

**BOROUGH OF CALDWELL
COUNCIL BUSINESS/CONFERENCE MEETING
MINUTES – March 1, 2016**

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The council Business meeting of the Borough Council of the Borough of Caldwell was called to order in the Council Chambers at 7:00PM

PRESENT: Mayor Dassing, Council President Capozzoli, Councilman Hauser, O'Donnell, Brown, Cascarano and Rodgers

ALSO PRESENT: Deputy Clerk, Lisa O'Neill, Borough Administrator, Paul Carelli, and Borough Attorney, Greg Mascera

Adequate notice of this Council Business/Conference meeting was given on January 1, 2016. Notice was posted on the bulletin board on the first floor of the Borough Hall, One Provost Square, Caldwell, New Jersey. Official newspapers of the Borough were notified of this meeting by mail. Notice was posted and all persons requesting notice were sent same.

PLEDGE OF ALLIGENCE

**APPROVAL OF MINUTES:
February 16, 2016**

Moved by Councilman Cascarano, seconded by Council President Capozzoli. No Discussion. On roll call, all voted in the affirmative. Minutes approved 03/01/16.

PRESENTATION:

1. Stuart Koyerweis / Special Improvement District

INTRODUCTION TO ORDINANCE:

ORDINANCE #1318-16: CAPITAL ORDINANCE OF THE BOROUGH OF CALDWELL, COUNTY OF ESSEX, STATE OF NJ AUTHORIZING PUBLIC IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF CALDWELL, APPROPRIATING THEREFOR THE SUM OF \$100,000 FROM THE SEWER CAPITAL IMPROVEMENT FUND

Moved by Councilman Brown, seconded by Councilman Cascarano. No Discussion. On roll call, all voted in the affirmative. Ordinance Introduced 03/01/16.

PUBLIC HEARING AND ADOPTION OF ORDINANCE:

ORDINANCE #1317-16: AN ORDINANCE CREATING CHAPTER 195 OF THE BOROUGH OF CALDWELL TO PROHIBIT SMOKING ON PROPERTY OWNED BY THE BOROUGH OF CALDWELL

Moved by Council President Capozzoli, seconded by Councilman Cascarano. Discussions Ensued. On roll call, all voted in the affirmative. Councilman O'Donnell abstained. Ordinance Adoption 03/01/16.

OPEN PUBLIC COMMENTS ON RESOLUTIONS:

Moved by Councilman O'Donnell, seconded by Councilman Cascarano to open to the Public for Consent Agenda

RESOLUTIONS – CONSENT AGENDA

3-70: RESOLUTION AUTHORIZING THE PARTICIPATION IN THE LOCAL GOVERNMENT ENERGY AUDIT (LGEA) PROGRAM

3-71: AUTHORIZING THE ISSUING OF A SPECIAL LIQUOR PERMIT. APPLICANT AND APPLICATION HAS BEEN APPROVED BY THE POLICE DEPARTMENT AND THE CLERKS OFFICE – CALDWELL PUBLIC LIBRARY FOUNDATION

3-72: AUTHORIZING THE LIEN REDEMPTION OF TAX LIEN CERTIFICATE #15-00006, Block 26 Lot 15

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- 3-73:** RESOLUTION AUTHORIZING THE TAX COLLECTOR TO REFUND TAX OVERPAYMENT FOR BLOCK 35, LOT 10, 33 RAVINE AVENUE, CALDWELL
- 3-74:** STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES ENABLING RESOLUTION
- 3-75:** AUTHORIZING THE APPOINTMENT OF LIBRARY BOARD OF TRUSTEE
- 3-76:** AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH MARCH 1, 2016 FOR 2016 BILLS IN THE TOTAL AMOUNT OF \$2,231,929.96

CONSENT

Moved by Councilman O'Donnell, seconded by Councilman Cascarano. Discussions Ensued. On roll call, all present voted in the affirmative. Resolutions approved 03/01/16.

REPORT OF MAYOR:

Mayor Dassing reported that she met with John Linson who is town arborist and there is a grant opportunity of twenty grants at \$30,000.00 each available from the State of New Jersey. Mr. Linson feels we have a lot of the grant in place we know which trees need to come down and were we need to plant new trees, we are a tree city and there is a list of positive aspects that we can include in the grant application. He would be happy to write it for us but we would need to add a resolution.

- 3-77:** AUTHORIZING TO ENABLE JOHN LINSON TO WRITE A GRANT FOR THE BOROUGH OF CALDWELL FOR TREE PLANTING

Moved by Councilman Brown, seconded by Councilman Cascarano. Discussions Ensued. On roll call, all present voted in the affirmative. Resolutions approved 03/01/16.

Mayor Dassing thanked Patricia and the County for fixing the catch basin on Roseland Avenue. Also, Councilman Brown has informed her that the County was also here filling pot holes on Westville Avenue.

REPORT OF BOROUGH ADMINISTRATOR

Paul Carelli reported on the following:

- Chris and Paul are reviewing all the RFP's for banking services and they hope to have a recommendation for the next meeting.
- They discussed an RFP for lawn maintenance and some items have been added. It will be updated and hopefully advertised by Friday.
- The sewer plant clarifier is under way the contracts have been signed and they started that work. He is waiting on a detail schedule from Greg Seaman.
- They are getting ready to start the rest of the downstairs.
- The ordinance introduction tonight will set the stage for funding of the rehabilitation of one of the sand filters at the sewer plant. Hatch Mott who is operating the plant will be doing one sand filter and the price is \$72,000.00.
- On March 15th we will be having an Electricity auction. The contract expired yesterday and now we are month to month.
- Greg and Paul have met with Mike Samone from Crew Engineers to discuss the project on Hatfield and Elm that is behind schedule. Greg sent a letter to Your Way Construction outlining our proposal going forward we expressed our concern and gave them a time line starting April 1st and ending April 23rd.
- The Borough has received a check from North Caldwell for a sewer payment that was held in escrow for six (6) years \$60,858.00.

NEW BUSINESS:

1. Borough Street Signs

After discussion the Administrator will send out the current design to the Council by email.

OLD BUSINESS:

Channel 35

Councilman Hauser asked about Channel 35 and Paul responded that he was able to put something up today and with some training it will be up shortly.

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Councilman Hauser reported that in regards to the Community Center Director they have started interviewing and they will be interviewing again on Thursday evening and then the intent is to have the top two or three come back for the Governing Body to interview.

REPORT OF BOROUGH ATTORNEY:

Greg Mascera reported that the EVS agreement will be finalized next meeting.

REPORT OF ESSEX COUNTY LIASSON

Patricia Keenan reported that through the Essex County Division of Community Health Services and the Health Department, the NJ Department of Health has agreed to provide a Right to Know Train the Trainer course in accordance with the Act to those County and Municipal Employees responsible for Right to Know training in their perspective jurisdictions. This training is at no cost and consists of three seven hour sessions March 15th, March 22nd, March 29th, April 19th, April 26th and May 3rd.
The Essex County Cherry Blossom 10K Run on April 10th in Branch Brook Park. She is still waiting for a response from the County for a meeting about the light.

OPEN PUBLIC MEETING:

Moved by Councilman Hauser, seconded by Council President Capozzoli to open meeting to the Public.

Paul Hamilton, The Progress he was assigned to take a 2016 head shot of the Council.

Barbara Solomon, 16 Klimback Court, West Caldwell she had questions on the master plan and the re-examination report

Jim Neil, 11 Hillcrest Avenue he feels hiring a Community Center Director sooner than later is very important.

On a motion made by Councilman Hauser and seconded by Council President Capozzoli, unanimously affirmed, the Council moved into Executive Session at 8:38P.M.

Mayor Dassing read the following statement: BE IT HEREBY RESOLVED in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Governing Body which is being held for the discussion of the following subject matters: 1. Pending or anticipated litigation or contract negotiation; 2. Personnel matters; 3. This Executive Session shall continue for an indefinite period of time and upon termination of the Executive Session, the Governing Body may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence. The Executive Session will be contract action with Caldwell University.

The Executive Session was adjourned and upon a motion by Councilman Brown seconded by Council Cascarano, the Council Business Conference Meeting was opened to the public and the press at 9:18P.M.

There being no additional business to be conducted a motion to adjourn the meeting was made by Councilman Cascarano, seconded by Councilman Brown unanimously affirmed by all members present, the meeting was adjourned at 9:18M.

Prepared by: _____
Lisa O'Neill, Deputy Borough Clerk

DATE