

**BOROUGH OF CALDWELL
COUNCIL BUSINESS/CONFERENCE MEETING
MINUTES – February 21, 2017**

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The council Business meeting of the Borough Council of the Borough of Caldwell was called to order in the Council Chambers at 7:00PM.

PRESENT: Mayor Dassing, Council President Cascarano, Councilman Hauser, O'Donnell, Capozzoli, Brown, and Rodgers

ALSO PRESENT: Deputy Clerk, Lisa O'Neill Borough Administrator, Paul Carelli & Borough Attorney, Greg Mascera

Adequate notice of this Council Business/Conference meeting was given on January 1, 2016. Notice was posted on the bulletin board on the first floor of the Borough Hall, One Provost Square, Caldwell, New Jersey. Official newspapers of the Borough were notified of this meeting by mail. Notice was posted and all persons requesting notice were sent same.

PLEDGE OF ALLIGENCE

**APPROVAL OF MINUTES:
February 7, 2017**

Moved by Councilman Capozzoli, seconded by Council President Cascarano. No Discussion. On roll call, all voted in the affirmative. Minutes approved 02/21/17.

OPEN PUBLIC COMMENTS ON RESOLUTIONS

Moved by Councilman Hauser, seconded by Council President Cascarano to open meeting to the Public.

RESOLUTIONS – CONSENT AGENDA

- 2-71:** RESOLUTION SUPPORTING THE CALDWELL ENVIRONMENTAL COMMISSION AS THE OFFICIAL GREEN TEAM FOR THE SUSTAINABLE JERSEY MUNICIPAL PROGRAM
- 2-72:** AUTHORIZING ISSUANCE OF A LICENSE TO OPERATE ELECTRONIC, MECHANICAL AND OTHER TYPES OF AMUSEMENT DEVICES; FOR Starz, Inc. t/a Ringside Pub APPLICATION AND APPLICANT HAVE BEEN APPROVED BY APPROPRIATE MUNICIPAL DEPARTMENTS
- 2-73:** APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR PROJECT
- 2-74:** AUTHORIZING THE LIEN REDEMPTION OF CERTIFICATE #16-00004, Block 12 Lot 3.01
- 2-75:** RESOLUTION AWARDDING A CONTRACT TO RUSSELL REID, 450 RARITAN CENTER PARKWAY EDISON, NJ 08837-3944 FOR BIO SOLIDS HAULING AND DISPOSAL AT THE CALDWELL WASTEWATER TREATMENT PLANT
- 2-76:** AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH FEBRUARY 7, 2017 FOR 2017/2016 BILLS IN THE TOTAL AMOUNT OF \$2,607,399.84
- 2-77:** RESOLUTION FOR GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2014 TO JUNE 2019

CONSENT

Moved by Councilman Hauser, seconded by Council President Cascarano. No Discussion. On roll call, all voted in the affirmative. Resolutions approved 2/21/17.

COUNCIL COMMITTEE REPORTS:

Councilman Hauser reported that on Friday, February 10th there was a DPW Committee meeting with Councilman Brown, Mayor Dassing, Paul Carelli and Mario Bifalco. There will be another meeting this Friday and Mario and Paul laid out many things that are needed in the DPW and each will have responsibilities to go to surrounding towns and come back with information about cost and things.

REPORT OF MAYOR:

Mayor Dassing reported that there was a request from Fells Manor Association bringing back two (2) Streets into the Borough's care.

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Greg Mascera responded that the Borough must accept the dedication from a private property owner provided that the roads and the infrastructure meet all of the requirements, minimum street width, storm water collection and sewer collection. It's a procedure that the condominium association should instigate, which they have, and the next step would be to have Glenn Beckmeyer do an analysis to make sure everything is up to Municipal standards and codes. If that's the case then the condominium association would make a formal request for the Borough to accept the dedication. Discussions Ensued.

Mayor Dassing reported that along with Paul Carelli they spoke to Cathy Elliott Shaw who is our Green Acres representative with regards to the \$545,000 grant that we had received for improvements to the Oval. We have a short list of things that we have to get to them and one of which may still need to be done because we have not been able to locate and that is a Preliminary Assessment report. Discussions Ensued.

REPORT OF BOROUGH ADMINISTRATOR:

Paul Carelli reported:

- Once a quarter the Borough has a safety meeting with the JIF and we have developed an Emergency Action Fire Prevention Plan for all the buildings. There has been some training and we did have a drill.
- We will be sending out a mailer notifying the residents of our new bulk collection that will start monthly on March 15th and on the third Wednesday of every month.
- Bids were opened on Wednesday, February 15th for the Washburn, Hanford and Lincoln Terrace water main replacement. We received 14 bids for this project and the lowest bidder was Reviac Construction at \$625,320 and the amount was less than the engineers estimate.
- We have completed our financial statement and our fund balance for the year went up about \$12,000 and we ended up with a fund balance of \$851,000.
- There was a public safety committee this evening to discuss the dispatch agreement with West Caldwell that needs to be renewed and we just wanted to make sure that there were no concerns.
- The NJ Clean Energy program has been approved by the State and they will be doing an audit before they order everything.
- We would like to schedule in March to have an employee presentation on the new way of administrating our health benefits. The Borough and the employees will be saving money.

Mayor Dassing asked where they are on the parking deck and Paul responded that they had a quote of \$18,000 to pitch that. He also needs to fix the steps on the Community Center near the fire house.

Councilman Hauser asked that the committees on the website be updated.

REPORT OF BOROUGH ATTORNEY:

Greg Mascera reported that Paul, himself and George Librizzi have an ongoing investigation in regards to the Marian Manor and there are still some issues of allocations of money's that come in and we are still trying to get clarification. He also has spoken to Mark Guiliano and he will prepare ordinances before the next meeting.

OPEN PUBLIC MEETING:

Moved by Council President Cascarano, seconded by Councilman Brown to open meeting to the Public.

Residents have concerns with Forest Avenue & Hatfield Street. They are requesting a 4-way stop sign.

**Grace Kerrigan, 73 Forest Avenue
Peter Rasmujsson, 88 Forest Avenue
Joseph Oldroyd, 63 Forest Avenue
Maria Lopez-Cole, 63 Crane Street**

There being no additional business to be conducted a motion to adjourn the meeting was made by Council President Cascarano, seconded by Councilman Brown unanimously affirmed by all members present, the meeting was adjourned at 7:47PM.

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Prepared by: _____
Lisa O'Neill, Deputy Borough Clerk

DATE