

**Board of Health  
Minutes  
April 8, 2014**

**Call to Order:** President, Betty Sullivan, called the regular meeting of the Caldwell Board of Health to order at 6:23 p.m.

**Roll Call: Present:** Betty Sullivan, Rhonda DeStefano, Meg Norton, Annmarie Snedeker, Maryann Rivera, Valerie Schleck, John Kelley, Michael Hodges, Health Educator, Gina Behre for Mike Fitzpatrick and Maria Burak.

**Absent:** Ann Christensen.

**Announcement of the Presiding Officer:** President, Betty Sullivan, stated that adequate notice of the meeting had been given by posting the notice on the bulletin board and in writing to all official newspapers and to all persons requesting notice.

**Approval of Minutes:** Betty asked that the Board review the minutes of the March 11, 2014. A motion was made by Valerie Schleck and seconded by Rhonda DeStefano to approve the minutes. All agreed.

**Any Citizen wishing to be heard:** There was no response to this call of action.

**Old Business:** In Old Business, Betty asked if Amici Salon was still performing massage. Maria stated that Paul Malini, Zoning Officer, has closed the massage portion of the business and will issue a summons if they continue. In addition, Paul has instructed them to remove their sign. Maria stated that she has reached out to Police Chief Bongiorno regarding using the Auxiliary Police for our Dog Census. Maria would like to include Caldwell College and their Day of Caring in the fall to perform the census in one day. The Board thought this was a fine idea. Maria will speak to Caldwell College Campus Ministry regarding this program.

Betty asked about the progress of the Board of Health web page. Michael Hodges, Health Educator for Bloomfield, will be working on the page for Caldwell. Michael asked the Board specifically what was wanted on the page. He will work with the Bloomfield Web Master to see how to develop a page for Caldwell off of their website. In addition, Betty asked Maria if our minutes could be posted on the Caldwell website along with the Planning and Zoning boards. Maria will ask Lisa / Paul if this is possible. Finally, Betty stated that she is not getting the e-mails from Lisa in Bloomfield when information is being sent to Board Members. Michael stated that he would let Lisa know about this in the morning.

**New Business:** Maria stated that she is working on a grant with Caldwell Library to teach seniors how to use technology to obtain health information. This would teach seniors how to use I-pads and tablets in order to look up information on health matters. Maria stated that a decision should be made shortly about the grant. In addition, Maria presented four food license applications for review and approval as listed on the agenda. A motion was made by Maryann Rivera and seconded by Valerie Schleck to approve the food applications. All agreed. Maria presented one application for a Public Establishment License for Aura Salon. A motion was made by Annmarie Snedeker and seconded by Rhonda DeStefano to approve the 2014 Public Establishment License for Aura Salon. All agreed.

**Health Report:** Gina presented the health report for March 2014. She reviewed all health complaints as well as inspections that took place during this time.

**Adjournment:** The meeting adjourned by acclaim at 7:27 p.m. The next meeting will be on May 13, 2014.

Submitted by: Maria Burak