

**BOROUGH OF CALDWELL
COUNCIL BUSINESS/CONFERENCE MEETING
MINUTES – December 5, 2017**

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The Council Business meeting of the Borough Council of the Borough of Caldwell was called to order in the Council Chambers at 7:00PM.

PRESENT: Mayor Dassing, Council President Cascarano, Councilman Hauser, Capozzoli, Brown and Rodgers

ALSO PRESENT: Deputy Clerk, Lisa O'Neill, Borough Administrator, Paul Carelli & Borough Attorney, Greg Mascera

ABSENT: Councilman O'Donnell

Adequate notice of this Council Business/Conference meeting was given on January 1, 2017. Notice was posted on the bulletin board on the first floor of the Borough Hall, One Provost Square, Caldwell, New Jersey. Official newspapers of the Borough were notified of this meeting by mail. Notice was posted and all persons requesting notice were sent same.

PLEDGE OF ALLIGENCE

**APPROVAL OF MINUTES
November 21, 2017**

Moved by Councilman Capozzoli, seconded by Council President Cascarano. No Discussion. On roll call, all voted in the affirmative. Minutes approved 12/05/17.

PRESENTATIONS

1. Ann Marchioni – Sustainable Jersey & ANJEC Award
Ann Marchioni gave out awards to Phyllis Kent, Alfonso Ferrentino and Councilman Brown.

2. Crew Engineers – Hydraulic Study Presentation
Alec Mittiga presented to the Mayor and Council the hydraulic study. Bill Frint thanked the Mayor and Council for the many years that he has worked for the Borough.

OPEN PUBLIC COMMENTS ON RESOLUTIONS

Moved by Council President Cascarano, seconded by Councilman Hauser to open meeting to the Public.

RESOLUTIONS – CONSENT AGENDA

12-229: DISPOSAL OF AN OBSOLETE BOROUGH OF CALDWELL POLICE VEHICLE

12-230: AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH DECEMBER 5, 2017 FOR 2017/2016 BILLS IN THE TOTAL AMOUNT OF \$2,045,074.96

12-231: RESOLUTION AUTHORIZING BUDGET TRANSFERS FOR CALENDAR YEAR 2017

12-232: AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH BECKMEYER ENGINEERING FOR PROVIDING DESIGN, BIDDING AND CONSTRUCTION OBSERVATION FOR ABUTMENT REPAIRS TO THE CALDWELL COMMUNITY CENTER PARKING DECK FOR A FEE NOT TO EXCEED \$10,825.00

CONSENT

Moved by Council President Cascarano, seconded by Councilman Brown. No Discussion. On roll call, all voted in the affirmative. Resolutions approved 12/05/17.

Councilman Brown reported that the giving tree is up at the Community Center and also outside council chambers on the tree. Gifts that are purchased will be going to the Caldwell West Caldwell School system and we ask that the gifts be returned by December 16th unwrapped with the tag on them. Maria Burak wanted me to share that over Thanksgiving holiday our Community came out very strong and donated a lot of food and turkeys to the food pantry. There were 84 baskets made with turkey, pie and a gift card and in addition all the Christmas baskets are made and will go out with the presents as well. They would like to thank this great community for coming out and supporting our less fortunate.

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REPORT OF MAYOR:

Mayor Dassing thanked the Caldwell Volunteer Fire Department for transporting Santa to the Green. Afterwards there was a tricky tray that was well attended she was told the teenagers do enjoy going too. Hot Chocolate and cookies were served too. The Mayor had a meeting with a woman that lives in Caldwell who is interested in starting an animal shelter here in Caldwell. They talked about a Caldwell, West Caldwell maybe Essex Fells, Verona more like a West Essex Animal Shelter. They thought about Park Avenue on the 2nd floor as a possibility. If there is anyone interested you can contact the Mayor at adassing@caldwell-nj.com.

REPORT OF BOROUGH ADMINISTRATOR:

Paul Carelli reported:

- By now all the employees participating in our new health difference card plan should have received their difference cards in the mail and we are all set to implement that on January 1st.
- Tomorrow is our safety meeting which difference card will be talking about the flex spending program.
- Gary, Health consultant has provided him with some options for dental and he will be meeting with him next week.
- The paving is complete on Washburn, Lincoln and lower Birkendene.
- The Green Acres check has not been released yet. We need to sign off on a blue print just saying the project is completed which Glenn will be doing and Greg will need to report to the County the Declaration of Encumbrance.
- Handilift was here today and the elevator and the chairlift are both operational. There is nothing wrong with the elevator and the chairlift needed a shear pin. They gave him a proposal for preventive maintenance and the price is for \$1500.00 per year for both which he thinks would be a good thing.
- He is finishing up the artwork for the street signs and he will get that over to our sign maker. The Mayor asked if there would be a sample with the laminating.
- The Council approved the resolution for Glenn to start the fixes for the parking deck so we will get that moving along.

Councilman Hauser asked about the street sweeper and he was approached by a council member's from West Caldwell and they would like to re-engage a conversation on this again. Paul responded that he will need to do a capital ordinance for the next three years.

REPORT OF POLICE CHIEF:

James Bongiorno reported that the 2nd Coffee with a Cop is tomorrow at 5PM – 7PM in the Community Center. We are doing that with connection of our toy drive and Santa will be making an appearance. We ask that our residents please come out and speak to our officers in a nice relaxed atmosphere there will be coffee and pastries and please bring an unwrapped toy for the less fortunate children. The Chief thanked Matt DeAngelo for putting this event together. He also thanked Captain Dave Black from the WEFAS for inspecting all of our vehicles to make sure there was enough first aid supplies.

Councilman Hauser asked if the Borough can find out why Roseland Avenue in Essex Fells is allowed to put leaves in the street that is a County Road but the County Roads in Caldwell need to be bagged. He would also like the Governing Body to take a look at residents that are paying landscapers to remove their leaves and are able to put them in the street instead of having to pay for them to be taken away. How and why it's different if he is out there putting his leaves in the street.

OPEN PUBLIC MEETING:

Moved by Councilman Brown, seconded by Council President Cascarano to open meeting to the Public.

Robyn Basta, 21 Washburn Place, she thanked the Mayor and Council for the paving on her street but she was not happy with D&L Paving. Her concerns were that the documentation that she received was unclear as to who was doing the work and they used her lawn for storage until she had to say something.

On a motion made by Council President Cascarano, seconded by Councilman Capozzoli unanimously affirmed, the Council moved into Executive Session at 8:05P.M.

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Mayor Dassing read the following statement: BE IT HEREBY RESOLVED in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Governing Body which is being held for the discussion of the following subject matters: 1. Pending or anticipated litigation or contract negotiation; 2. Personnel matters; 3. This Executive Session shall continue for an indefinite period of time and upon termination of the Executive Session, the Governing Body may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence. The Executive Session will be discussion of Caldwell University the use of the Oval contract and Personnel.

The Executive Session was adjourned and upon a motion by Councilman Capozzoli seconded by Councilman Brown, the Council Business Conference Meeting was opened to the public and the press at 8:25PM.

There being no additional business to be conducted a motion to adjourn the meeting was made by Council President Cascarano, seconded by Councilman Hauser unanimously affirmed by all members present, the meeting was adjourned at 8:25PM.

Prepared by: _____
Lisa O'Neill, Deputy Borough Clerk

DATE