councilman Cascarano, seconded by Councilman Brown. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/05/16.

- **Resolution 1-18: Licensed Water Operator**
Superior Services LLC

Moved by Councilman Brown, seconded by Councilman Hauser. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/05/16.

- **Resolution 1-19: Borough Engineer**
Glenn Beckmeyer, P.E.

Moved by Council President Capozzoli, seconded by Councilman Casarano. No Discussion. On roll call, all present voted in the affirmative. Resolution approved 01/05/16.

CONSENT AGENDA:

- Resolution 1-20: Authorizing the Appointment of the Caldwell Volunteer Fire Department Officers for Year 2016
- Resolution 1-21: Designating Official Holidays in Year 2016
- Resolution 1-22: Designating the Official Depositories of the Borough for the Year 2016
- Resolution 1-23: Authorizing Annual Schedule of Regular Council Business Meetings for the Year 2016
- Resolution 1-24: Authorizing Adoption of Temporary Budget for the Year 2016
- Resolution 1-25: Authorizing Interest for Non-Payment of Taxes or Assessments
- Resolution 1-26: Designating Official Newspapers of the Borough of Caldwell
- Resolution 1-27: Designating Times Dates and Conduct of Meetings for the Year 2016
- Resolution 1-28: ON HOLD - Authorizing payment of bills and the issuance of checks for the period through December 31, 2015 for 2015 bills in the total amount of \$
- Resolution 1-29: Resolution Adopting the Cash Management Plan of the Borough of Caldwell For 2016

**BOROUGH OF CALDWELL
COUNCIL CONFERENCE/BUSINESS MEETING
ORGANIZATION MEETING – January 5, 2016**

- Resolution 1-30: Authorizing Adoption of the 2016 Debt Service Requirements
- Resolution 1-31: Authorizing Appointment of Committee Members for the Community Development Block Grant Program for the Year 2016
- Resolution 1-32: Resolution Authorizing the Appointment of Mark Guiliano as the Fire Official in the Fire Prevention Bureau of the Borough of Caldwell for the Calendar Year 2016
- Resolution 1-33: Resolution Authorizing Budget Transfers for Calendar Year 2015
- Resolution 1-34: Resolution Appointing Mark Guiliano as the Emergency Management Coordinator for the Borough of Caldwell for a Three Year Term commencing January 1, 2016 and expiring December 31, 2018
- Resolution 1-35: Authorizing the issuing of a Special Liquor Permit. Applicant and Application has been approved by the Police Department and the Clerk's Office – Congregation Agudath Israel of West Essex
- Resolution 1-36: Resolution Authorizing the Cancellation of Small Balances on Tax Accounts for the Year Ending 12/31/15
- Resolution 1-37: Resolution Authorizing the Cancellation of Small Balances on Water Accounts for Year Ending 12/31/15
- Resolution 1-38: Authorizing appointment of Paul Milani as Municipal Zoning Officer for the Year 2016
- Resolution 1-39: Authorizing the Borough Attorney to investigate the feasibility of the purchase of Block 56 – Lots 10.14 and 18.01 in the Borough of Caldwell

Moved by Councilman Cascarano, seconded by Councilman Brown. No Discussion. On roll call, all present voted in the affirmative. Resolutions approved 01/05/16.

OPEN PUBLIC MEETING:

Mr. Godlewski, Essex Fells read a letter from his mom, Dorothy Godlewski and himself.

To the Borough of Caldwell Mayor and Council

We express our sincere warm thanks to Director, Robert Paterson, Instructor Jessica Blechar and the staff of the Caldwell Community Center. We are always so grateful for their care and kindness.

The center is truly a remarkable amenity and an important part of my 90 year old Mother Dorothy's healthy, everyday life. Even her doctors rejoice. Thanks to following the Aquatics program, her blood pressure has noticeably improved as well as her equilibrium and ability to walk. Not only is the program healthy, she has made many friends and its fun.

The Caldwell Community Center is more than just an amenity, it's a wonderful part of life in our Community.

There being no additional business to be conducted a motion to adjourn the meeting was made by Council President Capozzoli, seconded by Councilman Cascarano unanimously affirmed by all members present, the meeting was adjourned at 7:41P.M.

Prepared by: _____
Lisa O'Neill, Deputy Borough Clerk

DATE



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 1-40

Date of Adoption: January 19, 2016

TITLE:

APPROVING A TOW OPERATOR’S LICENSE AJACO TOWING, INC IN ACCORDANCE WITH THE PROVISIONS OF BOROUGH ORDINANCE 1201-09

WHEREAS, Chapter 231 of the Borough Ordinances titled “Towing and Storage of Vehicles” sets forth the means and manner by which tow operators shall be qualified to conduct business as licensees (known as “Towing Operators”) within the Borough; and

WHEREAS, Ajaco Towing, Inc. has submitted an application pursuant to section 231-5 of the Borough Ordinances to be designated as a Towing Operator; and

WHEREAS, the Chief of Police has determined that Ajaco Towing, Inc. has fulfilled the application requirements set forth in Chapter 231-5 and as further set forth in Chapter 231; and

WHEREAS, the Chief of Police has recommended to the Mayor and Borough Council that Ajaco Towing, Inc. be designated as a Towing Operator.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Caldwell, County of Essex, State of New Jersey, as follows:

That the Mayor and Borough Council do hereby authorize Ajaco Towing, Inc. as a Towing Operator pursuant to Borough Ordinance 231-4, effective upon passage of this Resolution and ending on December 31, 2016.

BE IT FURTHER RESOLVED, that the Borough Municipal Clerk and the Borough Attorney and all municipal officials are hereby authorized to take such action as is necessary to implement the purposes of the resolution, that a copy of the resolution certified by the Borough Clerk..

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O'Donnell						Rodgers				

Lisa O’Neill, Deputy Clerk

Ann Dassing, Mayor

CALDWELL POLICE DEPARTMENT

TRAFFIC SAFETY BUREAU
ONE PROVOST SQUARE
CALDWELL, NEW JERSEY 07006
(973) 226-2600 FAX (973) 226-0026

January 12, 2016

To: Paul Carelli, Borough Administrator
From: Sergeant Mike Pellegrino
Subject: Towing Applications

Mr. Carelli,

After reviewing the completed applications, conducting an on-site inspection of their towing facility and equipment and completing driver and vehicle look-ups, I am recommending the following towing agencies be accepted by the Borough Council through resolution to continue towing operations for the Borough of Caldwell and the Caldwell Police Department for the year 2016:

AJACO Towing Inc. 1029 Edwards Road Parsippany, NJ 07054

CAMP Auto & Truck Parts Inc. 9 Whitmore Avenue Wayne, NJ 07470

C&L Towing 8 DeForest Avenue East Hanover, NJ 07936

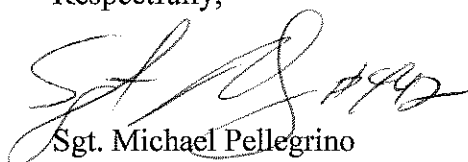
CRIGER'S Service Inc. 79 Lane Road Fairfield, NJ 07004

J&M Towing 116 Dorsa Avenue Wayne, NJ 07470

TRITON Towing LLC 79 Lane Road Fairfield, NJ 07004

Any questions or concerns please let me know.

Respectfully,



Sgt. Michael Pellegrino



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 1-41

Date of Adoption: January 19, 2016

TITLE:

APPROVING A TOW OPERATOR’S LICENSE C & L TOWING SERVICE IN ACCORDANCE WITH THE PROVISIONS OF BOROUGH ORDINANCE 1201-09

WHEREAS, Chapter 231 of the Borough Ordinances titled “Towing and Storage of Vehicles” sets forth the means and manner by which tow operators shall be qualified to conduct business as licensees (known as “Towing Operators”) within the Borough; and

WHEREAS, C & L Towing Service has submitted an application pursuant to section 231-5 of the Borough Ordinances to be designated as a Towing Operator; and

WHEREAS, the Chief of Police has determined that C & L Towing Service has fulfilled the application requirements set forth in Chapter 231-5 and as further set forth in Chapter 231; and

WHEREAS, the Chief of Police has recommended to the Mayor and Borough Council that C & L Towing Service be designated as a Towing Operator.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Caldwell, County of Essex, State of New Jersey, as follows:

That the Mayor and Borough Council do hereby authorize C & L Towing Service as a Towing Operator pursuant to Borough Ordinance 231-4, effective upon passage of this Resolution and ending on December 31, 2016.

BE IT FURTHER RESOLVED, that the Borough Municipal Clerk and the Borough Attorney and all municipal officials are hereby authorized to take such action as is necessary to implement the purposes of the resolution, that a copy of the resolution certified by the Borough Clerk..

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O’Donnell						Rodgers				

Lisa O’Neill, Deputy Clerk

Ann Dassing, Mayor

CALDWELL POLICE DEPARTMENT

TRAFFIC SAFETY BUREAU
ONE PROVOST SQUARE
CALDWELL, NEW JERSEY 07006
(973) 226-2600 FAX (973) 226-0026

January 12, 2016

To: Paul Carelli, Borough Administrator
From: Sergeant Mike Pellegrino
Subject: Towing Applications

Mr. Carelli,

After reviewing the completed applications, conducting an on-site inspection of their towing facility and equipment and completing driver and vehicle look-ups, I am recommending the following towing agencies be accepted by the Borough Council through resolution to continue towing operations for the Borough of Caldwell and the Caldwell Police Department for the year 2016:

AJACO Towing Inc. 1029 Edwards Road Parsippany, NJ 07054

CAMP Auto & Truck Parts Inc. 9 Whitmore Avenue Wayne, NJ 07470

C&L Towing 8 DeForest Avenue East Hanover, NJ 07936

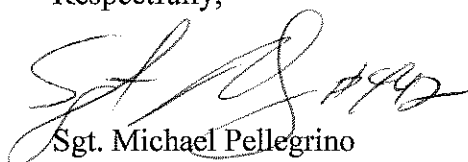
CRIGER'S Service Inc. 79 Lane Road Fairfield, NJ 07004

J&M Towing 116 Dorsa Avenue Wayne, NJ 07470

TRITON Towing LLC 79 Lane Road Fairfield, NJ 07004

Any questions or concerns please let me know.

Respectfully,



Sgt. Michael Pellegrino



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 1-42

Date of Adoption: January 19, 2016

TITLE:

**APPROVING A TOW OPERATOR’S LICENSE J & M TOWING IN ACCORDANCE WITH
THE PROVISIONS OF BOROUGH ORDINANCE 1201-09**

WHEREAS, Chapter 231 of the Borough Ordinances titled “Towing and Storage of Vehicles” sets forth the means and manner by which tow operators shall be qualified to conduct business as licensees (known as “Towing Operators”) within the Borough; and

WHEREAS, J&M Towing, has submitted an application pursuant to section 231-5 of the Borough Ordinances to be designated as a Towing Operator; and

WHEREAS, the Chief of Police has determined that J & M Towing has fulfilled the application requirements set forth in Chapter 231-5 and as further set forth in Chapter 231; and

WHEREAS, the Chief of Police has recommended to the Mayor and Borough Council that J & M Towing be designated as a Towing Operator.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Caldwell, County of Essex, State of New Jersey, as follows:

That the Mayor and Borough Council do hereby authorize J & M Towing as a Towing Operator pursuant to Borough Ordinance 231-4, effective upon passage of this Resolution and ending on December 31, 2016.

BE IT FURTHER RESOLVED, that the Borough Municipal Clerk and the Borough Attorney and all municipal officials are hereby authorized to take such action as is necessary to implement the purposes of the resolution, that a copy of the resolution certified by the Borough Clerk..

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O'Donnell						Rodgers				

Lisa O’Neill, Deputy Clerk

Ann Dassing, Mayor

CALDWELL POLICE DEPARTMENT

TRAFFIC SAFETY BUREAU
ONE PROVOST SQUARE
CALDWELL, NEW JERSEY 07006
(973) 226-2600 FAX (973) 226-0026

January 12, 2016

To: Paul Carelli, Borough Administrator
From: Sergeant Mike Pellegrino
Subject: Towing Applications

Mr. Carelli,

After reviewing the completed applications, conducting an on-site inspection of their towing facility and equipment and completing driver and vehicle look-ups, I am recommending the following towing agencies be accepted by the Borough Council through resolution to continue towing operations for the Borough of Caldwell and the Caldwell Police Department for the year 2016:

AJACO Towing Inc. 1029 Edwards Road Parsippany, NJ 07054

CAMP Auto & Truck Parts Inc. 9 Whitmore Avenue Wayne, NJ 07470

C&L Towing 8 DeForest Avenue East Hanover, NJ 07936

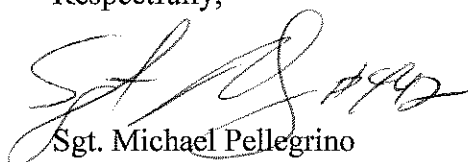
CRIGER'S Service Inc. 79 Lane Road Fairfield, NJ 07004

J&M Towing 116 Dorsa Avenue Wayne, NJ 07470

TRITON Towing LLC 79 Lane Road Fairfield, NJ 07004

Any questions or concerns please let me know.

Respectfully,



Sgt. Michael Pellegrino



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 1-43

Date of Adoption: January 19, 2016

TITLE:

APPROVING A TOW OPERATOR’S LICENSE CRIGER AUTO BODY IN ACCORDANCE WITH THE PROVISIONS OF BOROUGH ORDINANCE 1201-09

WHEREAS, Chapter 231 of the Borough Ordinances titled “Towing and Storage of Vehicles” sets forth the means and manner by which tow operators shall be qualified to conduct business as licensees (known as “Towing Operators”) within the Borough; and

WHEREAS, Criger Auto Body has submitted an application pursuant to section 231-5 of the Borough Ordinances to be designated as a Towing Operator; and

WHEREAS, the Chief of Police has determined that Criger Auto Body has fulfilled the application requirements set forth in Chapter 231-5 and as further set forth in Chapter 231; and

WHEREAS, the Chief of Police has recommended to the Mayor and Borough Council that Criger Auto Body be designated as a Towing Operator.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Caldwell, County of Essex, State of New Jersey, as follows:

That the Mayor and Borough Council do hereby authorize Criger Auto Body as a Towing Operator pursuant to Borough Ordinance 231-4, effective upon passage of this Resolution and ending on December 31, 2016.

BE IT FURTHER RESOLVED, that the Borough Municipal Clerk and the Borough Attorney and all municipal officials are hereby authorized to take such action as is necessary to implement the purposes of the resolution, that a copy of the resolution certified by the Borough Clerk..

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O'Donnell						Rodgers				

Lisa O'Neill, Deputy Clerk

Ann Dassing, Mayor

CALDWELL POLICE DEPARTMENT

TRAFFIC SAFETY BUREAU
ONE PROVOST SQUARE
CALDWELL, NEW JERSEY 07006
(973) 226-2600 FAX (973) 226-0026

January 12, 2016

To: Paul Carelli, Borough Administrator
From: Sergeant Mike Pellegrino
Subject: Towing Applications

Mr. Carelli,

After reviewing the completed applications, conducting an on-site inspection of their towing facility and equipment and completing driver and vehicle look-ups, I am recommending the following towing agencies be accepted by the Borough Council through resolution to continue towing operations for the Borough of Caldwell and the Caldwell Police Department for the year 2016:

AJACO Towing Inc. 1029 Edwards Road Parsippany, NJ 07054

CAMP Auto & Truck Parts Inc. 9 Whitmore Avenue Wayne, NJ 07470

C&L Towing 8 DeForest Avenue East Hanover, NJ 07936

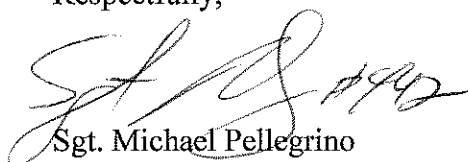
CRIGER'S Service Inc. 79 Lane Road Fairfield, NJ 07004

J&M Towing 116 Dorsa Avenue Wayne, NJ 07470

TRITON Towing LLC 79 Lane Road Fairfield, NJ 07004

Any questions or concerns please let me know.

Respectfully,



Sgt. Michael Pellegrino



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 1-44

Date of Adoption: January 19, 2016

TITLE:

APPROVING A TOW OPERATOR’S LICENSE TRITON TOWING, LLC IN ACCORDANCE WITH THE PROVISIONS OF BOROUGH ORDINANCE 1201-09

WHEREAS, Chapter 231 of the Borough Ordinances titled “Towing and Storage of Vehicles” sets forth the means and manner by which tow operators shall be qualified to conduct business as licensees (known as “Towing Operators”) within the Borough; and

WHEREAS, Triton Towing, LLC has submitted an application pursuant to section 231-5 of the Borough Ordinances to be designated as a Towing Operator; and

WHEREAS, the Chief of Police has determined that Triton Towing, LLC has fulfilled the application requirements set forth in Chapter 231-5 and as further set forth in Chapter 231; and

WHEREAS, the Chief of Police has recommended to the Mayor and Borough Council that Triton Towing, LLC be designated as a Towing Operator.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Caldwell, County of Essex, State of New Jersey, as follows:

That the Mayor and Borough Council do hereby authorize Triton Towing, LLC as a Towing Operator pursuant to Borough Ordinance 231-4, effective upon passage of this Resolution and ending on December 31, 2016.

BE IT FURTHER RESOLVED, that the Borough Municipal Clerk and the Borough Attorney and all municipal officials are hereby authorized to take such action as is necessary to implement the purposes of the resolution, that a copy of the resolution certified by the Borough Clerk..

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O'Donnell						Rodgers				

Lisa O’Neill, Deputy Clerk

Ann Dassing, Mayor

CALDWELL POLICE DEPARTMENT

TRAFFIC SAFETY BUREAU
ONE PROVOST SQUARE
CALDWELL, NEW JERSEY 07006
(973) 226-2600 FAX (973) 226-0026

January 12, 2016

To: Paul Carelli, Borough Administrator
From: Sergeant Mike Pellegrino
Subject: Towing Applications

Mr. Carelli,

After reviewing the completed applications, conducting an on-site inspection of their towing facility and equipment and completing driver and vehicle look-ups, I am recommending the following towing agencies be accepted by the Borough Council through resolution to continue towing operations for the Borough of Caldwell and the Caldwell Police Department for the year 2016:

AJACO Towing Inc. 1029 Edwards Road Parsippany, NJ 07054

CAMP Auto & Truck Parts Inc. 9 Whitmore Avenue Wayne, NJ 07470

C&L Towing 8 DeForest Avenue East Hanover, NJ 07936

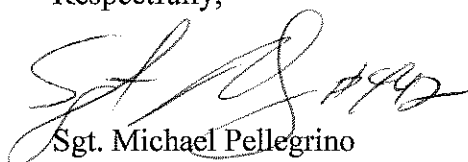
CRIGER'S Service Inc. 79 Lane Road Fairfield, NJ 07004

J&M Towing 116 Dorsa Avenue Wayne, NJ 07470

TRITON Towing LLC 79 Lane Road Fairfield, NJ 07004

Any questions or concerns please let me know.

Respectfully,



Sgt. Michael Pellegrino



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 1-45

Date of Adoption: January 19, 2016

TITLE:

APPROVING A TOW OPERATOR’S LICENSE CAMP AUTO & TRUCK PARTS, INC IN ACCORDANCE WITH THE PROVISIONS OF BOROUGH ORDINANCE 1201-09

WHEREAS, Chapter 231 of the Borough Ordinances titled “Towing and Storage of Vehicles” sets forth the means and manner by which tow operators shall be qualified to conduct business as licensees (known as “Towing Operators”) within the Borough; and

WHEREAS, Camp Auto & Truck Parts Inc. has submitted an application pursuant to section 231-5 of the Borough Ordinances to be designated as a Towing Operator; and

WHEREAS, the Chief of Police has determined that Camp Auto & Truck Parts, Inc. has fulfilled the application requirements set forth in Chapter 231-5 and as further set forth in Chapter 231; and

WHEREAS, the Chief of Police has recommended to the Mayor and Borough Council that Camp Auto & Truck Parts, Inc. be designated as a Towing Operator.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Caldwell, County of Essex, State of New Jersey, as follows:

That the Mayor and Borough Council do hereby authorize Camp Auto & Truck Parts, Inc. as a Towing Operator pursuant to Borough Ordinance 231-4, effective upon passage of this Resolution and ending on December 31, 2016.

BE IT FURTHER RESOLVED, that the Borough Municipal Clerk and the Borough Attorney and all municipal officials are hereby authorized to take such action as is necessary to implement the purposes of the resolution, that a copy of the resolution certified by the Borough Clerk..

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O'Donnell						Rodgers				

Lisa O’Neill, Deputy Clerk

Ann Dassing, Mayor

CALDWELL POLICE DEPARTMENT

TRAFFIC SAFETY BUREAU
ONE PROVOST SQUARE
CALDWELL, NEW JERSEY 07006
(973) 226-2600 FAX (973) 226-0026

January 12, 2016

To: Paul Carelli, Borough Administrator
From: Sergeant Mike Pellegrino
Subject: Towing Applications

Mr. Carelli,

After reviewing the completed applications, conducting an on-site inspection of their towing facility and equipment and completing driver and vehicle look-ups, I am recommending the following towing agencies be accepted by the Borough Council through resolution to continue towing operations for the Borough of Caldwell and the Caldwell Police Department for the year 2016:

AJACO Towing Inc. 1029 Edwards Road Parsippany, NJ 07054

CAMP Auto & Truck Parts Inc. 9 Whitmore Avenue Wayne, NJ 07470

C&L Towing 8 DeForest Avenue East Hanover, NJ 07936

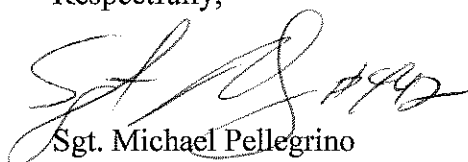
CRIGER'S Service Inc. 79 Lane Road Fairfield, NJ 07004

J&M Towing 116 Dorsa Avenue Wayne, NJ 07470

TRITON Towing LLC 79 Lane Road Fairfield, NJ 07004

Any questions or concerns please let me know.

Respectfully,



Sgt. Michael Pellegrino



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 1-46

Date of Adoption: January 19, 2016

TITLE:

RESOLUTION REQUESTING PERMISSION FOR THE DEDICATION BY RIDER FOR DONATIONS – CALDWELL CANNONS SWIM TEAM REQUIRED BY N.J.S.A 40A:5-29

WHEREAS, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is subject to reasonably accurate estimates in advance; and

WHEREAS, N.J.S.A 40A:5-29 to accept bequests, legacies and gifts made for costs incurred to run and maintain the Caldwell Cannons Swim Team; and,

WHEREAS, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Donations – Caldwell Cannons Swim Team Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Caldwell, County Essex, New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Donations – Caldwell Cannons Swim Team Trust Fund / N.J.S.A 40A:5-29
2. The Clerk of the Borough of Caldwell, County Essex is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O'Donnell						Rodgers				

Lisa O'Neill, Deputy Clerk

Ann Dassing, Mayor



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 1-47

Date of Adoption: January 19, 2016

TITLE:

AUTHORIZING THE ISSUING OF LICENSE FOR RAFFLE. APPLICANT AND APPLICATION HAVE BEEN APPROVED BY THE CLERK’S OFFICE – Hadassah Caldwell, Inc., Off Premise – Merchandise Raffle, April 12, 2016 – 7:30PM – 10:00PM

BE IT RESOLVED by the Borough Council of the Borough of Caldwell, New Jersey that the following be and is hereby granted a raffle license in accordance with the application filed. Applicant and application has been approved by the Borough Council.

RA-1324 Hadassah Caldwell, Inc.
Off Premise – Merchandise Raffle
April 12, 2016 – 7:30PM – 10:00PM

FURTHER BE IT RESOLVED that the Clerk be and is hereby authorized to sign a statement of Findings and Determination granting said license and the Borough Clerk be and is hereby authorized to sign said license.

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O'Donnell						Rodgers				

Lisa O'Neill, Deputy Clerk

Ann Dassing, Mayor



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 1-48

Date of Adoption: January 19, 2016

TITLE:

AUTHORIZING THE LIEN REDEMPTION OF CERTIFICATE #15-00010, Block 54, Lot 20

WHEREAS, at the Borough of Caldwell Tax Sale held on December 23, 2015, a lien was sold on Block 54, Lot 20 also known as 16 Westville Avenue in Caldwell, NJ for delinquent water; and

WHEREAS, this lien, known as Tax Sale Certificate 15-00010, was sold to PUBLIC TAX INVESTORS at a premium \$200.00; and

WHEREAS, the HOMEOWNERS BANK has effected redeemed the Certificate 15-00010 in the amount of \$207.65; and

NOW THEREFORE BE IT RESOLVED that authorization is hereby given to issue a check in the amount of \$407.65 payable to PUBLIC TAX INVESTMENTS, LLC. for the redemption of Tax Sale Certificate 15-00010

Certificate 15-00010

PRINCIPAL.....	\$	155.65
PREMIUM.....	\$	200.00
RECORDING FEES.....	\$	52.00
TOTAL REDEMPTION.....	\$	407.65

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O'Donnell						Rodgers				

Lisa O'Neill, Deputy Clerk

Ann Dassing, Mayor

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.

Certificate: 15-00010
Prop Loc: 16 WESTVILLE AVENUE

Owner: ORTIZ, JOSE & NILMA
Address: 16 WESTVILLE AVENUE
CALDWELL, NJ 07006

Type of Lien: Outside
Interest Rate: 0.00
Apr 2: N
Premium: 200.00

Block/Lot/Qual: 54. 20.

Sale Date: 12/23/15

Holder Name: PUBLIC TAX INVESTMENTS, LLC

Holder Id: 00067

Redemption Calculation Date: 02/02/16

Address: PO BOX 1030

Include Current Charges: N

BRICK, NJ 08723

TAX SALE CERTIFICATE:

Balance Type	Principal	Interest	Total
Water	82.41	8.24	90.65
		Cost:	65.00
		Total Certificate:	155.65
#Days: 39	Per Diem: 0.000000	Int on Cert:	0.00
	Redemption Penalty (0.00 %):		0.00
		Total:	155.65

SUBSEQUENT CHARGES:

Balance Type	Year Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
--------------	----------	------	--------------	---------------	----------	-------	----------	-------

BALANCE TYPE SUMMARY:

	Certificate Total & Subseq. Prin/Penalty	Interest	Total
Certificate Water	90.65	0.00	90.65
Total Water	90.65	0.00	90.65
Certificate Cost	65.00	0.00	65.00

LIEN REDEMPTION:

Principal:	155.65
Redemption Penalty (0.00 %):	0.00
Interest:	0.00
Recording Fees:	52.00
TOTAL REDEMPTION:	207.65
Total Per Diem: 0.000000	



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 1-49

Date of Adoption: January 19, 2016

TITLE:

AUTHORIZING THE LIEN REDEMPTION OF CERTIFICATE #14-00022, Block 54, Lot 1.10

WHEREAS, at the Borough of Caldwell Tax Sale held on December 18, 2014, a lien was sold on Block 54, Lot 1.10 also known as 8 Westbrook Drive in Caldwell, NJ for delinquent water; and

WHEREAS, this lien, known as Tax Sale Certificate 14-00022, was sold to US BANK CUST FOR PC 5 STERLING at a premium \$900.00; and

WHEREAS, the HOMEOWNERS BANK has effected redeemed the Certificate 14-00022 in the amount of \$889.00; and

NOW THEREFORE BE IT RESOLVED that authorization is hereby given to issue a check in the amount of \$889.00 payable to US BANK CUST FOR PC 5 STERLING, LLC. for the redemption of Tax Sale Certificate 14-00022

Certificate 14-00022

PRINCIPAL.....	\$	837.00
PREMIUM.....	\$	900.00
RECORDING FEES.....	\$	52.00
 TOTAL REDEMPTION.....	 \$	 1,789.00

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O'Donnell						Rodgers				

Lisa O'Neill, Deputy Clerk

Ann Dassing, Mayor

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.

BOROUGH OF CALDWELL
Lien Redemption Work Sheet

14-00022
Lien Fees-Prin
& Cost-Int
16 Water-Prin
16 Water-Int
16 Cost-Prin
74-
26.13
65.00
889.00

Case: 14-00022
Prop Loc: 8 WESTBROOK DRIVE

Owner: CONNELLY, NGUYEN & CHRISTINE L.
Address: 8 WESTBROOK DRIVE
CALDWELL, NJ 07006

Type of Lien: Outside
Interest Rate: 0.00
Apr 2: N
Premium: 900.00

Block/Lot/Qual: 54. 1.10
Sale Date: 12/18/14
Redemption Calculation Date: 01/31/16
Include Current Charges: N

Holder Name: US BANKCUST FOR PC5 STERLING N
Address: US BANK GLOBAL CORP TRUST SERV
50 SOUTH 16 TH ST. SUITE 2050
PHILADELPHIA, PA 19102

Holder Id: 00061

TAX SALE CERTIFICATE:

Balance Type	Principal	Interest	Total
Water	249.63	24.96	274.59
		Cost: 65.00	
		Total Certificate:	339.59
#Days: 402 Per Diem:	0.000000	Int on Cert:	0.00
		Redemption Penalty (2.00 %):	6.79
		Total:	346.38

SUBSEQUENT CHARGES:


Balance Type	Year Prd	Date	Prin/Penalty	Interest Rate	Per Diem	#Days	Interest	Total
Water	2014 4	03/13/15	126.65	8.00	0.028144	317	8.92	135.57
Water	2015 1	05/18/15	126.48	8.00	0.028107	252	7.08	133.56
Water	2015 2	10/05/15	118.32	8.00	0.026293	115	3.02	121.34
Water	2015 3	11/16/15	98.53	8.00	0.021896	74	1.62	100.15
		Total:	469.98				20.64	490.62

BALANCE TYPE SUMMARY:

	Certificate Total & Subseq. Prin/Penalty	Interest	Total
Certificate Water	274.59	0.00	274.59
Subseq Water	469.98	20.64	490.62
Total Water	744.57	20.64	765.21
Certificate Cost	65.00	0.00	65.00

LIEN REDEMPTION:

Principal: 809.57
Redemption penalty (2.00 %): 6.79
Interest: 20.64
Recording Fees: 52.00
TOTAL REDEMPTION: 889.00
Total Per Diem: 0.104440

please mail in Cert Redeemed




**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 1-50

Date of Adoption: January 19, 2016

TITLE:

**RESOLUTION APPROVING AN APPLICATION FOR A SEWER CONNECTION FOR
Wrobel Home Builders, LLC., 24 Cortlandt Road, Roseland NJ, Block 23, Lot 21-4**

WHEREAS, John J. Florio (“Applicant”) requires approval from the Borough of Caldwell Sewer Utility for a SANITARY SEWER INCREASE IN FLOW to service property known as B23, Lot 21-4; and

WHEREAS, the project is more specifically known as 24 Cortlandt Road, Roseland, NJ; and

WHEREAS, the applicant is proposing 1 new equivalent dwelling units; and

WHEREAS, the connection fee for this project is calculated as follows: 1 EDU x \$3600/EDU = \$3,600.00

WHEREAS, the Sewer Utility Director recommends approval in accordance with the Authority’s Rules and Regulations and payment of the above referenced connection fees;

NOW THEREFORE BE IT RESOLVED by the Borough of Caldwell that the Sewer Director be and hereby approves this application, in accordance with the recommendations.

BE IT FURTHER RESOLVED that this approval is further subject to compliance by the Applicant with the Rules and Regulations of the Borough of Caldwell Sewer Utility and other applicable regulatory agencies.

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE TOWNSHIP COUNCIL OF THE BOROUGH OF CALDWELL, ESSEX COUNTY, NEW JERSEY, AT A REGULAR MEETING HELD ON January 19, 2016.

Lisa O’Neill, Deputy Clerk

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O’Donnell						Rodgers				

Lisa O’Neill, Deputy Clerk

Ann Dassing, Mayor



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 1-51

Date of Adoption: January 19, 2016

TITLE:

AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH DECEMBER 31, 2015 FOR 2015 BILLS IN THE TOTAL AMOUNT OF \$643,275.18

BE IT RESOLVED by the Borough Council of the Borough of Caldwell, New Jersey that,

WHEREAS, certain bills which are contained on the bills list which is annexed hereto and incorporated herein have been submitted to the Borough of Caldwell for payment, and;

WHEREAS, pursuant to N.J.S.A. 40A:5:16, it has been certified to the governing body that the goods or services for which said bills were submitted have been received by or rendered to the Borough of Caldwell, and;

WHEREAS, the Director of Finance of the Borough of Caldwell has certified to the governing body that there are funds legally appropriated and available in the current operating budget for the payment of said bills and that the said payment will not result in the disbursement of public monies or in the encumbering of same in excess of the 2014 and/or 2015 appropriation for said purpose;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Caldwell that the, Borough Administrator and Deputy Clerk be and are hereby authorized to sign checks in payment of the bills set forth in the annexed schedule.

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O'Donnell						Rodgers				

Lisa O'Neill, Deputy Clerk

Ann Dassing, Mayor



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 1-52

Date of Adoption: January 19, 2016

TITLE:

AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH JANUARY 19, 2016 FOR 2016 BILLS IN THE TOTAL AMOUNT OF \$1,772,170.22

BE IT RESOLVED by the Borough Council of the Borough of Caldwell, New Jersey that,

WHEREAS, certain bills which are contained on the bills list which is annexed hereto and incorporated herein have been submitted to the Borough of Caldwell for payment, and;

WHEREAS, pursuant to N.J.S.A. 40A:5:16, it has been certified to the governing body that the goods or services for which said bills were submitted have been received by or rendered to the Borough of Caldwell, and;

WHEREAS, the Director of Finance of the Borough of Caldwell has certified to the governing body that there are funds legally appropriated and available in the current operating budget for the payment of said bills and that the said payment will not result in the disbursement of public monies or in the encumbering of same in excess of the 2015 and/or 2016 appropriation for said purpose;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Caldwell that the, Borough Administrator and Deputy Clerk be and are hereby authorized to sign checks in payment of the bills set forth in the annexed schedule.

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O'Donnell						Rodgers				

Lisa O'Neill, Deputy Clerk

Ann Dassing, Mayor



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 1-53

Date of Adoption: January 19, 2016

TITLE:

AUTHORIZING THE BOROUGH ADMINISTRATOR TO ADVERTISE AND RECEIVE PROPOSALS FOR BANKING SERVICES SERVICES FOR THE BOROUGH OF CALDWELL

BE IT RESOLVED by the Borough Council of the Borough of Caldwell, New Jersey, that they do hereby authorize the Borough Administrator to advertise and receive proposals for banking services for the Borough of Caldwell.

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O'Donnell						Rodgers				

Lisa O'Neill, Deputy Clerk

Ann Dassing, Mayor



REQUEST FOR PROPOSAL

for

BANKING SERVICES – BOROUGH OF CALDWELL

Prepared by:

Borough of Caldwell
1 Provost Square
Caldwell, NJ

January 11, 2016

Borough of Caldwell
County of Essex
State of New Jersey

NOTICE TO PROPOSERS

Notice is hereby given that proposals will be received by the BOROUGH OF CALDWELL from qualified proposers for the following:

**REQUEST FOR PROPOSALS
BANKING SERVICES – BOROUGH OF CALDWELL**

The Borough of Caldwell is seeking proposals for BANKING SERVICES for the Borough of Caldwell located at 1 Provost Square, Caldwell, N.J. 07006.

Proposals will be received by the Borough of Caldwell no later than 3:00pm on Tuesday, February 16, 2016.

Proposals should be mailed or delivered to:

Paul M. Carelli
Borough Administrator
Borough of Caldwell
1 Provost Square
Caldwell, NJ 07006

Proposal documents may be obtained from the Borough Administrator's Office at the above address, beginning Tuesday, January 12, 2016, during regular business hours, 8:30 a.m. to 4:30 p.m., Monday through Friday, email requests to pcarelli@caldwell-nj.com, telephone 973-403-4634, or fax 973-403-1355.

The following documents must be included in the proposal package:
RFP Document Submission Checklist
RFP Proposal
Non-Collusion Affidavit
Stockholder Disclosure
Evidence of NJ Business Registration

The Borough of Caldwell reserves the right to accept or reject any and all proposals for the above listed items in whole and/or part may waive informalities that the Borough may, in its sole discretion, deem to be in the Borough's best interest.

Paul M. Carelli
Borough Administrator



One Provost Square · Caldwell, NJ 07006 · 973-226-6100 · Fax 973-403-1355

BOROUGH OF CALDWELL RFP Document Submission Checklist

BOROUGH OF CALDWELL Banking Services – Borough of Caldwell

- RFP Document Submission Checklist**
- RFP Banking Services Proposal**
- Non-Collusion Affidavit**
- Stockholder Disclosure**
- Evidence of NJ Business Registration**
- Mandatory Equal Employment Opportunity Language Exhibit A**



One Provost Square · Caldwell, NJ 07006 · 973-226-6100 · Fax 973-403-1355

BANKING SERVICES - CRITERIA

The Borough of Caldwell is soliciting proposals for full banking services, to begin on March 1, 2016. The successful bank must be eligible to act as a depository for public funds and have GUDPA certification. All sealed proposals are to be submitted no later than February 16, 2015 at 3:00 PM. All proposals are to be delivered to the Borough Administrator's office located at 1 Provost Square, Caldwell, New Jersey 07006.

The Borough maintains separate checking accounts for the following:

1. Open Space Trust Fund
2. Off Duty Escrow
3. Law Enforcement Trust
4. Welfare Discretionary P.C. Fund
5. Trust
6. Current
7. Court Bail
8. Municipal Court Regular
9. Special Dog
10. General Capital
11. Sewer Capital
12. Community Development Block Grant
13. Water Capital
14. Payroll Deductions
15. Sewer Utility
16. Water Utility

The budget for the Year 2015 was approximately \$12 million. The Borough processes a biweekly payroll which averages roughly \$175,000.00 per pay for roughly one hundred fifty full and part time employees.



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Required Services:

1. Monthly statements are due to the Borough by the fifth of each month.
2. Account reconciliation to note outstanding checks by number and amount.
3. Interest paid on all accounts swept into the current fund before the end of the month.
4. Wiring Services.
5. Account information including statements on demand via web site.
6. Direct deposit of employee payroll checks at employee designated bank.
7. Credit card services for Municipal Court with all fees run through the current fund and all funds deposited into the Municipal Court account within 48 hours.
8. Credit Card services for the Tax Collector with all fees run through the current fund and all funds deposited into the Tax Collector account within 48 hours.
9. Municipal Court & Tax Collector Credit Card Required Services:

The Borough of Caldwell, in the County of Essex is seeking proposals for the processing of electronic payments from credit cards and debit cards for court imposed obligations. Caldwell is also seeking proposals for the processing of electronic payments from credit cards and debit cards for tax collections. A website has been set up for residents to make tax payments as well as the ability to swipe cards at Borough Hall.

Contract Award:

The Borough of Caldwell will award a contract for banking services based on the cost of proposed services, the services available to the Borough, the proximity of a local branch to Borough Hall, and the proposed interest rate to be paid to the Borough. The Borough retains the right to decide what services are in its best interest.

Evaluation Criteria:

Proposals will be evaluated on the following criteria:

1. Financial strength and stability of the financial institution.
2. Reference responses, prior experience and ability to effectively service organizational needs.



One Provost Square · Caldwell, NJ 07006 · 973-226-6100 · Fax 973-403-1355

3. New product or service proposals.
4. Experience and expertise level of key personnel in either the banking component or account representative.
5. Clarity, completeness and timeliness of transaction documentation and reports or statements generated for Borough use.
6. The quality of services performed in the area of investment and maximization of earnings.
7. Geographic location and the ability to provide a convenient location at which the Borough can transact business. If there is no local branch, the Borough requires pick up of deposits at least three days a week (Monday, Wednesday and Friday).
8. The ability to meet the Borough banking needs as outlined in this proposal.



One Provost Square · Caldwell, NJ 07006 · 973-226-6100 · Fax 973-403-1355

BANKING PRICE PROPOSAL

Name of Bank: _____ Date: _____

Submitted By: _____ Title: _____

Note: The fees / formulas / services indicated are those which will be in effect for the duration of the contract. The rate of interest (Item 1) is for sample purposes only but **MUST** be completed. The bidder certifies that the formula for affixing the rate if interest will remain in effect for the duration of the contract.

1. Current rate of interest paid on checking accounts for the week of February 1, 2016:

2. Proposed services offered and the associated costs:

3. Explanation or example of how interest is calculated on the municipal accounts:



One Provost Square · Caldwell, NJ 07006 · 973-226-6100 · Fax 973-403-1355

BANKING PRICE PROPOSAL

4. Any other services your bank would offer. (If there are conditions and / or charges, please note them).

5. Location of branches in area:

Feel free to attach any additional information that you feel necessary.

STOCKHOLDER DISCLOSURE CERTIFICATION

Name of Business:

I certify that the list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the undersigned.

OR

I certify that no one stockholder owns 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business organization:

Partnership

Corporation

Sole Proprietorship

Limited Partnership

Limited Liability Corporation

Limited Liability Partnership

Subchapter S Corporation

Sign and notarize the form below, and, if necessary, complete the stockholder list below.

Stockholders:

Name:	Name:
Home Address:	Home Address:
Name:	Name:
Home Address:	Home Address:
Name:	Name:
Home Address:	Home Address:

Subscribed and sworn before me this ___ day of _____, 2 ____.	_____ (Affiant)
(Notary Public)	_____ (Print name & title of affiant)
My Commission expires:	(Corporate Seal)

(REVISED 4/10)

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)
N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

EXHIBIT A (Cont)

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.**



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 1-54

Date of Adoption: January 19, 2016

TITLE:

RESOLUTION AUTHORIZING THE APPROVAL OF CHANGE ORDER (1) FOR THE ELM-HATFIELD-ERWIN ROAD IMPROVEMENT PROJECT IN THE AMOUNT OF \$1,815.00 - NEW TOTAL CONTRACT AMOUNT \$384,983.45

WHEREAS, the Borough Council of the Borough of Caldwell in the County of Essex, State of New Jersey has on July 21, 2015, authorized the awarding of a contract to Your Way Construction, Inc., 404 Colt Street, Irvington, N.J. 07111 with a bid of \$383,168.45; and

WHEREAS, during the course of the contract, it was discovered after work began, the need for the following change order to increase the contract as follows:

- Location: Hatfield Avenue
- Connect Existing Inlet (2) Type B with 12" HDPE Pipe
 - Saw cut of Roadway
 - Excavation and backfill
 - Roadway trench repair

TOTAL CHANGE ORDER 1: \$1,815.00

New Contract Total: \$384,983.45

NOW THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Caldwell in the County of Essex, State of New Jersey does hereby authorize change orders (1) for the Elm-Hatfield-Erwin Road Improvement Project.

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O'Donnell						Rodgers				

Lisa O'Neill, Deputy Clerk

Ann Dassing, Mayor

CHANGE ORDER NO. 1

Owner Borough of Caldwell Date 12/23/15
 Project Roadway Improvements-Elm Road, Hatfield Street, and Erwin Place - Phase 1
 Owner's Contract No. _____ Contractor Your Way Construction, Inc.
 Date of Contract Start 09/08/15 \$ 383,168.45

You are directed to make the following changes in the Contract Documents. Description:

- Connect two existing Type B inlets located next to each other on the south side of Hatfield Street in front of House No. 108 with 15-in. RCP. Work includes saw cutting of roadway, line drilling openings in each inlet's side wall, installation of about 4 lin ft of 15-in. HDPE storm pipe between the two basins, excavation and backfill, and roadway trench repair and paving.

Reason for Change Order:

- Connecting the two Type B inlets on the south side of Hatfield Street in front of House No. 108 will help increase or maximize the overall stormwater capacity from that location on Hatfield Street (Sta 2+10) to the larger stormwater pipes located within Smull Avenue (Sta 0+00). This will help minimize storm sewer surcharging that has previously caused flooding at this location, as reported by the residents of House No. 1089 Hatfield Street by equalizing stormwater flows belowground.

CONTRACT PRICE		CONTRACT TIMES (Calendar Days)	
		To substantial completion	To final completion
Original:	\$ <u>383,168.45</u>	Original: <u>120</u>	<u>120</u>
Previous Cos (Add/Deduct):	\$ <u>0.00</u>	Previous COs (Add/Deduct) <u>0</u>	<u>0</u>
This CO (Add):	\$ <u>1,815.00</u>	This CO (Add/Deduct) <u>0</u>	<u>0</u>
Contract Price with all Approved Change Orders:	\$ <u>384,983.45</u>	REVISED: <u>125</u>	<u>125</u>
		Original Completion Date: <u>01/06/16</u>	<u>01/06/16</u>
		Revised Completion Date: <u>01/11/16</u>	<u>01/11/16</u>

It is agreed by the Contractor that this Change Order includes any and all costs associated with or resulting from the change(s) ordered herein, including all impact, delays, and acceleration costs. Other than the dollar amount and time allowance listed above, there shall be no further time or dollar compensation as a result of this Change Order.

THIS DOCUMENT SHALL BECOME AN AMENDMENT TO THE CONTRACT AND ALL
 STIPULATIONS AND COVENANTS OF THE CONTRACT SHALL APPLY HERETO.

RECOMMENDED:

By: 
 Engineer (Authorized Signature)

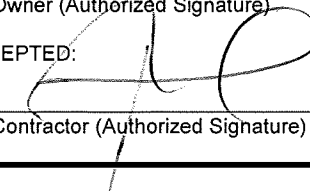
Date 1/7/16

APPROVED:

By: _____
 Owner (Authorized Signature)

Date _____

ACCEPTED:

By: 
 Contractor (Authorized Signature)

Date 12/31/15

Crew Engineers, Inc.
CLD010.450 / 1
 Project No. Change Order No.

December 1st, 2015



YOUR WAY CONSTRUCTION, INC

404 COIT STREET, IRVINGTON, NJ 07111

Ph: 973-849-6614

Fax: 973-900-9184

Contract # YW100-11315

Date

Bid To: Crew Engineering

Address:

Architect:

Engineer: Paul Fikslin, PE

Project #:

Date:

Revision:

Name of Contract: CONNECTION OF INLETS

Description:

TRADE

Connection of Inlets Type B **\$ 1,815.00**

Location Hatfield Ave

Exact Location to be determined by Engineer

* Connect Existing Inlet (2) Type B with 12" HDPE Pipe

* Sawcut of Roadway

* Excavation and backfill

* Roadway trench repair

TOTAL BID	\$ 1,815.00
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Exclusions:

- * No surveying or Engineering services are included in this proposal
- * No oil tank removals
- * No rock excavation or blasting
- * No asbestos removal
- * No permit fees included (including but no limited to Building, Connections or Extensions)
- * No metal decking included
- * No structural steel included
- * No dewatering included
- * All fill assumed to be suitable and used for backfill
- * No bond included (if required, bond cost to be added)
- * No material import besides 3/4" stone for bedding

January 12, 2016

Mr. Paul Carelli, Administrator
Borough of Caldwell
One Provost Square
Caldwell, NJ 07006

Re: Change Order No. 1
Roadway Improvements, Elm Road, Hatfield Street, and Erwin Place – Phase 1
Caldwell, NJ
Crew Proj No.: CLD010.450

Dear Mr. Carelli:

Enclosed are three copies of Change Order No. 1 to approve work connecting two stormwater Type B inlets on the south side of Hatfield Street in front of House No. 108. A copy of Your Way Construction, Inc.'s (Your Way) Proposal is included for reference.

Please sign all three copies, keep one for the Borough's records, and return the other two back to our office. We will forward one to Your Way.

Very truly yours,

CREW ENGINEERS, INC.



Paul F. Fikslin, P.E.

PFF:js

Enclosure

cc: Your Way Construction, Inc.

E:\Wpdocs\Letter\carelli CLD010 CO.jan.doc

