

**BOROUGH OF CALDWELL
COUNCIL BUSINESS/CONFERENCE MEETING
MINUTES – September 19, 2017**

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The Council Business meeting of the Borough Council of the Borough of Caldwell was called to order in the Council Chambers at 7:03PM.

PRESENT: Mayor Dassing, Council President Cascarano, Councilman Hauser, O'Donnell, Brown and Rodgers

ALSO PRESENT: Deputy Clerk, Lisa O'Neill, Borough Administrator, Paul Carelli & Borough Attorney, Greg Mascera

ABSENT: Councilman Capozzoli

Adequate notice of this Council Business/Conference meeting was given on January 1, 2017. Notice was posted on the bulletin board on the first floor of the Borough Hall, One Provost Square, Caldwell, New Jersey. Official newspapers of the Borough were notified of this meeting by mail. Notice was posted and all persons requesting notice were sent same.

PLEDGE OF ALLIGENCE

**APPROVAL OF MINUTES:
September 5, 2017**

Moved by Councilman O'Donnell, seconded by Council President Cascarano. No Discussion. On roll call, all voted in the affirmative. Councilman Capozzoli absent. Minutes approved 09/19/17.

INTRODUCTION OF ORDINANCES

ORDINANCE #1335-17: AN ORDINANCE TO AMEND THE BOROUGH CODE, CHAPTER 230, TRAFFIC AND VEHICLES, SECTION 230-30 OF THE BOROUGH CODE ENTITLED, "PARKING PROHIBITED – TIME LIMIT"

Moved by Councilman Cascarano, seconded by Councilman O'Donnell. Discussions Ensued. On roll call, all voted in the affirmative. Councilman Capozzoli absent. Ordinance introduced 09/19/17.

ORDINANCE #1336-17: AN ORDINANCE AMENDING CHAPTER 230 OF THE CODE OF THE BOROUGH OF CALDWELL, BEING THE SECTION TITLED "VEHICLES AND TRAFFIC" BY ADDING SECTION 230-31, "RESIDENT PARKING ON STREETS WITH PARKING TIME LIMITS"

Moved by Councilman Cascarano, seconded by Councilman Brown. Discussion Ensued. On roll call, all voted in the affirmative. Councilman Capozzoli absent. Ordinance introduced 09/19/17.

OPEN PUBLIC COMMENTS ON RESOLUTIONS

Moved by Councilman Brown, seconded by Councilman Rodgers to open meeting to the Public.

RESOLUTIONS – CONSENT AGENDA

9-194: RESOLUTION APPROVING AN INTERMUNICIPAL SERVICE AGREEMENT BETWEEN THE BOROUGH OF CALDWELL AND THE VERONA SCHOOL DISTRICT

9-195: AUTHORIZING THE ISSUING OF LICENSE FOR RAFFLE. APPLICANT AND APPLICATION HAVE BEEN APPROVED BY THE CLERK'S OFFICE – The Volunteer Fire Company of the Borough of Caldwell– Off Premise/ 50/50 Raffle – December 2, 2017 - 5:00PM – 9:00PM

9-196: AUTHORIZING THE ISSUING OF LICENSE FOR RAFFLE. APPLICANT AND APPLICATION HAVE BEEN APPROVED BY THE CLERK'S OFFICE – The Volunteer Fire Company of the Borough of Caldwell– Off Premise/ Tricky Tray Raffle – December 2, 2017 - 5:00PM – 9:00PM

9-197: AUTHORIZING THE APPOINTMENT OF NEAL D. FOX AS A SUBSTITUTE CROSSING GUARD IN THE BOROUGH OF CALDWELL EFFECTIVE IMMEDIATELY AT AN HOURLY RATE OF \$16.00 PER HOUR

9-198: AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH SEPTEMBER 5, 2017 FOR 2017/2016 BILLS IN THE TOTAL AMOUNT OF \$770,410.20

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9-199: RESOLUTION AUTHORIZING THE APPROVAL OF CHANGE ORDERS (2) FOR THE WASHBURN PLACE, HANFORD PLACE, AND LINCOLN TERRACE WATER MAIN REPLACEMENT PROJECT IN THE AMOUNT OF \$3,409.82 – NEW TOTAL CONTRACT AMOUNT \$635,779.82

9-200: RESOLUTION TO MEMORIALIZE RETRO PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD FROM MAY 16, 2017 TO SEPTEMBER 5, 2017 FOR 2017/2016 BILLS IN THE TOTAL AMOUNT OF \$3,647,890.62

9-201: RESOLUTION AUTHORIZING BECKMEYER ENGINEERING TO PREPARE AN ESTIMATE FOR ROAD IMPROVEMENTS TO FRANCIS PLACE AND CENTRAL PLACE FOR A 2018 NJDOT GRANT APPLICATION

9-202: RESOLUTION AUTHORIZING THE BOROUGH ADMINISTRATOR TO ENTER INTO AND EXECUTE A CONTRACT WITH EB EMPLOYEE SOLUTIONS, LLC, 245 MAIN STREET, SUITE 605, WHITE PLAINS, NEW YORK 10601 TO PROVIDE HEALTHCARE REIMBURSEMENT SOLUTIONS TO THE BOROUGH FOR ITS APPROXIMATELY 75 BOROUGH EMPLOYEES, RETIREES, AND ELIGIBLE DEPENDENTS

CONSENT

Moved by Council President Cascarano, seconded by Councilman Brown. Discussions Ensued. On roll call, all voted in the affirmative. Councilman Capozzoli absent. Resolutions approved 09/19/17.

REPORT OF MAYOR:

Mayor Dassing welcomed Kevin O’Neill and wished him luck she was sorry that she missed his swearing in and she wished him the best. He is a resident and as he says it was his dream job it was something he wanted to do his whole life.

There will be a Planning Board Master Plan informational get together with Caldwell University on October 3rd at 6PM and we are trying to meet with the bigger entities in town. They will try and make this a quarterly meeting going forward.

Mayor Dassing asked Greg Mascera if there is an ordinance for cutting through parking lots avoid traffic and Greg responded that is Title 39 a motor vehicle violation. The Mayor discussed possibly getting big flags at the corners where pedestrians cross.

The Mayor wanted to mention that we have extra trees from the grant that the Borough has received and if anyone would like a tree please contact Lisa at 973-403-4638.

Council President Cascarano reported that he had the honor of giving remarks at the Annual Caroline Fund which was on Saturday it’s a great fund raiser for cancer research.

Councilman Brown reported that the Caldwell Library is celebrating their 100 year and they will be having a gala on October 12th at 6PM at the Green Brook Country Club. They will be honoring Jane Kinkle who is a retired Grover Cleveland Middle School teacher as well as Karen Klempe Lembo former Library Director and retired New Jersey Deputy Attorney General. They are honoring them for their service to Caldwell. For more information you can log onto www.caldwellpl.org.

Councilman Hauser reported that there was a DPW meeting this evening and the lift purchase is on hold because Mario wants to test a couple of rentals to make sure it’s the right fit for the Community Center. As far as the Dectron Unit there will be a specialist that will come in and give a proposal on that which will cost roughly \$3,000. The generator updated is someone will be coming in on the 25th to inspect the generator that continues to be an issue. There was discussion on the street sweeper and we will be purchasing one which needs to be worked into the Capital Budget likely in 2017 if we can reallocate monies that haven’t been spent in the current Capital Budget. Councilman Brown will take the lead on the garbage cans. The DPW contract will be discussed in Executive Session. Sewer plant compost Paul will touch on and the Capital plan needs to be worked on for the next three years.

REPORT OF BOROUGH ADMINISTRATOR:

Paul Carelli reported:

- The DPW contract will be discussed in Executive Session.
- Borough Engineer and the Structural Engineer will be at the October 3rd Council meeting to discuss the parking deck and his plan. He did supply him with a preliminary report that the Council can review.
- Once the Mayor signs the Green Acres grant this will be the conclusion and the Borough will be receiving \$491,000.

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- He will be meeting with the Department heads to go over their capital for the next three years.
- The leaf schedule has been sent to the printer and should be going out by the first week of October.
- On a sad note over the weekend our former Director of the Community Center Rob Paterson passed away and he would like to send out his condolences he was away this weekend when he found out.
- Paul discussed the street signs and showed the Mayor and Council what they would look like.

OPEN PUBLIC MEETING:

Moved by Councilman Brown, seconded by Council President Cascarano to open meeting to the Public.

Mr. David Whetton, 17 Park Lane discussed a possible traffic issue on Park Lane, White Birch and Essex Road and he has a petition signed by 18 residents in the neighborhood. Parents and students at Essex Fells School are currently riding up on Essex Road and the entire Park Lane which causes problems for residents on these streets. Vehicles are idling and polluting our Caldwell area. They are blocking driveways to residents and causing traffic hazards due to their parking and positioning on the corner of Essex Road and Park Lane.

On a motion made by Councilman O'Donnell, seconded by Councilman Hauser unanimously affirmed, the Council moved into Executive Session at 7:48P.M.

Mayor Dassing read the following statement: BE IT HEREBY RESOLVED in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Governing Body which is being held for the discussion of the following subject matters: 1. Pending or anticipated litigation or contract negotiation; 2. Personnel matters; 3. This Executive Session shall continue for an indefinite period of time and upon termination of the Executive Session, the Governing Body may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence. The Executive Session will be discussion of Department of Public Works Contract.

The Executive Session was adjourned and upon a motion by Council President Cascarano seconded by Councilman Brown, the Council Business Conference Meeting was opened to the public and the press at 7:53PM.

There being no additional business to be conducted a motion to adjourn the meeting was made by Councilman Brown, seconded by Council President Cascarano unanimously affirmed by all members present, the meeting was adjourned at 7:53PM.

Prepared by: _____
Lisa O'Neill, Deputy Borough Clerk

DATE