

***Board of Health
Minutes
October 11, 2016***

Call to Order: President, Betty Sullivan, called the regular meeting of the Caldwell Board of Health to order at 6:20 p.m.

Roll Call: Present: Betty Sullivan, Rhonda DeStefano, Annmarie Snedeker, Maryann Rivera, John Cascarano, Mike Fitzpatrick and Maria Burak.

Absent: Valerie Schleck. Ann Christensen

Announcement of the Presiding Officer: President, Betty Sullivan, stated that adequate notice of the meeting had been given by posting the notice on the bulletin board and in writing to all official newspapers and to all persons requesting notice.

Approval of Minutes: Betty asked that the Board review the minutes of the September 13, 2016 meeting. A motion was made by Rhonda DeStefano and seconded by Annmarie Snedeker to approve the minutes. All agreed.

Any Citizen wishing to be heard: There was no response to this call of action.

Old Business: Betty stated that the Animal Control Contract was received and forwarded to the Board for review. The new contract has a greater increase in service price than expected. After much discussion and negotiation it was agreed that there will be no increase in the service price for Animal Control for 2016. In addition there will be a 1.5% increase in 2017 to \$14,352 and a 1% increase in 2018 to \$14,495. A motion was made by Maryann Rivera and seconded by Annmarie Snedeker to approve the Animal Control Contract as long as the numbers remain the same. All agreed. Mike Fitzpatrick will send Maria an undated contract in the morning. Once received Maria will send the contracts to the Mayor and Council for approval and execution.

Maria stated that the Flu Clinic will take place on October 26, 2016 from 1:00 – 2:30 at the Caldwell Community Center and then from 3:00 – 4:00 at Marion Manor. Maria stated that she is not sure when the Fire Department's clinic will be held. Betty stated that the Board of Health Meetings were not on the town calendar of the Borough's Web-site. Maria will ask Lisa to update this site. Also, Valerie Schleck's information needs to be updated on the roster page. Betty asked about the Street Fair. Maria stated that Gina Behre did the pre-inspections this year and everything seemed to go fine. Betty asked about Prema Salon and if it has opened yet. Maria stated that it has not opened.

New Business: Maria presented one new 2016 Food License Applications for approval for Miele's Bakery. A motion was made by Annmarie Snedeker and seconded by Rhonda DeStefano to approve the food license for Miele's Bakery pending final approval from Bloomfield Board of Health. All agreed.

Health Report: Mike presented the health report for September 2016. He reviewed all health complaints as well as inspections that took place during this time. There were no Animal Control reports but many complaints about a fox that have been going through various neighborhoods. The fox seems to be comfortable with people due to the fact that some people are feeding him. We need to do a public awareness campaign regarding not feeding wild animals.

Adjournment: The meeting adjourned by acclimation at 7:14 p.m. The next meeting will be on December 13, 2016.

Submitted by: Maria Burak