



***BOROUGH OF CALDWELL
NEW JERSEY***



**COUNCIL BUSINESS MEETING
April 19, 2016**

Caldwell Council Chambers
1 Provost Square
Caldwell, New Jersey 07006
7:00pm



Council Chambers

1 Provost Square Caldwell, NJ

Borough of Caldwell Council Business Meeting AGENDA

Phone: (973) 226-6100
Website: www.caldwell-nj.com

April 19, 2016 / 7:00PM

MAYOR
Ann Dassing

BOROUGH COUNCIL
Pasquale Capozzoli - President
Richard Hauser
Thomas O'Donnell
Kristian Brown
John Cascarano
Frank Rodgers

CALL TO ORDER

Honorable Ann Dassing, Mayor of the Borough of Caldwell Presiding

Roll Call
Statement of Compliance w/ Open Public Meetings Act
Pledge of Allegiance to the Flag

APPROVAL OF MINUTES

April 5, 2016

OPEN PUBLIC COMMENTS ON RESOLUTIONS

Members of the public are invited to comment at this time on any resolution.

RESOLUTIONS - CONSENT AGENDA

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

4-103	AUTHORIZING ISSUANCE OF FIVE (2) TAXICAB LICENSES TO JEZAI (SERGIO) GURSES, 806 Murray Street, Avenel, NJ07001. APPLICATION AND APPLICANT HAVE BEEN APPROVED BY APPROPRIATE MUNICIPAL DEPARTMENTS
4-104	AUTHORIZING THE ISSUING OF LICENSE FOR RAFFLE. APPLICANT AND APPLICATION HAVE BEEN APPROVED BY THE CLERK'S OFFICE – Caldwell Merchants Association - On Premise – 50/50 Raffle, May 21, 2016 – 10:00AM – 5:00PM & May 22, 2016 – 12:00PM – 5:00PM
4-105	AUTHORIZING THE ISSUANCE OF A PERMIT FOR PEDDLER LICENSE OR IN ACCORDANCE WITH APPLICATION FILED. APPLICANT AND APPLICATION HAS BEEN APPROVED BY THE POLICE DEPARTMENT AND THE BOROUGH CLERK'S OFFICE – The Towne Scoop, John O'Neil & Tom Lydon.
4-106	APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE HANFORD PLACE, WASHBURN PLACE (SECTION 2) AND LINCOLN TERRACE PROJECT
4-107	AUTHORIZING THE ISSUING OF A SPECIAL LIQUOR PERMIT. APPLICANT AND APPLICATION HAS BEEN APPROVED BY THE POLICE DEPARTMENT AND THE CLERK'S OFFICE – THE CAROLINE FUND
4-108	AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH APRIL 19, 2016 FOR 2016 BILLS IN THE TOTAL AMOUNT OF \$4,092,576.63
4-109	RESOLUTION AUTHORIZING THE INCREASE IN HOURS FOR MARK GUILIANO AS THE FIRE OFFICIAL IN THE FIRE PREVENTION BUREAU AND CODE ENFORCEMENT OFFICER OF THE BOROUGH OF CALDWELL AT A RATE OF \$24.05 PER HOUR AND A TOTAL OF 32 HOURS PER WEEK
4-110	RESOLUTION AUTHORIZING THE BOROUGH ADMINISTRATOR TO PROCEED WITH THE MAINTENANCE REPAIR BY HATCH MOTT MACDONALD OPERATING SERVICES TO SAND FILTER CELL#1 AT THE CALDWELL WASTEWATER TREATMENT PLANT FOR AN AMOUNT OF \$72,500 AS PART OF THE MAINTENANCE SERVICES OF THE OPERATING CONTRACT



Council Chambers

1 Provost Square Caldwell, NJ

Borough of Caldwell Council Business Meeting

AGENDA

Phone: (973) 226-6100

Website: www.caldwell-nj.com

April 19, 2016 / 7:00PM

MAYOR

Ann Dassing

BOROUGH COUNCIL

Pasquale Capozzoli - President

Richard Hauser

Thomas O'Donnell

Kristian Brown

John Cascarano

Frank Rodgers

COUNCIL COMMITTEE REPORTS

Borough Council Members

1. Councilman Hauser
2. Councilman Cascarano

REPORT OF MAYOR

Mayor Dassing

REPORT OF BOROUGH ADMINISTRATOR

Paul M. Carelli

REPORT OF BOROUGH ATTORNEY

Greg Mascera

REPORT OF POLICE CHIEF

Chief James Bongiorno

REPORT OF COUNTY LIAISON

Patricia Keenan

OPEN PUBLIC MEETING

Members of the public are invited to comment at this time on any issues, whether or not on the agenda

EXECUTIVE SESSION

Closed Session

BE IT HEREBY RESOLVED in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Governing Body which is being held for the discussion of the following subject matters: 1. Pending or anticipated litigation or contract negotiation; 2. Personnel matters; 3. This Executive Session shall continue for an indefinite period of time and upon termination of the Executive Session, the Governing Body may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence.

ADJOURNMENT

Additional items may be added to this agenda. Final action may be taken on all matters listed or added to this agenda. This agenda was prepared as of 04/15/2016 with all available information as of this date. This agenda has been sent to four official newspapers of the Borough on 04/15/2016 in compliance with P. L. 1975, c 213

Lisa O'Neill, Deputy Clerk.

**BOROUGH OF CALDWELL
COUNCIL BUSINESS/CONFERENCE MEETING
MINUTES – April 5, 2016**

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The council Business meeting of the Borough Council of the Borough of Caldwell was called to order in the Council Chambers at 7:01PM

PRESENT: Mayor Dassing, Council President Capozzoli, Councilman O'Donnell, Cascarano and Rodgers

ALSO PRESENT: Borough Administrator, Paul Carelli, and Borough Attorney, Greg Mascera

ABSENT: Councilman Hauser and Brown

Adequate notice of this Council Business/Conference meeting was given on January 1, 2016. Notice was posted on the bulletin board on the first floor of the Borough Hall, One Provost Square, Caldwell, New Jersey. Official newspapers of the Borough were notified of this meeting by mail. Notice was posted and all persons requesting notice were sent same.

PLEDGE OF ALLIGENCE

**APPROVAL OF MINUTES:
March 15, 2016**

Moved by Councilman , seconded by Council President Capozzoli. No Discussion. On roll call, all voted in the affirmative. Minutes approved 04/05/16.

INTRODUCTION OF ORDINANCES

ORDINANCE# 1319-16: AN ORDINANCE CREATING CHAPTER 201 OF THE CODE OF THE BOROUGH OF CALDWELL,
BEING A CHAPTER CREATING A SPECIAL IMPROVEMENT DISTRICT AND DESIGNATING A DISTRICT MANAGEMENT CORPORATION

PUBLIC HEARING AND ADOPTION OF ORDINANCES

ORDINANCE# 1318-16: CAPITAL ORDINANCE OF THE BOROUGH OF CALDWELL, COUNTY OF ESSEX, STATE OF NJ
AUTHORIZING PUBLIC IMPROVEMENTS IN, BY AND FOR THE BOROUGH OF CALDWELL,
APPROPRIATING THEREFOR THE SUM OF \$100,000 FROM THE SEWER CAPITAL IMPROVEMENT FUND

OPEN PUBLIC COMMENTS ON RESOLUTIONS:

Moved by Councilman Cascarano, seconded by Councilman Brown to open to the Public for Consent Agenda

RESOLUTIONS – CONSENT AGENDA

3-78: AUTHORIZING THE ISSUING OF A SPECIAL LIQUOR PERMIT. APPLICANT AND APPLICATION HAS BEEN APPROVED BY THE POLICE DEPARTMENT AND THE CLERK'S OFFICE – ROTARY –KIWANIS CALDWELL STREET FAIR, INC.

3-79: AUTHORIZING THE APPOINTMENT OF ZONING BOARD OF ADJUSTMENT MEMBERS

3-80: AUTHORIZING THE ISSUANCE OF A PERMIT FOR PEDDLER LICENSE OR IN ACCORDANCE WITH APPLICATION FILED. APPLICANT AND APPLICATION HAS BEEN APPROVED BY THE POLICE DEPARTMENT AND THE BOROUGH CLERK'S OFFICE – Said Elsayed

3-81: AUTHORIZING THE LIEN REDEMPTION OF TAX LIEN CERTIFICATE #14-00009, Block 12 Lot 3.01

3-82: RESOLUTION AUTHORIZING 2016 APPROPRIATION RESERVE TRANSFERS

**BOROUGH OF CALDWELL
COUNCIL BUSINESS/CONFERENCE MEETING
MINUTES – April 5, 2016**

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- 3-83:** RESOLUTION AUTHORIZING THE TAX COLLECTOR TO REFUND TAX OVERPAYMENT FOR BLOCK 65 LOT 2, 80 BLOOMFIELD AVENUE, CALDWELL, DUE TO TAX COURT JUDGEMENT 2014 & 2015 TAX BOARD JUDGEMENT
- 3-84:** AUTHORIZING THE LIEN REDEMPTION OF TAX LIEN CERTIFICATE #15-00008, Block 38 Lot 2.06
- 3-85:** AUTHORIZING THE TAX COLLECTOR TO REFUND TAX OVERPAYMENT FOR BLOCK 56 LOT 6, 48 ROSELAND AVENUE, CALDWELL, NJ 07006, DUE TO TAX COURT JUDGEMENT. 2015 STATE TAX BOARD JUDGEMENT
- 3-86:** AUTHORIZING THE APPOINTMENT OF Joseph Shvartsman AS A FIREFIGHTER IN THE CALDWELL VOLUNTEER FIRE DEPARTMENT
- 3-87:** AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH MARCH 15, 2016 FOR 2016 BILLS IN THE TOTAL AMOUNT OF \$739,401.37

Moved by Councilman Cascarano, seconded by Councilman O'Donnell. Discussions Ensued. On roll call, all present voted in the affirmative. Resolutions approved 03/15/16.

- 3-88:** RESOLUTION AUTHORIZING A ONE YEAR EXTENSION OF EXISTING CONTRACT WITH JAMES R. HAAS LANDSCAPE SPECTRUM LLC, 128 HILLSIDE AVENUE, WEST CALDWELL, NJ 07006 FOR LAWN MAINTENANCE SERVICES IN THE BOROUGH OF CALDWELL

CONSENT

Moved by Councilman Cascarano, seconded by Councilman O'Donnell. Discussions Ensued. On roll call, all present voted in the affirmative. Councilman Rodgers abstained. Resolutions approved 03/15/16.

REPORT OF MAYOR:

Mayor Dassing the County can meet with us in regards to the traffic light on Gould and they gave her two dates that they can meet one is March 21st at 2:00PM and March 28th at 2:00PM. Caldwell Merchants Art on the Avenue will be on Saturday, May 21st. Councilman Brown and herself had a conference call with See Click Fix and there is an app that you can download on your phone so when a resident sees something in town like a pot hole or a tree down they can download a picture and it would be sent to the proper departments. Mayor Dassing welcomed and thanked Joseph Shvartsman as a new member in the Fire Department.

REPORT OF BOROUGH ADMINISTRATOR

Paul Carelli reported on the following:

- He received the schedule for the clarifier and they have started the fabrication at 16 weeks which puts us at July 15th. Clarifier 1 will be completed on September 15th and Clarifier 2 on October 30th.
- The sand filter upgrade we will adopt the ordinance April 5th and Hatch Mott will start on 1 sand filter.
- Electricity auction has been pushed back two weeks.
- He has prepared an RFP for the Compost facility.
- There was a study done last year for sewer surcharges and he received a proposal for \$79,000.00 for Passaic Avenue to do Phase I which is cleaning out a lot of the system.
- The Bus is being lettered.
- He received information today from the Business Administrator of the School and he ran some numbers for a potential tax impact for the Caldwell amount. We are looking at an average increase of \$336.00. The schools fiscal year starts July 1st to June 30th so basically when you are calculating how that will impact our tax rate he has to take half of last year's budget and half of this year's budget. The debt service for the portion of Caldwell is \$632,000.00 and he put it all in the first half. If he put the tax debt service in second half of this year first half of next year we could lower the impact for the residents by about \$130.00.

REPORT OF BOROUGH ATTORNEY:

Greg Mascera reported that he is in the final version of the EVS agreement. He also looked into the Jitney Bus and in his opinion it is prohibited in Caldwell. After discussion Greg will look into a private company providing the services.

**BOROUGH OF CALDWELL
COUNCIL BUSINESS/CONFERENCE MEETING
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REPORT OF

OPEN PUBLIC MEETING:

Moved by Councilman Brown, seconded by Council Cascarano to open meeting to the Public.

On a motion made by Councilman Brown and seconded by Council Cascarano, unanimously affirmed, the Council moved into Executive Session at 8:33P.M.

Mayor Dassing read the following statement: BE IT HEREBY RESOLVED in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Governing Body which is being held for the discussion of the following subject matters: 1. Pending or anticipated litigation or contract negotiation; 2. Personnel matters; 3. This Executive Session shall continue for an indefinite period of time and upon termination of the Executive Session, the Governing Body may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence. The Executive Session will be Personnel for Community Center Director.

The Executive Session was adjourned and upon a motion by Councilman Cascarano seconded by Council Brown, the Council Business Conference Meeting was opened to the public and the press at 9:05P.M.

There being no additional business to be conducted a motion to adjourn the meeting was made by Councilman Brown, seconded by Councilman Cascarano unanimously affirmed by all members present, the meeting was adjourned at 9:05PM.

Prepared by: _____
Lisa O'Neill, Deputy Borough Clerk

DATE



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 4-103

Date of Adoption: April 19, 2016

TITLE:

AUTHORIZING ISSUANCE OF FIVE (2) TAXICAB LICENSES TO JEZAI (SERGIO) GURSES, 806 Murray Street, Avenel, NJ07001. APPLICATION AND APPLICANT HAVE BEEN APPROVED BY APPROPRIATE MUNICIPAL DEPARTMENTS

BE IT RESOLVED by the Borough Council of the Borough of Caldwell, New Jersey, that they have no objections to the issuance of one (2) Taxicab Licenses to Jezai (Sergio) Gurses, 806 Murray Street, Avenel New Jersey 07001 from April 20, 2016 through March 31, 2017. Applicant and application have been approved by the appropriate municipal departments

2007 Lincoln Town Car
2011 Cadillac Escalade

1LNHM84W77Y612398
1GYS4JEF5BR111491

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O'Donnell						Rodgers				

Lisa O'Neill, Deputy Clerk

Ann Dassing, Mayor



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 4-104

Date of Adoption: April 5, 2016

TITLE:

AUTHORIZING THE ISSUING OF LICENSE FOR RAFFLE. APPLICANT AND APPLICATION HAVE BEEN APPROVED BY THE CLERK’S OFFICE – Caldwell Merchants Association - On Premise – 50/50 Raffle, May 21, 2016 – 10:00AM – 5:00PM & May 22, 2016 – 12:00PM – 5:00PM

BE IT RESOLVED by the Borough Council of the Borough of Caldwell, New Jersey that the following be and is hereby granted a raffle license in accordance with the application filed. Applicant and application has been approved by the Borough Council.

RA-1331 Caldwell Merchants Association
On Premise – 50/50 Raffle
May 21, 2016 – 10:00AM – 5:00PM
May 22, 2016 – 12:00PM – 5:00PM

FURTHER BE IT RESOLVED that the Clerk be and is hereby authorized to sign a statement of Findings and Determination granting said license and the Borough Clerk be and is hereby authorized to sign said license.

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O'Donnell						Rodgers				

Lisa O'Neill, Deputy Clerk

Ann Dassing, Mayor



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 4-105

Date of Adoption: April 19, 2016

TITLE:

AUTHORIZING THE ISSUANCE OF A PERMIT FOR PEDDLER LICENSE OR IN ACCORDANCE WITH APPLICATION FILED. APPLICANT AND APPLICATION HAS BEEN APPROVED BY THE POLICE DEPARTMENT AND THE BOROUGH CLERK’S OFFICE – The Towne Scoop, John O’Neil & Tom Lydon.

BE IT RESOLVED by the Borough Council of the Borough of Caldwell, New Jersey that they do hereby approve the application for issuance of an peddler license permit to The Towne Scoop, 542B Bloomfield Avenue, Verona, NJ 07044 in accordance with the application filed. Applicant and application has been investigated and approved by the Police Department and the Borough Clerk’s office.

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O’Donnell						Rodgers				

Lisa O’Neill, Deputy Clerk

Ann Dassing, Mayor



BOROUGH OF CALDWELL
NEW JERSEY



Resolution No: 4-106

Date of Adoption: April 19, 2016

TITLE:

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE HANFORD PLACE, WASHBURN PLACE (SECTION 2) AND LINCOLN TERRACE PROJECT

NOW, THEREFORE BE IT RESOLVED, that the Council of the Borough of Caldwell formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2016-Caldwell Borough- 00542 to the New Jersey Department of Transportation on behalf of the Borough of Caldwell.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Caldwell, and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Council
On this 19TH day of April, 2016

Lisa O'Neill - Deputy Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

Lisa O'Neill - Deputy Clerk

Ann Dassing - Mayor

RECORD OF COUNCIL VOTE

Councilman: presented the following resolution - Seconded by Councilman:

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Table with 10 columns for councilman names and voting options (Yes, No, Absent, Abstain). Rows include Capozzoli, Hauser, O'Donnell, Brown, Cascarano, and Rodgers.

Lisa O'Neill, Deputy Clerk

Ann Dassing, Mayor



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600



RICHARD T. HAMMER
Acting Commissioner

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lt. Governor

March 24, 2016

The Honorable Ann Dassing
Mayor, Caldwell Borough
1 Provost Square
Caldwell, NJ 07006-5189

Dear Mayor Dassing:

I am pleased to inform you that your community has been selected to receive funding from the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2016 Municipal Aid Program for Hanford Place, Washburn Place (Section 2) and Lincoln Terrace in the amount of \$235,000.

NJDOT's Municipal Aid Program is a very competitive program. This year the Department received 641 applications requesting more than \$253 million. There is \$78.75 million available in funds from the Transportation Trust Fund (TTF).

NJDOT is committed to providing statewide assistance for local governments for improvements to and preservation of the local transportation network. The completion of your project will help achieve this goal and pursue a transportation strategy that provides mobility through managing the local roadway system.

Should you have any questions regarding your grant, please contact the NJDOT Local Aid District Office in your area.

District 1 - Mt. Arlington - 973-601-6700
District 2 - Newark - 973-877-1500

District 3 - Trenton - 609-530-5271
District 4 - Cherry Hill - 856-486-6618

Again, thank you for your support of this program and good luck with your project.

Sincerely,

[Handwritten signature of Richard T. Hammer]

Richard T. Hammer
Acting Commissioner

c: Municipal Clerk
Municipal Engineer



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 4-107

Date of Adoption: April 19, 2016

TITLE:

AUTHORIZING THE ISSUING OF A SPECIAL LIQUOR PERMIT. APPLICANT AND APPLICATION HAS BEEN APPROVED BY THE POLICE DEPARTMENT AND THE CLERK'S OFFICE – THE CAROLINE FUND

BE IT RESOLVED by the Borough Council of the Borough of Caldwell, New Jersey that the Borough Council be an is hereby authorized and directed to certify that the Mayor and Council have no objection to the granting of a Special Liquor permit to offer alcoholic beverages at a special social affair to be conducted by the following:

The Caroline Fund
96 Central Avenue
Caldwell, New Jersey 07006

Event to Be Held:

Borough of Caldwell Municipal Parking Lot
Hanford Place
Caldwell, New Jersey 07006

September 10, 2016
12:00PM – 4:00PM

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O'Donnell						Rodgers				

Lisa O'Neill, Deputy Clerk

Ann Dassing, Mayor



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 4-108

Date of Adoption: April 19, 2016

TITLE:

AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH APRIL 19, 2016 FOR 2016 BILLS IN THE TOTAL AMOUNT OF \$4,092,576.63

BE IT RESOLVED by the Borough Council of the Borough of Caldwell, New Jersey that,

WHEREAS, certain bills which are contained on the bills list which is annexed hereto and incorporated herein have been submitted to the Borough of Caldwell for payment, and;

WHEREAS, pursuant to N.J.S.A. 40A:5:16, it has been certified to the governing body that the goods or services for which said bills were submitted have been received by or rendered to the Borough of Caldwell, and;

WHEREAS, the Director of Finance of the Borough of Caldwell has certified to the governing body that there are funds legally appropriated and available in the current operating budget for the payment of said bills and that the said payment will not result in the disbursement of public monies or in the encumbering of same in excess of the 2015 and/or 2016 appropriation for said purpose;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Caldwell that the, Borough Administrator and Deputy Clerk be and are hereby authorized to sign checks in payment of the bills set forth in the annexed schedule.

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O'Donnell						Rodgers				

Lisa O'Neill, Deputy Clerk

Ann Dassing, Mayor



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 4-109

Date of Adoption: April 19, 2016

TITLE:

RESOLUTION AUTHORIZING THE INCREASE IN HOURS FOR MARK GUILIANO AS THE FIRE OFFICIAL IN THE FIRE PREVENTION BUREAU AND CODE ENFORCEMENT OFFICER OF THE BOROUGH OF CALDWELL AT A RATE OF \$24.05 PER HOUR AND A TOTAL OF 32 HOURS PER WEEK

BE IT RESOLVED by the Mayor and Council of the Borough of Caldwell hereby authorize the increase in hours for Mark Guiliano as the Fire Official in the Fire Prevention Bureau and Code Enforcement Officer of the Borough of Caldwell at a rate of \$24.05 per hour and a total of 32 hours per week subject to the availability of funds as certified by the Chief Financial Officer.

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O'Donnell						Rodgers				

Lisa O'Neill, Deputy Clerk

Ann Dassing, Mayor



**BOROUGH OF CALDWELL
NEW JERSEY**



Resolution No: 4-110

Date of Adoption: April 19, 2016

TITLE:

RESOLUTION AUTHORIZING THE BOROUGH ADMINISTRATOR TO PROCEED WITH THE MAINTENANCE REPAIR BY HATCH MOTT MACDONALD OPERATING SERVICES TO SAND FILTER CELL#1 AT THE CALDWELL WASTEWATER TREATMENT PLANT FOR AN AMOUNT OF \$72,500 AS PART OF THE MAINTENANCE SERVICES OF THE OPERATING CONTRACT

WHEREAS, the Borough Council of the Borough of Caldwell adopted Capital Ordinance# 1318-16 providing for various Capital improvements at the Caldwell Wastewater Treatment Plant on April 5, 2016 and;

WHEREAS, the Borough of Caldwell requested and received a proposal to perform a maintenance upgrade to Sand Filter Cell#1 at the Caldwell Wastewater Treatment Plant; and

WHEREAS, the Borough of Caldwell has received a proposal from Hatch Mott MacDonald Operating Services dated January 29, 2016 to provide the labor, materials, and equipment required to complete the maintenance upgrade; and

WHEREAS, the Borough of Caldwell hereby authorizes the Borough Administrator to proceed with the maintenance repair by Hatch Mott Macdonald Operating Services to Sand Filter Cell#1 at the Caldwell Wastewater Treatment Plant for an amount of \$72,500 as part of maintenance services of the existing operating contract ; and

WHEREAS, the governing body of the Borough of Caldwell pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer:

NOW THEREFORE BE IT RESOLVED that the Borough of Caldwell authorizes the Borough Administrator to proceed with the maintenance repair to Sand Filter Cell#1 at the Caldwell Wastewater Treatment Plant as described herein;

RECORD OF COUNCIL VOTE

Councilman: _____ presented the following resolution - Seconded by Councilman: _____

COUNCILMAN Yes No Absent Abstain COUNCILMAN Yes No Absent Abstain

Capozzoli						Brown				
Hauser						Cascarano				
O'Donnell						Rodgers				

Lisa O'Neill, Deputy Clerk

Ann Dassing, Mayor

January 29, 2016

Mr. Gregory Seaman
Utility Director
Borough of Caldwell
One Provost Square Caldwell, New Jersey

RE: Sand Filter Rehabilitation

Dear Mr. Seaman:

Hatch Mott MacDonald is pleased to submit the following proposal for the Rehabilitation of the Caldwell WWTP Sand Filters for your review and approval. The pricing and scope of work for this proposal is for all material and labor required to rehabilitate (1) Cell of the Treatment Plant Sand Filter System. We have included certain “one time” work items, such as “mudwell” and “clearwell” draining and cleaning in the scope and budget for the rehabilitation of the first cell, as they would occur in the normal execution of the work.

The scope of work for Cell #1 shall be as follows:

1. Furnish labor and equipment required to remove existing media (sand) in the filter cell and disposal as required.
2. Furnish labor and equipment required to remove the back wash troughs, weirs and support structures. Sandblast and recoat troughs and related components.
3. Furnish labor and equipment required to dismantle and remove air diffusers, fiberglass grating, frame hold down beams, stainless steel screen and under drain core assemblies
4. Drain and clean “mudwell’ and “clearwell.”
5. Sandblast and recoat frame hold down beams.
6. Power wash fiberglass grating and PVC core modules.
7. Furnish materials, labor and equipment required to install PVC core modules, new s/s media screen, new grating gaskets, fiberglass grating and recoated hold down beams. This includes new s/s nuts, bolts and threaded rod fasteners.
8. Furnish materials, labor and equipment required to install the new filter media to a depth of 10”

9. Furnish labor, material and equipment to install the recoated backwash troughs, weirs and support frames. All new s/s assembly hardware included.

Cost for the above scope of work is \$72,500

Since the “mudwell” and “clearwell” cleaning will be accomplished with the Cell #1 work, the cost of rehabilitating subsequent cells would be less.

Other unforeseen items may be:

1. The under drain frames may be beyond rehabilitated and / or are damaged beyond repair / reuse. If this occurs, we will immediately notify the borough with the estimated additional cost.
2. We will evaluate the condition of the backwash pumps and recommend either repairing or replacing same.
3. Finally, the system controls probably will require upgrading. We recommend addressing this separately.

Our price and scope are for the rehabilitation of Cell #1. Should the Borough desire to undertake the rehabilitation of two cells at a time, there may be opportunities to reduce the price.

HMM will require a payment of \$36,000 at Notice to Proceed for the rehabilitation of Cell #1.

When Scope Items 1 through 6 are complete, we will require a payment of \$18,250 and a Final Payment of \$18,250 at the completion of Cell #1.

HMM is confident that the Rehabilitation of the Tertiary Sand Filters at the WWTP, can be successfully accomplished in the manner we have proposed.

Very truly yours,

Hatch Mott MacDonald

Thomas L. Patterson
Vice President