



Council Chambers  
1 Provost Square Caldwell, NJ

# Borough of Caldwell Council Business Meeting

## AGENDA

Phone: (973) 226-6100

Website: [www.caldwell-nj.com](http://www.caldwell-nj.com)

September 17, 2013 / 7:00pm

MAYOR  
Ann Dassing

BOROUGH COUNCIL  
Richard Hauser – President / CCC  
Thomas O'Donnell / Public Safety  
John Coyle / Public Works  
John Kelley / Community Relations  
Frank Rodgers / Personnel  
Edward Durkin Jr. / Finance

### CALL TO ORDER

*Honorable Ann Dassing, Mayor of the Borough of Caldwell Presiding*

Roll Call  
Statement of Compliance w/ Open Public Meetings Act  
Pledge of Allegiance to the Flag

### APPROVAL OF MINUTES

August 20, 2013

### PRESENTATIONS

1. Sustainable Jersey Presentation / Gray Russell
2. Essex County Surrogate's Court / Theodore N. Stephens

### PUBLIC HEARING AND ADOPTION OF ORDINANCE

**ORDINANCE #1278-13:** BOND ORDINANCE AMENDING BOND SECTION 1 OF ORDINANCE NUMBERED 1248-12 OF THE BOROUGH OF CALDWELL, IN THE COUNTY OF ESSEX, NEW JERSEY FINALLY ADOPTED MAY 15, 2012 IN ORDER TO AMEND THE AMOUNT OF THE ESSEX COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT

**ORDINANCE # 1279-13:** AN ORDINANCE AMENDING AND SUPPLEMENTING ARTICLE II, ADMINISTRATOR, CHAPTER 31, OFFICERS AND EMPLOYEES AT SECTION 31-12 ENTITLED "POWERS AND DUTIES," OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF CALDWELL, NEW JERSEY," IN ORDER TO AMEND THE ROLE OF THE ADMINISTRATOR IN HIRING AND FIRING CERTAIN EMPLOYEES

### OPEN PUBLIC COMMENTS ON RESOLUTIONS

*Members of the public are invited to comment at this time on any resolution.*

### RESOLUTIONS - CONSENT AGENDA

*All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.*

9-210	RESOLUTION AUTHORIZING A REFUND OF OVERPAYMENT OF 2013 TAXES FOR BLOCK 68 LOT 2.09 FOR 28 KNOLLWOOD TERRACE, CALDWELL, NJ
9-211	AUTHORIZING THE ISSUING OF LICENSE FOR RAFFLE. APPLICANT AND APPLICATION HAVE BEEN APPROVED BY THE CLERK'S OFFICE – HSA Trinity Academy - On Premise / 50/50 Raffle – December 7, 2013 – 8:00AM – 5:00PM



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9-212	AUTHORIZING THE ISSUING OF LICENSE FOR RAFFLE. APPLICANT AND APPLICATION HAVE BEEN APPROVED BY THE CLERK'S OFFICE – HSA Trinity Academy - On Premise / 50/50 Raffle – January 31, 2014 – 6:00PM – 11:00PM
9-213	AUTHORIZING THE ISSUING OF LICENSE FOR RAFFLE. APPLICANT AND APPLICATION HAVE BEEN APPROVED BY THE CLERK'S OFFICE – HSA Trinity Academy - On Premise / Tricky Tray Raffle – January 31, 2014 – 6:00PM – 11:00PM
9-214	AUTHORIZING THE ISSUING OF LICENSE FOR RAFFLE. APPLICANT AND APPLICATION HAVE BEEN APPROVED BY THE CLERK'S OFFICE – HSA Trinity Academy - Off Premise / 50/50 Raffle – January 31, 2014 – 6:00PM – 11:00PM
9-215	RESOLUTION AUTHORIZING THE BOROUGH ADMINISTRATOR TO ADVERTISE FOR POSITIONS IN THE MUNICIPAL COURT OF THE BOROUGH OF CALDWELL
9-216	RESOLUTION AUTHORIZING THE BOROUGH ADMINISTRATOR TO ADVERTISE FOR POSITION OF CERTIFIED TAX ASSESSOR IN THE BOROUGH OF CALDWELL
9-217	RESOLUTION APPROVING AN INTERMUNICIPAL SERVICE AGREEMENT BETWEEN THE BOROUGH OF CALDWELL AND THE WEST ESSEX REGIONAL SCHOOL DISTRICT
9-218	AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH SEPTEMBER 17, 2013 FOR 2013 BILLS IN THE TOTAL AMOUNT OF \$4,216,821.44
9-219	RESOLUTION APPOINTING THE CHIEF FINANCIAL OFFICER/TREASURER OF THE BOROUGH OF CALDWELL
9-220	AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH BOSWELL ENGINEERING FOR THE PREPARATION OF THE NJDOT FY2014 MUNICIPAL AID GRANT APPLICATION, CONSTRUCTION PLANS, AND SITE OBSERVATION FOR THE ACADEMY ROAD / ELIZABETH STREET ROAD IMPROVEMENTS FOR A NOT TO EXCEED FEE OF \$32,500 (\$16,000 FOR DESIGN PHASE AND \$16,500 FOR CONSTRUCTION PHASE)

### COUNCIL COMMITTEE REPORTS

*Borough Council Members*

*Members of the Borough Council may choose to report on their respective committees.*

### REPORT OF MAYOR

*Mayor Dassing*

### REPORT OF BOROUGH ADMINISTRATOR

*Paul M. Carelli*

1. Administrator Report September 17, 2013



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### REPORT OF ATTORNEY

*Gregory Mascera*

### REPORT OF POLICE CHIEF

*Chief James H. Bongiorno, CPD*

### REPORT OF ESSEX COUNTY LIASSON

*James Jude Jorgensen, QPA*

### OLD BUSINESS

### NEW BUSINESS

1. Ordinance for Hanford Place Parking Curfew
2. Cell Tower Proposal

### OPEN PUBLIC MEETING

*Members of the public are invited to comment at this time on any issues, whether or not on the agenda*

### EXECUTIVE SESSION

*Closed Session*

**BE IT HEREBY RESOLVED** in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Governing Body which is being held for the discussion of the following subject matters: 1. Pending or anticipated litigation or contract negotiation; 2. Personnel matters; 3. This Executive Session shall continue for an indefinite period of time and upon termination of the Executive Session, the Governing Body may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence.

1. Personnel

### ADJOURNMENT

Additional items **may** be added to this agenda. Final action may be taken on all matters listed or added to this agenda. This agenda was prepared as of 9/17/2013 with all available information as of this date. This agenda has been sent to four official newspapers of the Borough on 9/17/2013 in compliance with P. L. 1975, c 213

Lisa O'Neill, Deputy Clerk.