

**BOROUGH OF CALDWELL
COUNCIL BUSINESS/CONFERENCE MEETING
MINUTES – December 6, 2016**

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The council Business meeting of the Borough Council of the Borough of Caldwell was called to order in the Council Chambers at 7:00PM.

PRESENT: Mayor Dassing, Councilman Hauser, O'Donnell, Brown, Cascarano and Rodgers

ALSO PRESENT: Deputy Clerk, Lisa O'Neill Borough Administrator, Paul Carelli & Borough Attorney, Greg Mascera

ABSENT: Council President Capozzoli

Adequate notice of this Council Business/Conference meeting was given on January 1, 2016. Notice was posted on the bulletin board on the first floor of the Borough Hall, One Provost Square, Caldwell, New Jersey. Official newspapers of the Borough were notified of this meeting by mail. Notice was posted and all persons requesting notice were sent same.

PLEDGE OF ALLIGENCE

**APPROVAL OF MINUTES:
November 22, 2016**

Moved by Councilman Hauser, seconded by Councilman Cascarano. No Discussion. On roll call, all voted in the affirmative. Minutes approved 12/06/16.

PRESENTATION

1. Environmental Commission - Sustainability Awards

Ann Marchioni, Environmental Commission gave awards to Marguerite Kenney and Claudine Pascale.

OPEN PUBLIC COMMENTS ON RESOLUTIONS

Moved by Councilman Brown, seconded by Councilman Rodgers to open meeting to the Public.

RESOLUTIONS – CONSENT AGENDA

12-209:AUTHORIZING THE BOROUGH ADMINISTRATOR TO ADVERTISE AND RECEIVE SEALED BIDS FOR THE WASHBURN PLACE, HANFORD PLACE, AND LINCOLN TERRACE WATER MAIN REPLACEMENT PROJECT CONSTRUCTION

12-210: AUTHORIZING THE SUBMISSION OF THE ESSEX COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION FOR THE YEAR 2017

12-211: AUTHORIZING THE ISSUING OF LICENSE FOR RAFFLE. APPLICANT AND APPLICATION HAVE BEEN APPROVED BY THE CLERK'S OFFICE – St. Aloysius Roman Catholic Church, Off Premise – 50/50 Raffle, January 13, 2017 – 7:00PM

12-212: RESOLUTION AUTHORIZING BUDGET TRANSFERS FOR CALENDAR YEAR 2016

12-213: AUTHORIZING ISSUANCE OF ONE TAXICAB LICENSES TO Rafik Hana, 52 Park Terrace North, Caldwell, NJ 07006. APPLICATION AND APPLICANT HAVE BEEN APPROVED BY APPROPRIATE MUNICIPAL DEPARTMENTS

12-214:RESOLUTION AUTHORIZING THE BAGGING OF CALDWELL PARKING METERS FOR THE HOLIDAY SEASON FROM DECEMBER 1, 2016 TO JANUARY 1, 2017

CONSENT

Moved by Councilman Cascarano, seconded by Councilman Brown. No Discussion. On roll call, all voted in the affirmative. Resolutions approved 12/06/16.

COUNCIL COMMITTEE REPORTS:

Councilman Hauser reported that at the tree lighting there was a problem with the lights and Hunter Adams from Broheimer and Mario and John were on top of it. They would like to recognize Hunter for coming to the rescue.

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REPORT OF MAYOR:

Mayor Dassing thanked everyone in general there was a collection that was started for the three families involved in the Orchard Square Fire. Everyone is so generous to date they have collected in cash and checks over \$8500.00, in gift cards \$6,271.00 with a total of \$14,944.00 as of last week. Thank you to all the residents that have donated and she would like to thank Maria Burak who has done an amazing job cataloging and keeping track of all the donations. The American Legion fund raiser in December 17th from 1-5PM it will be held at the American Legion and they are asking for a \$10 donation. There will be food and pastries donated from various business's in town who are very, very generous. The Fire Department will be out back with their equipment and she is sure that the children would love to see that. All those proceeds will be split between the three families. Mayor Dassing congratulated Calandra's Italian Village they were named NJ Business of the Year for businesses of a 100 employees or more. Congratulations to the Calandra's family and Calandra's Italian Village. The new Miele's bakery on Smull Avenue will be having a class for Cake Decorating if anyone is interested.

REPORT OF BOROUGH ATTORNEY:

Greg Mascera reported that he will have three items for Executive Session.

REPORT OF BOROUGH ADMINISTRATOR:

- The PBA Contract expires at the end of the year and also the Public works contract.
- He has sent to everyone the Joint Dispatch Agreement and it will be expiring at the end of this year. The proposal from West Caldwell is a 2% increase for three years. He will need some direction at this point.
- There was a brief public safety committee meeting and Council President Capozzoli asked that I mention that we are going to try and do some new initiatives in 2017. We are always looking for better ways to enhance security and provide our officers with equipment and resources to do their job. One of things they are looking at is putting a GPS in all the cars. A lot of towns are doing that and it provides a level of safety and accountability for the officers.
- The garbage and recycling bids will be opened on December 29th.
- He was asked to look at NJ Direct for lighting and he has provided PSE&G bills for the Community Center, Borough Hall, the Fire House and the Library. He will be meeting with Pete Pirello to see if there is any savings going forward.
- A purchase order was issued for the new software for the Community Center the community pass software web base and replacing Rectrac. It will provide accountability and financial reporting going ahead. The system should be up and running in about two months.
- The clarifiers at the sewer plant are up and running on line. The project has been completed and the good news with that is at the next meeting there will be a negative change order. The original contract was for \$482,500 and the final cost is \$457,200.
- We also refurbished one sand filter at a cost of \$72,500 and there was a quote to replace the other five at \$350,000 but there was some unforeseen language in the estimate and Greg Seaman and Paul came up with the idea to demo the other five and once that is done they can see the condition and get a better cost analysis going forward.
- He received a quote for the five remaining cells for \$31,460.
- There was a resolution tonight to put in the application for CDBG for the elevator at 14 Park Avenue.

Councilman O'Donnell asked about the windows in the fire house and Paul responded that it was approved already and there were two quotes, the higher quote he felt more comfortable with because it was more detailed.

Councilman Brown asked about the Energy audit, we had the first one done with the one firm and now we have another firm looking at the information do we have a date when they are going to be submitting their audit and Paul responded that he gathered all the information that was requested and he will reach out to Pete.

Councilman Hauser asked about the contracts for the sewer plant from the surrounding towns have we received any back and Paul responded no. He has been contacted by North Caldwell asking for information. Discussions Ensued.

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REPORT OF COUNTY LIAISON:

Patricia Keenan reported that there are a couple of events coming up. The first is the Holiday Lights at the Zoo from 5PM – 9PM through January 2nd. Free Admission and donations of non-perishable food items, non-perishable pet food, unwrapped toys and new & gently used winter coats for the less fortunate are appreciated. The second is the Holiday Candlelight Tours on Tuesdays, Thursdays and Sundays nights at 7PM through December 28th. There is an \$8 entrance fee which includes coffee, hot chocolate & cookies. Registration is required. Patricia encourages everyone to go to County website to see all the other upcoming events.

NEW BUSINESS:

Bill Frint gave an update on the water works being done in the town. There were two resolutions passed to start the work immediately in the Orchard Square area. One resolution was to authorize construction of approximately 375' of an 8" water main that will connect from Hatfield Street right at the mouth of Grover Lane and proceed down Orchard Square and tie into the main that goes around the circle of Orchard Square. This will be putting another water supply into that area. Weather permitting they are hoping to have that main in and service in three weeks. At the same time tomorrow they are starting a small hydraulic study in that area to determine the available fire flows, Personette, Orchard Square, Forest Avenue and Hatfield to see what's there now and this connection will be tunneled under the brook. Discussion Ensued.

Paul Carelli reported that he has a draft ordinance for the meeting in January to raise the water rates. We recommended a \$1.00 increase which will generate \$200,000 for the budget. Discussions ensued.

OPEN PUBLIC MEETING:

Moved by Councilman Cascarano, seconded by Councilman Brown to open meeting to the Public.

Ann Marchioni, Environmental Commission asked about water supply through the state.

Thea White, 7 Orchard Square received in the mail information for obtaining insurance on piping in front of her house.

Hilda Moore, 23 Personette Street asked about the pressure in the fire hydrants and the tree that is lifting her sidewalks.

Bob Martoglio, 18 Grover Lane is concerned that the emergency funds have been exhausted and where does the town go next. There was a discussion with Mr. Frint on the loops that are in Caldwell. He also asked how the fire department is being aware of these close loop situations. Discussions Ensued.

Brian Archibald, 10 Hillcrest Road he thanked the Mayor and Council and he would asked that a Hydraulic study for the whole town be done.

On a motion made by Councilman Cascarano, seconded by Councilman Brown, unanimously affirmed, the Council moved into Executive Session at 8:28P.M.

Mayor Dassing read the following statement: BE IT HEREBY RESOLVED in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Governing Body which is being held for the discussion of the following subject matters: 1. Pending or anticipated litigation or contract negotiation; 2. Personnel matters; 3. This Executive Session shall continue for an indefinite period of time and upon termination of the Executive Session, the Governing Body may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence. The Executive Session will be discussion of Fair share housing litigation, Marian Manor contract negotiations and potential litigation regarding Police Officers Geary and Marinaro.

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The Executive Session was adjourned and upon a motion by Councilman O'Donnell, seconded by Council Brown, the Council Business Conference Meeting was opened to the public and the press at 9:13P.M.

There being no additional business to be conducted a motion to adjourn the meeting was made by Council Hauser, seconded by Councilman Brown unanimously affirmed by all members present, the meeting was adjourned at 9:13PM.

Prepared by: _____
Lisa O'Neill, Deputy Borough Clerk

DATE