

**BOROUGH OF CALDWELL
COUNCIL BUSINESS/CONFERENCE MEETING
MINUTES – July 19, 2016**

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The council Business meeting of the Borough Council of the Borough of Caldwell was called to order in the Council Chambers at 7:00PM

PRESENT: Mayor Dassing, Council President Capozzoli, Councilman Hauser, O'Donnell, Brown, Cascarano and Rodgers

ALSO PRESENT: Deputy Clerk, Lisa O'Neill, Borough Administrator, Paul Carelli and Alan Trembulak, Attorney

ABSENT: Borough Attorney, Greg Mascera

Adequate notice of this Council Business/Conference meeting was given on January 1, 2016. Notice was posted on the bulletin board on the first floor of the Borough Hall, One Provost Square, Caldwell, New Jersey. Official newspapers of the Borough were notified of this meeting by mail. Notice was posted and all persons requesting notice were sent same.

PLEDGE OF ALLIGENCE

**APPROVAL OF MINUTES:
July 5, 2016**

Moved by Councilman Hauser, seconded by Council President Capozzoli. No Discussion. On roll call, all voted in the affirmative. Councilman O'Donnell abstained. Minutes approved 07/19/16.

OPEN PUBLIC COMMENTS ON RESOLUTIONS

Moved by Councilman Brown, seconded by Councilman Cascarano to open meeting to the Public.

RESOLUTIONS – CONSENT AGENDA

7-143 RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN FOR THE FISCAL YEAR 2015 AUDIT REPORT

7-144: RESOLUTION CERTIFYING THAT ALL MEMBERS OF THE GOVERNING BODY HAVE REVIEWED, AT A MINIMUM, THE GENERAL COMMENTS AND RECOMMENDATIONS SECTIONS OF THE FISCAL YEAR 2015 ANNUAL AUDIT

7-145: AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH JULY 19, 2016 FOR 2016 BILLS IN THE TOTAL AMOUNT OF \$873,306.46

7-146: AUTHORIZING THE LIEN REDEMPTION OF CERTIFICATE #15-00003, Block 5 Lot 4.02

7-147: AUTHORIZING THE ISSUING OF LICENSE FOR RAFFLE. APPLICANT AND APPLICATION HAVE BEEN APPROVED BY THE CLERK'S OFFICE – Grover Cleveland Park Conservancy - On Premise – 50/50 Raffle, August 8, 2016 – 6:00PM – 10:00PM

7-148: AUTHORIZING THE ISSUING OF LICENSE FOR RAFFLE. APPLICANT AND APPLICATION HAVE BEEN APPROVED BY THE CLERK'S OFFICE – Parent Faculty Association of Mt. St. Dominic Academy - Off Premise – 50/50 Raffle, September 18, 2016 – 12:00PM – 4:00PM

7-149: RESOLUTION AUTHORIZING THE SALE OF THE OBSOLETE SENIOR TRANSPORTATION BUS THROUGH THE INTERNET SITE GOVDEALS.COM

7-150: RESOLUTION AUTHORIZING THE BOROUGH ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH FORD MOTOR CREDIT FOR A TERM OF 3 YEARS AND AN ANNUAL LEASE PAYMENT OF \$10,297.00

7-151: AUTHORIZING AWARD OF A PROFESSIONAL SERVICES CONTRACT TO TOPOLOGY NJ, LLC TO DEVELOP A HOUSING ELEMENT AND FAIR HOUSING PLAN FOR THE BOROUGH OF CALDWELL FOR AN AMOUNT OF \$7,500.00

CONSENT:

Moved by Councilman Cascarano seconded by Councilman Brown. Discussions Ensued. On roll call, all present voted in the affirmative. Resolutions approved 07/19/16.

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COUNCIL COMMITTEE REPORTS

Borough Council Members

Councilman Cascarano reported that on Saturday, July 23rd there will be a Community Blood Drive sponsored by the Caldwell Board of Health, the Caldwell Community Center and the Kiwanis Club of Caldwell-West Essex from 10:30AM -3PM at the Community Center. All donors will receive a \$5.00 gift card to Dunkin Donuts. Also, Councilman O'Donnell had a really good idea which would be providing a stipend to young firefighters who graduate the academy and the number they have in mind is \$500 a year for the four years, as long as they are attending college and maintain a certain grade point average. After discussion an ordinance will be added to the next meeting.

REPORT OF MAYOR:

Mayor Dassing reported that she has a meeting scheduled for next Thursday with the Army Corp of Engineers at 10AM they will be coming to the Borough first and we will be walking over to the Pine Brook area where we have been experiencing erosion. They haven't been here for 10 years so they will be coming out to do an assessment on the conditions. The DEP may also be here so if anyone else would like to attend they are welcome too. Also, she has been talking to the Park Conservancy because the pond at Grover Cleveland Park has fish that are dying and the algae on the bottom is getting worse and that's the result of the sediment that is landing there from this portion of the Brook and the erosion. The Mayor read an email from the owner of Cloverleaf, Ryan Dorchek and he is inviting everyone to visit the restaurant between Monday, July 25th through Friday, July 29th they are going to be accepting donations from guests all week for Caldwell Police Department appreciation week. Our officers and their family can dine at any time for dinner or stop by for takeout all compliments of the Cloverleaf. All donations, that the Chief has suggested, will be sent to International Law & Enforcement Officers Memorial Fund based out of Washington, DC. Mayor and Council responded that they support the Caldwell Police Department 100%. The Mayor received a letter from Mr. Robert Musto:

Dear Mayor Dassing, I am writing to tell you how much I appreciate the professional, prompt and courteous service I received from Mark Guiliano. I have a situation with a neighboring property that through Mark's assistance is finally getting resolved. I have other properties in New Jersey and can definitely say that Mark, as a municipal representative, provided the best service I have ever received from a municipality. The reason for my letter is that as a business owner I know too many times people only communicate bad experiences. I feel that the good experiences also need to be heard!

Mayor Dassing asked Paul Carelli if we are anywhere with the new lights at the Community Center and parking lot ground floor and Paul responded that they are having an energy audit this week on all the lighting. The Mayor also asked about the emergency lights in the Community Center and what is happening with the generator and Paul responded that Peter will be in tomorrow first thing. If they can get emergency lights in the locker room she has heard from a couple of residents that were there one morning when the electricity went out for about 5 minutes and they were in the dark. The Mayor asked Paul if he can get a meeting together to talk about capital plan items.

REPORT OF BOROUGH ADMINISTRATOR:

Paul Carelli reported on the following:

- The last office on the first floor is ready to be worked on.
- Sand Filter Rehab is completed at the sewer plant. He is waiting on a quote for the remaining five. They don't want to turn on the first one until two or three are done.
- There were two proposals received for the Leaf Compost. He may have both of the companies come in and answer some questions.
- He spoke to Adam Brewer and he did receive one proposal for the RFP for advertising but it has not been reviewed yet for compliance but he did say that the proposal was a company out of Cleveland, Ohio and their cost would be \$5,000 per month plus 20% commission on anything that they sell. Also, if they have to travel we pay the traveling expenses.
- He has received a second request from the PBA to start the contract negotiations.
- He would like to set up a Personnel meeting to go over the reviews. He has received all the self-appraisals from the employees.

Councilman Hauser asked if that includes all the managers and Paul responded yes. Councilman Hauser would like to have the governing body receive a form for review for Paul.

Mayor Dassing asked that Paul have someone look at the line striping on Hatfield Street at the end by Mountain Avenue there is no striping at all.

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Councilman Hauser asked if we could use Govdeals.com to get rid of some of the vehicles in the back.

REPORT OF POLICE CHIEF:

James Bongiorno reported that he spoke with Mark Guiliano, OEM Coordinator, there have been several calls made to the Police Department and the Director of the Community Center in regards to cooling centers. County has the guidelines that we would open the Community Center if there are three consecutive days of 90 degrees or higher. Obviously if anyone needs a cooling area we would never turn anyone away.

OPEN PUBLIC MEETING:

Moved by Councilman Rodgers, seconded by Councilman Cascarano to open meeting to the Public.

R.J. Carillo 18 Kennedy Drive, Fairfield asked about "What about me" fundraiser and what made you decide to get involve with this fundraiser. Mayor Dassing responded that she is running a fundraiser on October 20th and the title is "What about me" it's for homeless pets and also pets of domestic violence situations. What happens is 65% of woman and children do not leave a situation like that because they have to leave their pets behind and there are no shelters in New Jersey that will accept a pet.

There being no additional business to be conducted a motion to adjourn the meeting was made by Councilman Cascarano seconded by Councilman O'Donnell unanimously affirmed by all members present, the meeting was adjourned at 7:46PM.

Prepared by: _____
Lisa O'Neill, Deputy Borough Clerk

DATE