

***Board of Health  
Minutes  
February 14, 2017***

***Call to Order:*** President, Betty Sullivan, called the regular meeting of the Caldwell Board of Health to order at 6:15 p.m.

***Roll Call: Present:*** Betty Sullivan, Maryann Rivera, Rhonda DeStefano, Cindy Medina, Valerie Schleck, Mike Fitzpatrick and Maria Burak.

***Absent:*** Ann Christensen, John Cascarano and Annmarie Snedeker.

***Announcement of the Presiding Officer:*** President, Betty Sullivan, stated that adequate notice of the meeting had been given by posting the notice on the bulletin board and in writing to all official newspapers and to all persons requesting notice.

***Approval of Minutes:*** Betty asked that the Board review the minutes of the January 10, 2017 meeting. A motion was made by Valerie Schleck and seconded by Maryann Rivera to approve the minutes. All agreed.

***Any Citizen wishing to be heard:*** There was no response to this call of action.

***Old Business:*** Betty asked about Animal Control and the Annual Report for 2016. Mike stated that they have hired a new administrative person and they will prepare the report for next meeting. Betty asked about the website and stated that the Board of Health agenda and minutes need to be updated. Maria stated that she will send the information to Lisa O'Neill so she can update the site. Betty asked how the Rabies Clinic went in January. Maria stated that it went well with over 60 dogs and cats being inoculated.

***New Business:*** Maria presented a list on the agenda for 2017 Food License Applications for approval. A motion was made by Maryann and seconded by Rhonda to approve the 2017 food licenses as presented. All agreed. Maria presented 2017 Public Establishment License Applications for approval. A motion was made by Cindy Medina and seconded by Valerie Schleck to approve the Public Establishment Licenses as presented. All agreed. Maria presented 2017 Vending Machine Applications for approval. A motion was made by Rhonda DeStefano and seconded by Maryann Rivera to approve the Vending Machine Licenses as presented. All agreed. Maria presented four Massage Licenses for approval. A motion was made by Maryann Rivera and seconded by Valerie Schleck to approve the Massage Licenses as presented. All agreed. Maria presented four Day Care Licenses for approval. A motion was made by Rhonda DeStefano and seconded by Valerie Schleck to approve the Day Care Licenses as presented. All agreed. Maria presented one Pet Shop License for approval. A motion was made by Rhonda DeStefano and seconded by Cindy Medina to approve the Pet Shop License for Dogue pending Bloomfield Board of Health approval. All agreed.

***Health Report:*** Mike presented the health report for January 2017. He reviewed all health complaints as well as inspections that took place during this time.

***Adjournment:*** The meeting adjourned by acclamation at 6:50 p.m. The next meeting will be on March 14, 2017.

Submitted by: Maria Burak