

***Board of Health
Minutes
November 14, 2017***

Call to Order: President, Betty Sullivan, called the regular meeting of the Caldwell Board of Health to order at 6:19 p.m.

Roll Call: Present: Betty Sullivan, Annmarie Snedeker, Rhonda DeStefano, Cindy Medina Banchi, Maryann Rivera, Gina Behre for Mike Fitzpatrick and Maria Burak.

Absent: Ann Christensen, Valerie Schleck and John Cascarano.

Announcement of the Presiding Officer: President, Betty Sullivan, stated that adequate notice of the meeting had been given by posting the notice on the bulletin board and in writing to all official newspapers and to all persons requesting notice.

Approval of Minutes: Betty asked that the Board review the minutes of the September 26, 2017 meeting. A motion was made by Annmarie Snedeker and seconded by Maryann Rivera to approve the minutes. All agreed.

Any Citizen wishing to be heard: There was no response to this call of action.

Old Business: Betty asked about the website. She stated that the Roster has not been updated on our site. In addition, the minutes, agendas and inspection information need to be updated. Furthermore, the Advents Calendar should have current events listed. Maria will work on updating this information.

Maria stated that the November Family Connection's event of Family Yoga was well attended. She gave everyone who attended the event a granola bar, small water and information about upcoming events. Our next event is in early December making cards for seniors who are alone for the holidays.

Maria stated that the Healthy Community Grant was finished and sent. We applied for money to complete a bike lane study; have a mobile farmer's market truck come to Caldwell during the summer and a message board to alert drivers to slow down, watch out for pedestrians as well as let the residents know of events that we are holding. Notifications will be sent out by December 20th to those who receive the grant.

New Business: Maria presented one application for a food license for the New Caldwell Seafood. A motion was made by Annmarie Snedeker and seconded by Maryann Rivera to approve the food license for the New Caldwell Seafood. All agreed.

Health Report: Gina presented the health report for October 2017. She reviewed all health complaints as well as inspections that took place during this time. Gina stated that the Health Department issued a summons to Inspiration Roll and they failed to appear in court. Gina is unsure of the new court date for this establishment.

Adjournment: The meeting adjourned by acclaim at 7:20 p.m. The next meeting will be held on December 12, 2017.

Submitted by: Maria Burak