

**BOROUGH OF CALDWELL
COUNCIL BUSINESS/CONFERENCE MEETING
MINUTES – February 7, 2012**

The council Business meeting of the Borough Council of the Borough of Caldwell was called to order in the Council Chambers at 7:05 PM

PRESENT: Mayor Dassing, Council President Richard Hauser, Councilman Murray, Coyle, O'Donnell, Kelley and Rodgers

ALSO PRESENT: Paul Carelli, Borough Administrator, Lisa O'Neill, Acting Borough Clerk and Borough Attorney, Greg Mascara

ABSENT:

Adequate notice of this Council Business/Conference meeting was given on January 1, 2012. Notice was posted on the bulletin board on the first floor of the Borough Hall, One Provost Square, Caldwell, New Jersey on January 1, 2012. Four official newspapers of the Borough were notified of this meeting by mail on January 1, 2012. Notice was posted and all persons requesting notice were sent same.

APPROVAL OF MINUTES:
January 17, 2012

Moved by Councilman Coyle, seconded by Councilman Kelley. No Discussion. On roll call, all present voted in the affirmative. Minutes approved 02/07/12.

OPEN PUBLIC COMMENTS ON RESOLUTIONS:

RESOLUTIONS – CONSENT AGENDA

- 2-47:** AUTHORIZING THE ISSUING OF LICENSE FOR RAFFLE. APPLICANT AND APPLICATION HAVE BEEN APPROVED BY THE CLERK'S OFFICE – HAS Washington Elementary School/ Off Premise – 50/50 Raffle / March 1, 2012 – 6:00PM – 9:00PM
- 2-48:** AUTHORIZING ISSUANCE OF ONE (1) TAXICAB LICENSES TO CYC, Inc., 60 Roseland Avenue, Caldwell, NJ 07006. APPLICATION AND APPLICANT HAVE BEEN APPROVED BY APPROPRIATE MUNICIPAL DEPARTMENT
- 2-49:** AUTHORIZING THE CANCELLATION OF SMALL BALANCES ON TAX ACCOUNTS FOR THE YEAR ENDING 12/31/11.
- 2-50:** AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH FEBRUARY 7, 2012 FOR 2012 BILLS IN THE TOTAL AMOUNT OF \$2,975,373.48
- 2-51:** AUTHORIZING THE APPOINTMENT OF RECREATION COMMITTEE MEMBER
- 2-52:** AUTHORIZING THE APPOINTMENT OF TRAFFIC COMMITTEE MEMBER
- 2-53:** AUTHORIZING THE ISSUING OF A SPECIAL LIQUOR PERMIT. APPLICANT AND APPLICATION HAS BEEN APPROVED BY THE POLICE DEPARTMENT AND THE CLERK'S OFFICE – Caldwell/West Caldwell Education Foundation, Inc.
- 2-54:** RESOLUTION SUPPORTING THE NEW JERSEY EMPLOYER SUPPORT GUARD AND RESERVE (ESGR) WITH THEIR EMPLOYMENT INITIATIVE PROGRAM (EIP)
- 2-55:** AUTHORIZING AWARD OF A PROFESSIONAL SERVICES CONTRACT TO CREW ENGINEERS, INC. FOR DESIGN, BIDDING, AND CONSTRUCTION RELATED SERVICES FOR THE ESSEX FELS WATER SUPPLY INTERCONNECTION METER FACILITY PROJECT

CONSENT

Moved by Councilman Murray, seconded by Councilman Coyle. Discussions Ensued. On roll call, all present voted in the affirmative. Resolutions approved 02/07/12.

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PRESENTATION:

Sergeant Fred Arnold – Street Ordinances

Paul Carelli gave an update on the request of the Lemon Law. We are not able to apply the Lemon Law to the 2008 Changer which has major repairs done to it. It is passed the statue of limitations of the lemon law. The statue is 18,000 miles and two years when the car is delivered.

Council President Hauser reported that every Thursday morning from 7:30 – 9:00AM the Finance Committee is having meetings. The Department Chairs should have met with their Department Heads and have gone through their budget and have gone through any discussions that are necessary and the Committee Chair will be meeting with the Finance Department. If the Committee Chair would like to have their Department Head there then please do. The two components that the Finance Department is discussing are the day to day operations and discussion by the Council is whether to build in an additional component to cover some of the longer terms, some of the capital needs that we know are pending. The Recreation we will be having a joint meeting in the morning. The Library has an issue with the drop boxes. Since there is no parking on Bloomfield Avenue the boxes are not practical there now.

Councilman Murray thanked Sergeant Arnold for all his information. The traffic committee met this evening and we are reaching out to Mr. Jorgensen in setting up a meeting in reference to the traffic light on Roseland and Bloomfield and Westville Avenue. The committee would like to have the meeting here and then walk over to the traffic light. We also had a meeting with the Merchants and went through all the parking. The Chief, Detective Palatucci and myself met with the Merchants to discuss a Merchant watch program that was introduced. As far as the Parking meters we currently charge .25 an hour. I introduced a concept to the merchants raising it to .50 an hour and they didn't seem to have an issue. As a budget point of view we are in that \$50,000 range for the leases and the maintenance of the parking lots. All parking meters will go from .25 an hour to .50 an hour and nickels and dimes can be used in the meters.

2-56: RESOLUTION AUTHORIZING A PARKING METER RATE OF \$0.50 PER HOUR FOR ALL PARKING METERS IN THE BOROUGH OF CALDWELL.

Moved by Councilman Murray, seconded by Councilman O'Donnell. Discussions Ensued. On roll call, all present voted in the affirmative. Resolutions approved 02/07/12.

Councilman Rodgers reported on the Personnel committee that is instituting a performance report for the Borough Administrator. There was discussion for possible positions within the Borough Hall, full-time, part-time CFO, full-time, part-time Clerk, Assistant to the Borough Administrator, and a purchasing agent. Salaries of the non-union employees were discussed. There is a need of job descriptions. Councilman Rodgers will be attending his first Health meeting next Tuesday.

Councilman Kelley reported that the Board of Education will be passing a resolution to move the elections to November.

2-57: ESTABLISHING THE ELECTION OF MEMBERS OF THE CALDWELL-WEST CALDWELL BOARD OF EDUCATION AS THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER

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Moved by Councilman Hauser, seconded by Councilman Rodgers. Discussions Ensued. On roll call, all present voted in the affirmative. Resolutions approved 02/07/12.

Councilman Kelly reported that Camp Wyanokie provided us an invoice for 2012. He spoke to Jeff Weimann regarding their surplus, their cash position. I would encourage and hopefully we will get them to attend and provide us with a presentation.

Mayor Dassing spoke about the Green Acres Acquisition funds we have approximately \$383,000 in Green Acres funding for the Acquisition of property in Caldwell.

REPORT OF ADMINISTRATOR:

Paul Carelli reported that he went down to CDBG with Councilman Kelley, we received a check for \$70,900 for the resurfacing of Grove Street. The netting has been ordered and should be installed in two weeks. We are looking at two products for our email one is Microsoft anywhere and Gmail as well. There is a monthly fee anywhere from \$4 - \$6 per month. Our fix asset consultant is almost done he just needs to get into the Police and Fire Department. Our Technical Assistant in our building department will be leaving in two weeks.

Councilman Hauser talked about the roll of the personnel committee and Council as far as hiring and firing. **Greg Mascera** responded that there are certain appointments that must be made by statute, Mayor and Council. Municipal personnel are not generally in that category. Discussions Ensued.

REPORT OF ATTORNEY:

Greg Mascara spoke about the Memorandum from the Zoning Board. The Governing Body is to review this and then take in to consideration the approval and denials and then consider whether Zoning Ordinances should be amended in order to accommodate or to make a statement. Greg's suggestion is to read over the Memorandum. He was asked at last meeting to take a look at Fee ordinance and compare them to various municipalities. He looked at Clifton, Verona, West Caldwell, Roseland and Montclair. He will re-draft the fee ordinance and does the frame work first, then the Council can give him the information based on surrounding towns on how it would be filled in. He sent the Mayor two draft ordinances on the fence and POD that the Council will look at and consider. He will have a meeting with Sergeant Arnold to go over Parking.

OLD BUSINESS:

Councilman Murray asked about the Generator. **Paul Carelli** responded that it has to be bid out and he did have a meeting with Peter from Co-gen. We have \$60,000 in the capital ordinance to purchase that. To buy a generator will cost about \$110,000. This generator would fully power up the Community Center and heat the Fire House.

2-58: AUTHORIZING THE BOROUGH CLERK TO ADVERTISE AND RECEIVE SEALED BIDS TO FURNISH AND INSTALL A GENERATOR FOR THE MUNICIPAL COMPLEX

Moved by Councilman Murray, seconded by Councilman O'Donnell. Discussions Ensued. On roll call, all present voted in the affirmative. Resolutions approved 02/07/12.

Councilman Murray asked about the bids at the Community Center. **Paul Carelli** responded that he had an Architect took a look at the Community Center. We would be removing the drop ceiling, painting the ceiling a color, new lighting fixtures, removing sprinkler heads, re-painting the room, removing two bathrooms that are currently there to create a more inviting space. It would add another 200 sq. ft. once the bathrooms are

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