

**BOROUGH OF CALDWELL
COUNCIL BUSINESS/CONFERENCE MEETING
MINUTES – September 20, 2016**

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The council Business meeting of the Borough Council of the Borough of Caldwell was called to order in the Council Chambers at **7:00PM**

PRESENT: Mayor Dassing, Councilman Hauser, O'Donnell, Brown, Cascarano and Rodgers

ALSO PRESENT: Borough Administrator, Paul Carelli and Borough Attorney, Greg Mascera

ABSENT: Council President Capozzoli and Deputy Clerk, Lisa O'Neill

Adequate notice of this Council Business/Conference meeting was given on January 1, 2016. Notice was posted on the bulletin board on the first floor of the Borough Hall, One Provost Square, Caldwell, New Jersey. Official newspapers of the Borough were notified of this meeting by mail. Notice was posted and all persons requesting notice were sent same.

PLEDGE OF ALLIGENCE

**APPROVAL OF MINUTES:
September 6, 2016**

Moved by Councilman Brown, seconded by Councilman Cascarano. No Discussion. On roll call, all voted in the affirmative. Council President Capozzoli absent. Minutes approved 09/20/16.

PRESENTATION

1. Mr. Steve Colacurcio, President of The Rotary

The Rotary presented to the Environmental Commission a check for a fence to be placed around the Personette Street Park.

OPEN PUBLIC COMMENTS ON RESOLUTIONS

Moved by Councilman Cascarano, seconded by Councilman Hauser to open meeting to the Public.

RESOLUTIONS – CONSENT AGENDA

9-170: RESOLUTION ESTABLISHING SALARIES, WAGES, AND ALLOWANCES OF OFFICIALS AND EMPLOYEES OF THE BOROUGH OF CALDWELL FOR THE CALENDAR YEAR 2016

9-171: RESOLUTION APPROVING AN APPLICATION FOR A SEWER CONNECTION FOR K. HOVANIAN AT NORTH CALDWELL IV, LLC, HILLTOP DRIVE, NORTH CALDWELL, BLOCK 101, LOT 3

9-172: AUTHORIZING THE APPOINTMENT OF ENVIRONMENTAL COMMISSION MEMBER – Jane Kinkle

CONSENT:

Moved by Councilman Cascarano, seconded by Councilman Brown. Discussions Ensued. On roll call, all present voted in the affirmative. Resolutions approved 09/20/16.

9-173: AUTHORIZING THE AWARD OF A CONTRACT FOR THE DISPOSAL OF OLD LEAVES AND LEAF COMPOST AND MANAGEMENT OF THE CALDWELL LEAF COMPOST FACILITY TO NORTH CREEK, LLC, 11 PLEASANTVILLE ROAD, BASKING RIDGE, NJ 07920

Moved by Councilman Cascarano, seconded by Councilman Brown. Discussions Ensued. On roll call, Councilman Hauser, O'Donnell, Brown and Cascarano voted in the affirmative. Councilman Rodgers abstained. Resolution approved 9/20/16.

9-174: RESOLUTION REPLACING RESOLUTION #7-150 DATED JULY 19, 2016 AUTHORIZING THE BOROUGH ADMINISTRATOR TO ENTER INTO A LEASE AGREEMENT WITH FORD MOTOR CREDIT FOR A TERM OF 3 YEARS AND AN ANNUAL LEASE PAYMENT OF \$11,644.93

9-175: AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH SEPTEMBER 20, 2016 FOR 2016 BILLS IN THE TOTAL AMOUNT OF \$2,040,894.52

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CONSENT:

Moved by Councilman Cascarano, seconded by Councilman Brown. Discussions Ensued. On roll call, all present voted in the affirmative. Resolutions approved 09/20/16.

REPORT OF MAYOR:

Mayor Dassing thanked the Library Director and her staff for helping us with the show for the Center of Family Support who has their artwork hanging at the Library. The adults from the center are with intellectual disabilities and they have an art show from the Center of Family Support from now and up through September. The staff was wonderful, Claudine helped them publicize it and they had a really nice reception for artist and their families. The Mayor would like to publically thank them for that.

Councilman Hauser reported that they had a Personnel Committee meeting with Council President Capozzoli, the Mayor, Paul and himself and there will be some discussion on that in Executive Session, but the other piece he would like to touch on is to have the performance reviews at the end of the year slash January to realign those performance reviews with compensation reviews in a more timely manner. He would also like Paul's review to be done at that time and his preference would be to have Paul's done in December.

REPORT OF BOROUGH ADMINISTRATOR:

Paul Carelli reported on the following:

- He met with the sewer director and they are getting set for the sewer meeting on October 18th. There will be a presentation on the finances, the upgrade that was done and some of the upgrades that are continuing and at the same time Greg has been resurrecting the sewer agreements and we will try to put those together as well.
- We are taking another look at the sand filters and should have information on that at the next meeting. Greg's feeling is we should probably do the worst one next.
- He thanked the Mayor and Council for voting on the Salary Resolution and he is half way through all the reviews and so far was well received.
- He will be re-doing the auction for the senior bus this week. The starting bid will be \$2000.00.
- He would like to set up a presentation for the lighting audit on October 4th Council Meeting.
- The clarifier at the sewer plant is completed and is on line.
- He has information for everyone on health insurance. They are having difficulty getting health care providers to quote insurance because of the retirees.
- He met with Adam Brewer from West Caldwell and one of the things they discussed was the CDBG Grant and we spoke about converting the bathrooms to ADA compliant. The Mayor asked if there is money from the State and Paul responded that we have money from the State for Oval Improvements. After discussion it was decided SMS will fix the bathrooms with a camera on the outside of the doors and will lock and unlock while the lights are on at the Oval.

9-176: AUTHORIZING THE BOROUGH ADMINISTRATOR TO PURCHASE AUTOMATED LOCKS AND SECURITY CAMERAS FOR THE RESTROOMS AT THE KIWANIS OVAL FOR AN AMOUNT NOT TO EXCEED \$3,000.

Moved by Councilman Cascarano, seconded by Councilman Brown. Discussions Ensued. On roll call, all present voted in the affirmative. Resolution approved 09/20/16.

Mayor Dassing asked Paul if he had a capital list on his report and Paul responded he will get that out to everyone.

Councilman Hauser asked Paul about road projects for the rest of the year and Paul responded that we are on hold because they stopped the funding. We are able to start on water projects that will require some capital. The plan is for Hanford, Washburn and Lincoln Terrace water projects.

REPORT OF BOROUGH ATTORNEY:

Greg Mascera asked to notice a sewer meeting for October 4th since we might have to go into private session to talk about some contract issues and anticipation of the open meeting on October 18th. He has completed a draft of the individual Municipality contract that he has forwarded to Paul today and he hopes to get that off to all the Municipalities before the end of the week so they have approximately a month to review. Mr. Paris who is counsel to North Caldwell forwarded a letter to him today and he had some questions in regards to increases. We will be going into private session

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today in regards to a police department matter that he was made aware of about 4:30 this afternoon.

Councilman Brown reported that on behalf of the Environmental Commission they would like to thank the Mayor and Council for appointing Mrs. Jane Kinkle as a member on the Environmental Commission. Mrs. Kinkle is a great asset to the Environmental Commission and he looks forward to working with her.

OPEN PUBLIC MEETING:

Moved by Councilman Cascarano, seconded by Councilman Hauser to open meeting to the Public.

On a motion made by Councilman Brown and seconded by Councilman Cascarano, unanimously affirmed, the Council moved into Executive Session at 7:48P.M.

Mayor Dassing read the following statement: BE IT HEREBY RESOLVED in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Governing Body which is being held for the discussion of the following subject matters: 1. Pending or anticipated litigation or contract negotiation; 2. Personnel matters; 3. This Executive Session shall continue for an indefinite period of time and upon termination of the Executive Session, the Governing Body may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence. The Executive Session is Personnel issue and a Police Department Potential Litigation.

The Executive Session was adjourned and upon a motion by Councilman Brown seconded by Councilman Cascarano, the Council Business Conference Meeting was opened to the public and the press at 8:30.M.

Motion to Amend Resolution 9-170 with Administrator's Salary of \$131,793.00 for the Calendar of 2016 by Councilman Cascarano, seconded by Councilman Brown. Resolution Amended 9/20/16.

There being no additional business to be conducted a motion to adjourn the meeting was made by Councilman Brown seconded by Councilman Cascarano unanimously affirmed by all members present, the meeting was adjourned at 8:34PM.

Prepared by: _____
Lisa O'Neill, Deputy Borough Clerk

DATE