



Council Chambers  
1 Provost Square Caldwell, NJ

# Borough of Caldwell Council Business Meeting

## AGENDA - Revised

Phone: (973) 226-6100  
Website: [www.caldwell-nj.com](http://www.caldwell-nj.com)

June 19, 2012

MAYOR  
Ann Dassing

BOROUGH COUNCIL  
Richard Hauser – President  
Peter Murray  
John Coyle  
Thomas O'Donnell  
John Kelley  
Frank Rodgers

### CALL TO ORDER

*Honorable Ann Dassing, Mayor of the Borough of Caldwell Presiding*

Roll Call  
Statement of Compliance w/ Open Public Meetings Act  
Pledge of Allegiance to the Flag

### APPROVAL OF MINUTES

June 7, 2012

### PRESENTATION

*Theodore N. Stephens, II / Essex County Surrogate*

Essex County Surrogate's Court – Surrogate's New Initiatives  
Presented by: Theodore N. Stephens, II  
Essex County Surrogate

### OPEN PUBLIC COMMENTS ON RESOLUTIONS

*Members of the public are invited to comment at this time on any resolution.*

### RESOLUTIONS - CONSENT AGENDA

*All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.*

- 6-134:** RESOLUTION AWARDING PROFESSIONAL SERVICE AGREEMENT TO SUPERIOR SERVICES, LLC FOR SERVICES IN CONNECTION WITH THE OPERATION OF THE BOROUGH OF CALDWELL WATER SYSTEM IN AN AMOUNT NOT TO EXCEED \$7,020 PER ANNUM PLUS THE COST OF ADDITIONAL SERVICES NOT TO EXCEED \$48,000 PER ANNUM
- 6-135:** AUTHORIZING THE APPOINTMENT OF FRANCINE T. PASERCHIA AS THE BOROUGH CLERK OF THE BOROUGH OF CALDWELL AT AN ANNUAL STIPEND OF \$5,000 EFFECTIVE JULY 1, 2012
- 6-136:** AUTHORIZING THE APPOINTMENT OF LISA O'NEILL AS THE DEPUTY BOROUGH CLERK AT A SALARY OF \$51,756 EFFECTIVE JULY 1, 2012
- 6-137:** AUTHORIZING THE ISSUANCE OF RENEWAL LIQUOR LICENSES FOR THE PERIOD JULY 1, 2012 THROUGH JUNE 30, 2013. APPLICATIONS AND APPLICANTS HAVE BEEN APPROVED BY APPROPRIATE MUNICIPAL DEPARTMENTS
- 6-138:** AUTHORIZING THE INSERTION IN BUDGET OF SPECIAL ITEM OF REVENUE AND APPROPRIATION – CHAPTER 159 - Alcohol Education Rehabilitation & Enforcement



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### RESOLUTIONS - CONSENT AGENDA (continued)

*All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.*

- 6-139:** AUTHORIZING THE BOROUGH CLERK TO PREPARE A REQUEST FOR PROPOSALS AND ADVERTISE TO SOLICIT QUOTATIONS FOR THE MANAGEMENT OF THE CALDWELL LEAF COMPOST FACILITY
- 6-140:** AUTHORIZING THE INSERTION IN BUDGET OF SPECIAL ITEM OF REVENUE AND APPROPRIATION – CHAPTER 159 – Comcast Grant 2012
- 6-141:** AUTHORIZING THE INSERTION IN BUDGET OF SPECIAL ITEM OF REVENUE AND APPROPRIATION – CHAPTER 159 – 2011 Safety Incentive Program Award
- 6-142:** AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH JUNE 19, 2012 FOR 2012 BILLS IN THE TOTAL AMOUNT OF \$4,120,550.88
- 6-143:** RESOLUTION AUTHORIZING AN AWARD OF CONTRACT FOR MILLING AND PAVING OF CHERRY LANE FOR AN AMOUNT OF \$17,607.45 AS APPROPRIATED IN CAPITAL ORDINANCE #1248-12 FOR THE BOROUGH OF CALDWELL
- 6-144:** RESOLUTION AUTHORIZING AN AWARD OF CONTRACT FOR MILLING AND PAVING OF OAK RIDGE ROAD FOR AN AMOUNT OF \$17,999.00 AS APPROPRIATED IN CAPITAL ORDINANCE #1248-12 FOR THE BOROUGH OF CALDWELL
- 6-145:** AUTHORIZING THE BOROUGH OF CALDWELL TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED 2012 TAX BILLS IN ACCORDANCE WITH CHAPTER 72, P.L. 1994

### FINANCE

*Council President Hauser*

Liaison: Library Board of Trustees / Recreation

### PUBLIC SAFETY

*Councilman Murray*

Liaison: Rent Board / Traffic Committee

### COMMUNITY CENTER

*Councilman O'Donnell*

Liaison: Planning Board / Local Board of Assistance / Senior Advisory Board

### PERSONNEL / HEALTH AND HUMAN SERVICES

*Councilman Rodgers*

Liaison: Board of Health / Senior Citizens Transportation

### REPORT OF MAYOR

*Mayor Dassing*



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### REPORT OF ADMINISTRATOR

*Paul M. Carelli*

1. Administrator Report Spreadsheet – June 19, 2012

### REPORT OF ATTORNEY

*Gregory Mascera*

### OLD BUSINESS

1. Payroll RFP
2. CCC – Drawing Plan Update
3. Employee Incentive Plan

### NEW BUSINESS

*Members of the Governing Body may choose to bring up new items at this time.*

1. Fire Alarm Ordinance
2. Pool Ordinance

### OPEN PUBLIC MEETING

*Members of the public are invited to comment at this time on any issues, whether or not on the agenda*

### EXECUTIVE SESSION

*Closed Session*

*BE IT HEREBY RESOLVED in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Governing Body which is being held for the discussion of the following subject matters: 1. Pending or anticipated litigation or contract negotiation; 2. Personnel matters; 3. This Executive Session shall continue for an indefinite period of time and upon termination of the Executive Session, the Governing Body may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence.*

1. Personnel

### ADJOURNMENT

Additional items may be added to this agenda. Final action may be taken on all matters listed or added to this agenda. This agenda was prepared as of 6/15/2012 with all available information as of this date. This agenda has been sent to four official newspapers of the Borough on 6/15/2012 in compliance with P. L. 1975, c 213

Lisa O'Neill, Acting Borough Clerk.