

Board of Health
Minutes
May 13, 2014

Call to Order: President, Betty Sullivan, called the regular meeting of the Caldwell Board of Health to order at 6:23 p.m.

Roll Call: Present: Betty Sullivan, Ann Christensen, Meg Norton, Annmarie Snedeker, Maryann Rivera, Valerie Schleck, John Kelley, Mike Fitzpatrick and Maria Burak.

Guest: Kathy DeMarino, Bloomfield Board of Health President.

Absent: Rhonda DeStefano.

Announcement of the Presiding Officer: President, Betty Sullivan, stated that adequate notice of the meeting had been given by posting the notice on the bulletin board and in writing to all official newspapers and to all persons requesting notice.

Approval of Minutes: Betty asked that the Board review the minutes of the April 8, 2014. A motion was made by Valerie Schleck and seconded by Maryann Rivera to approve the minutes. All agreed.

Any Citizen wishing to be heard: There was no response to this call of action.

Old Business: Betty asked about the progress of the Board of Health web page. Mike Fitzpatrick stated that we need to have a separate domain in order create a Board of Health Page. The cost is about \$500. Mike spoke to Paul Carelli and he stated that we could go ahead and create the page. Mike will begin working on this. In addition, Betty asked if the agenda and minutes can be placed on the Borough's Website. Maria stated that she spoke to Lisa and she will work with the Health Department to make this information available.

Betty stated that she believes that the new tenants at Amici are not only performing massages but are living on site. Maria stated that she thought that Paul Milani was issuing a summons regarding use of this space. Betty asked Maria to follow-up with Paul Milani regarding this issue.

Betty stated that she will not be able to attend the Memorial Day Parade this year. Therefore, she asked if Maria to inform the Police that there are no food vendors signed up to be at the parade.

In other old business, Maria stated that we did not get the technology grant that we were working on with the Caldwell Library. Maria stated that we will try again next year.

New Business: Maria presented six food license applications for review and approval as listed on the agenda. A motion was made by Maryann Rivera and seconded by Annmarie Snedeker to approve the food applications. All agreed. Maria presented one application for a Public Establishment License for Aura Salon. A motion was made by Annmarie Snedeker and seconded by Ann Christensen to approve the 2014 Public Establishment License for Aura Salon. All agreed. Maria presented one for a Massage License for Speranzi. A motion was made by Valerie Schleck and seconded by Ann Christensen to approve the 2014 Massage License for Speranzi.

Mike asked Maryann Rivera if she thought we should hold the Immunization Clinic for those entering 6th grade and Kindergarten. Maryann stated that she would check with the school nurses and see what the consensus was regarding holding the clinic. Maryann will let Maria know as soon as possible.

Health Report: Mike presented the health report for April 2014. He reviewed all health complaints as well as inspections that took place during this time.

Adjournment: The meeting adjourned by acclain at 7:09 p.m. The next meeting will be on June 10, 2014.

Submitted by: Maria Burak