

***Board of Health
Minutes
October 21, 2014***

Call to Order: President, Betty Sullivan, called the regular meeting of the Caldwell Board of Health to order at 6:22 p.m.

Roll Call: Present: Betty Sullivan, Annmarie Snedeker, Maryann Rivera, and Rhonda DeStefano via telephone, Mike Fitzpatrick, Frank Rogers for John Kelley and Maria Burak.

Absent: Ann Christensen, Meg Norton, and Valerie Schleck.

Announcement of the Presiding Officer: President, Betty Sullivan, stated that adequate notice of the meeting had been given by posting the notice on the bulletin board and in writing to all official newspapers and to all persons requesting notice.

Approval of Minutes: Betty asked that the Board review the minutes of the September 9, 2014. A motion was made by Maryann Rivera and seconded by Annmarie Snedeker to approve the minutes. All agreed.

Any Citizen wishing to be heard: There was no response to this call of action.

Old Business: Betty asked if anyone had any changes for the Board of Health web page. Maria stated that she has been working with Michael Hodges with any changes she has made. Betty stated that the Caldwell Web Site has the wrong time for the Board of Health Meeting. In addition, the flu clinic was not posted on the calendar. In other business, Betty asked Maria if she sent a letter to each establishment telling them about the site and that their inspection status is available to the public on line. Maria stated that she did not and will send out a letter as soon as possible. Maria stated that Maryann informed her that we did not need to host an additional immunization clinic this year for k and 6 grades.

New Business: Maria presented two new food establishment license applications to the Board for Central Burger and Nana's Pizza. A motion was made by Maryann Rivera and seconded by Annmarie Snedeker to approve Central Burger food license pending Bloomfield Board of Health's final inspection. All agreed. A motion was made by Maryann Rivera and seconded by Annmarie Snedeker to approve Nona's Pizza 2014 food license. All agreed.

Health Report: Mike presented the health report for September 2014. He reviewed all health complaints as well as inspections that took place during this time.

Adjournment: The meeting adjourned by acclaim at 6:45 p.m. The next meeting will be on December 9, 2014.

Submitted by: Maria Burak