

**Board of Health
Minutes
December 9, 2014**

Call to Order: President, Betty Sullivan, called the regular meeting of the Caldwell Board of Health to order at 6:22 p.m.

Roll Call: Present: Betty Sullivan, Annmarie Snedeker, Maryann Rivera, Valerie Schleck, Mike Fitzpatrick, Ann Christensen and Maria Burak.

Absent: Meg Norton, Rhonda DeStefano and John Kelley.

Announcement of the Presiding Officer: President, Betty Sullivan, stated that adequate notice of the meeting had been given by posting the notice on the bulletin board and in writing to all official newspapers and to all persons requesting notice.

Approval of Minutes: Betty asked that the Board review the minutes of the October 21, 2014. A motion was made by Maryann Rivera and seconded by Annmarie Snedeker to approve the minutes. All agreed. A discussion pursued regarding if someone is absent verses excused. It was determined that we need to add this to our By-Laws in January.

Any Citizen wishing to be heard: There was no response to this call of action.

Old Business: In old business, Betty stated that the Caldwell Web site lists our Board of Health Meetings time as 6:30 and not 6:15 p.m. She asked that Maria notify Lisa O'Neill to correct this issue. In addition, she asked that at the next Council meeting an announcement is made about our web page. Betty also asked Mike if the Rabies Clinic can be put on the web site as soon as possible. Betty also thanked Mike for Michael Hodges hard work in making the web site so nice and keeping it updated. In other old business, Maria stated that three businesses that applied for food and beauty licenses never opened in 2014. They are Central Burger, Assalt and Buttery and Evolution Nails. All were approved pending final inspection from Bloomfield Board of Health. Since the licenses were never issued, Maria wanted to know if she could issue them a 2015 license. After a discussion, it was determined that since the establishments are still pending final inspection that a 2015 license can be issued. Maria will e-mail Greg Masara, Borough Attorney, to make sure this is alright.

New Business: Maria presented one Public Establishment license applications to the Board for Evolution Nails. A motion was made by Maryann Rivera and seconded by Annmarie Snedeker to approve Evolution Nails Public Establishment License pending Bloomfield Board of Health's final inspection. All agreed. All agreed.

In other New Business, Maria asked Mike to explain the changes in the Animal Control Contract. Mike stated that as of mid-November, Bergen Human has taken over the Bloomfield Animal Control Department and the Animal Shelter. Mike stated that he would forward information on who to contact regarding this services.

In other New Business, Betty asked for volunteers for the Nominating Committee. There being no volunteers, Rhonda and Meg were appointed to the Nominating Committee for this year.

Health Report: Mike presented the health report for October and November 2014. He reviewed all health complaints as well as inspections that took place during this time.

Adjournment: The meeting adjourned by acclain at 7:13 p.m. The next meeting will be on January 13, 2015.

Submitted by: Maria Burak