

**Board of Health
Minutes
June 10, 2014**

Call to Order: President, Betty Sullivan, called the regular meeting of the Caldwell Board of Health to order at 6:24 p.m.

Roll Call: Present: Betty Sullivan, Ann Christensen, Meg Norton, Annmarie Snedeker, Maryann Rivera, Valerie Schleck, Rhonda DeStefano, Mike Fitzpatrick and Maria Burak.

Absent: John Kelley.

Announcement of the Presiding Officer: President, Betty Sullivan, stated that adequate notice of the meeting had been given by posting the notice on the bulletin board and in writing to all official newspapers and to all persons requesting notice.

Approval of Minutes: Betty asked that the Board review the minutes of the May 13, 2014. A motion was made by Valerie Schleck and seconded by Annmarie Snedeker to approve the minutes. All agreed.

Any Citizen wishing to be heard: There was no response to this call of action.

Old Business: Betty asked about the progress of the Board of Health web page. Mike Fitzpatrick stated that we now have the separate domain and we can begin to populate a Board of Health Page. Betty asked if the site would be up by September. Mike felt that it would be up and running in September. Betty asked what happened with the Immunization Clinic for those entering 6th grade and Kindergarten. Maria stated that it was decided to hold the clinic which is due to take place on Thursday, June 12th from 3:00 – 5:00. We currently have 4 children registered.

In other old business, Maria stated that the Financial Disclosure Forms are due to the State by Friday, June 13, 2014,

New Business: Maria presented three food license applications for review and approval for Hong Kong, Bob's Ice Cream and Town Scoop. A motion was made by Maryann Rivera and seconded by Annmarie Snedeker to approve the food applications. All agreed. Maria presented two applications for a Public Establishment License for Salon 334 and Bella Nails and Spa. A motion was made by Rhonda DeStefano and seconded by Valerie Schleck to approve the 2014 Public Establishment Licenses. All agreed.

Maria stated that Genc's Pizzeria closed. In addition, Grove Baskets has been open without obtaining a food license. Maria will ask Gina Behre, Health Inspector, to stop by there and speak to the owner.

Health Report: Mike presented the health report for May 2014. He reviewed all health complaints as well as inspections that took place during this time.

Adjournment: The meeting adjourned by accliam at 7:00 p.m. The next meeting will be on September 9, 2014.

Submitted by: Maria Burak