

**COUNCIL BUSINESS/CONFERENCE MEETING  
MINUTES – December 13, 2011**

The council Business meeting of the Borough Council of the Borough of Caldwell was called to order in the Council Chambers at 7:03 PM

**PRESENT:** Mayor Dassing, Councilman President Murray, Councilman Hauser, Piazza, Coyle and O'Donnell

**ALSO PRESENT:** Paul Carelli, Borough Administrator, Lisa O'Neill, Acting Borough Clerk and Borough Attorney, Greg Mascara

**ABSENT:** Councilman Norton

Adequate notice of this Council Business/Conference meeting was given on January 1, 2011. Notice was posted on the bulletin board on the first floor of the Borough Hall, One Provost Square, Caldwell, New Jersey on January 1, 2011. Four official newspapers of the Borough were notified of this meeting by mail on January 1, 2011. Notice was posted and all persons requesting notice were sent same.

**EXECUTIVE SESSION:**

On a motion made by Councilman Hauser and seconded by Councilman O'Donnell, unanimously affirmed, the Council moved into Executive Session at 7:04P.M.

Mayor Dassing read the following statement: **BE IT HEREBY RESOLVED** in accordance with the provisions of N.J.S.A. 10:12 and 13, the public shall be excluded from the Executive Session of the Governing Body which is being held for the discussion of the following subject matters: 1. Pending or anticipated litigation or contract negotiation; 2. Personnel matters; 3. This Executive Session shall continue for an indefinite period of time and upon termination of the Executive Session, the Governing Body may choose to resume the public portion of the meeting. The discussion, which shall be conducted in closed session, shall be disclosed upon termination of litigation or contractual matter, upon resolution of the personnel matter with consent of said person or persons and as provided by N.J.S.A. 4-12 but in no case later than two (2) years from this date. These minutes shall be available as soon as the matter is resolved or not later than two years hence. Greg Mascera responds that the Executive Session will be discussion of Personnel matters in regards to Police Promotions, Caldwell College, and Employee payroll.

The Executive Session was adjourned and upon a motion by Councilman Hauser, seconded by Councilman Murray, the Council Business Conference Meeting was opened to the public and the press at 7:39P.M.

**APPROVAL OF MINUTES**

November 22, 2011

Moved by Councilman Hauser, seconded by Councilman Piazza. No Discussion. On roll call, all present voted in the affirmative. Minutes approved 11/22/11.

**INTRODUCTION OF ORDINANCE**

**ORDINANCE #1244-11 -ORDINANCE APPROPRIATING \$32,500 FROM THE CAPITAL IMPROVEMENT FUND FOR THE ACQUISITION OF EQUIPMENT FOR THE CALDWELL COMMUNITY CENTER AND THE REFURBISHMENT OF PARKING METERS IN AND BY THE BOROUGH OF CALDWELL, IN THE COUNTY OF ESSEX, NEW JERSEY**

Moved by Councilman Murray, seconded by Councilman O'Donnell. No Discussion. On roll call, all present voted in the affirmative. Ordinance was introduced on 12/13/11.

**PUBLIC HEARING AND ADOPTION OF ORDINANCE**

**Councilman Hauser** asked the question in regards to the re-appropriating which ones are being re-appropriated. Paul Carelli answered that two projects were agreed upon at the last meeting and this is the fitness equipment and the parking meters. Marge said that since it is through the capital improvement budget we will need an ordinance.

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**ORDINANCE #1243-11** -AN ORDINANCE AMENDING SALARIES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF CALDWELL FOR THE YEAR 2011

Moved by Councilman Piazza, seconded by Councilman Hauser. No Discussion. On roll call, all present voted in the affirmative. Ordinance was adopted on 12/13/11.

**RESOLUTIONS - CONSENT AGENDA**

**12-267:** AUTHORIZING PAYMENT OF BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD THROUGH DECEMBER 13, 2011 FOR 2011 BILLS IN THE TOTAL AMOUNT OF \$2,613,070.93

**12-268:** AUTHORIZING THE ISSUING OF A SPECIAL LIQUOR PERMIT FOR Trinity Academy Home School Association. APPLICANT AND APPLICATION HAS BEEN APPROVED BY THE POLICE DEPARTMENT AND THE CLERK'S OFFICE.

**12-269:** AUTHORIZING THE ISSUING OF LICENSE FOR RAFFLE. APPLICANT AND APPLICATION HAVE BEEN APPROVED BY THE CLERK'S OFFICE – Trinity Academy Home School Association/ Off Premise – Basket Raffle / January 27, 2012 – 6:00PM – 11:00PM, Rain Date: February 3, 2012 – 6:00PM – 11:00PM

**12-270:** AUTHORIZING THE ISSUING OF LICENSE FOR RAFFLE. APPLICANT AND APPLICATION HAVE BEEN APPROVED BY THE CLERK'S OFFICE – Trinity Academy Home School Association/ Off Premise – 50/50 Raffle / January 27, 2012 – 6:00PM – 11:00PM, Rain Date: February 3, 2012 – 6:00PM – 11:00PM

**12-271:** AUTHORIZING SUBMISSION AND EXECUTION OF THE GREEN COMMUNITIES 2012 APPLICATION FORM IN THE AMOUNT OF \$3000.00

**12-27:** AUTHORIZING THE INSERTION IN BUDGET OF SPECIAL ITEM OF REVENUE AND APPROPRIATION – CHAPTER 159 - Alcohol Education Rehabilitation & Enforcement

**12-273:** AUTHORIZING THE INSERTION IN BUDGET OF SPECIAL ITEM OF REVENUE AND APPROPRIATION – CHAPTER 159 – 2011 Body Armor Grant

**12-274:** AUTHORIZING THE INSERTION IN BUDGET OF SPECIAL ITEM OF REVENUE AND APPROPRIATION – CHAPTER 159 – 2011 Municipal Alliance Grant

**12-275:** RESOLUTION AUTHORIZING CANCELLATION OF FULLY RESERVED GRANT FROM NEW JERSEY DEPARTMENT OF TRANSPORTATION IN THE FEDERAL AND STATE GRANT FUND.

**12-276:** AUTHORIZING THE INSERTION IN BUDGET OF SPECIAL ITEM OF REVENUE AND APPROPRIATION – CHAPTER 159 - Essex County Hurricane Irene Disaster National Emergency Grant

**12-277:** AUTHORIZING THE INSERTION IN BUDGET OF SPECIAL ITEM OF REVENUE AND APPROPRIATION – CHAPTER 159 - Township of West Caldwell Cash Match for Municipal Alliance on Alcoholism and Drug Abuse

**12-278:** RESOLUTION OF THE BOROUGH OF CALDWELL, IN THE COUNTY OF ESSEX, NEW JERSEY AUTHORIZING AN EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-48 FOR THE 2011 LOCAL MATCH REQUIRED FOR THE 2011 MUNICIPAL ALLIANCE ON ALCOHOLISM AND DRUG ABUSE GRANT AWARD

**12-279:** AUTHORIZING THE BOROUGH ADMINISTRATOR TO PREPARE A REQUEST FOR PROPOSALS FOR PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN AND CONSTRUCTION OF WATER SYSTEM IMPROVEMENTS INVOLVING THE REPLACEMENT OF AN EXISTING METER FACILITY AND INSTALLATION OF APPROXIMATELY 250 LIN FT OF WATER MAIN

**12-280:** AUTHORIZING THE BOROUGH ADMINISTRATOR TO PREPARE A REQUEST FOR PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN AND CONSTRUCTION OF WATER SYSTEM IMPROVEMENTS INVOLVING THE REPLACEMENT OF EXISTING WATER MAIN WITHIN THE WATER SYSTEM

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**12-281:** RESOLUTION AUTHORIZING CANCELLATION OF OTHER TRUST FUNDS

**12-282:**AUTHORIZING A CREDIT OF 2011 WATER BALANCE FOR BLOCK 22 LOT 24 Ms. Hilda Moore, 23 Personette Street, Caldwell, NJ 07006

**CONSENT**

Moved by Councilman Hauser, seconded by Councilman Murray. Discussions Ensued. On roll call, all present voted in the affirmative. Resolutions approved 12/13/11.

**COMMUNITY RELATIONS**

**Councilman Coyle** reported that the storm clean up is finished as of Friday. Mario and his crew were out yesterday and today to collect any debris that was placed at curbside after collection. He asked that the residents reframe from putting anymore debris and leaves out at curbside.

**Councilman O'Donnell** reported that there was a meeting this Monday we reviewed the budget. There will be a full year report on the 27<sup>th</sup> of December.

**Councilman Piazza** thanked the Council for the change of hiring the bus drivers part-time.

**Councilman Hauser** spoke about not having a walkway from the Parking Lot to get into the Library. Discussion was made about having the senior bus picking up the seniors from Caldwell, West Caldwell and Roseland and bringing them to the Library. The Library implemented Foods for Funds program which is anyone who had outstanding funds for Library books would pay those fines with food and that food went to the Caldwell Food Pantry. There was a request about trimming the bushes back along the walkway on Provost Square so a person in a wheelchair is able to access the walkway. The way the light poles are positioned and the curbing and brush there is not enough room for a wheelchair. Ellen Feeney is stepping down from the Board position and she has been a member for six years. I would like to thank her. We have a need for someone to replace her with a legal background or an accounting background.

This Thursday at noon is a Christmas party at the senior center. All food is home cooked and Santa will be arriving there. There will also be a singer at the lunch. The seniors are planning another trip possibly to Las Vegas. They will be distributing 26 meals to seniors on Christmas Eve. The attendance has been up and there is less pressure from the County.

On January 1<sup>st</sup> we will have a 10 year agreement with the College net dollars are \$200,000.00 over 10 years. This will go towards Maintenance and repair work at the Kiwanis Oval. They have also agreed to pay 1/3 for the netting solution that an engineering firm has designed for us with respect to the foul ball solution which will cost about \$11,700.00.

**12-286:** RESOLUTION AUTHORIZING THE CALDWELL COLLEGE AGREEMENT WITH THE TOWNSHIP OF WEST CALDWELL AND CALDWELL

Moved by Councilman Piazza, seconded by Councilman Hauser. Discussions Ensued. On roll call, all present voted in the affirmative. Resolutions approved 12/13/11.

**Councilman Murray** reported on the Board of Health. The things for Rabies and the Flu shot will be put up on the website. He thanked the Fire Department for making a trip to the tree lighting. They also will be driving around town with Santa to give out candy canes. The Officer of Emergency Management, Tony Grenci, will be having a meeting with FEMA to discuss the application for the grants that will be available to us for some of the storm cost recovery. There will be a meeting this week about the Generator.

There will be three promotions this week. It was open to everyone and there were only two officers that did not apply. Everyone who interviewed for the Sergeant and Lieutenant positions did very well. Since my time on Council it was by far the most rewarding experience I had to date. We have great minds, intelligent people who want to see the department move forward, they have a great sense of community and a great desire to move this town forward.

**Mayor Dassing** thanked the Caldwell, West Caldwell senior club for a luncheon that she attended with Maria Burak at the Victor Chateau. The Mayor also thanked the Rotary Club for their donation of \$5000 to the Food Pantry and they also took the lion's share of gift tags off our tree to give to our needy families. She thanked Ellen Feeney for her years of service. Also, she

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thanked our West Essex First Aid Squad and our CERT team for their volunteer hours on Saturday for the first annual reindeer runs. Well attended run and our Police Officers did volunteer their time. We did accomplish free parking, all meters are bagged.

**REPORT OF ADMINISTRATOR**

**Paul Carelli**, reported that we will be having an employee meeting on Thursday, December 15<sup>th</sup> at 10:00am for our flexible spending. He will be having a meeting with OIC James Bongiorno for the Fleet management for all vehicles.

**REPORT OF ATTORNEY**

**Greg Mascara** reported that he has reviewed the Rent Board Ordinance and the next step is he would like to speak to Council Murray about it. I will make some recommendations to Councilman Murray too. **Councilman Murray** responded that this does not have anything to do with abolishing the Rent Control we are just trying to make life easier. **Greg Mascara** reported that he has forwarded correspondence to Liz Durkin in regards to Lions Gate. I will follow up with Liz to make sure that it can be put to bed in the near future.

**OLD BUSINESS:**

Payroll update

**Paul Carelli** reported that Marge has reached out to two companies in regards to Payroll and he has spoken to pay media. We are setting up those meetings and they have prepared a specifications sheet. Marge seems to think once we start looking at other Payroll companies ADP will renegotiate those fees.

**Parking Meters**

**Paul Carelli** reported that the parking meters were put on hold because of the storm and will be moving forward with this in the New Year.

Capital Projects

**Paul Carelli** reported that everyone had received information yesterday and he had summarized some of the responses that he received and he categorized the capital projects into four different areas. Discussion Ensued.

**James Bongiorno, Officer in Charge** thanked the Mayor and Council for moving quickly. He reported that Anthony Marta will be moving from Sergeant to Lieutenant and Officer Henderson will be Sergeant and Michael Geary will be Sergeant.

**12-283:** AUTHORIZING THE APPOINTMENT OF SERGEANT ANTHONY MARTA AS LIEUTENANT OF THE CALDWELL POLICE DEPARTMENT EFFECTIVE JANUARY 1, 2012 WITH AN ANNUAL BASE SALARY OF \$115,366.00

**12-284:** AUTHORIZING THE APPOINTMENT OF OFFICER GEORGE HENDERSON AS SERGEANT OF THE CALDWELL POLICE DEPARTMENT EFFECTIVE JANUARY 1, 2012 WITH AN ANNUAL BASE SALARY OF \$103,005.00

**12-285:** AUTHORIZING THE APPOINTMENT OF OFFICER MICHAEL GEARY AS SERGEANT OF THE CALDWELL POLICE DEPARTMENT EFFECTIVE JANUARY 1, 2012 WITH AN ANNUAL BASE SALARY OF \$103,005.00

CONSENT

Moved by Councilman Hauser, seconded by Councilman O'Donnell. Discussions Ensued. On roll call, all present voted in the affirmative. Resolutions approved 12/13/11.

**NEW BUSINESS:**

REORGANIZATION MEETING- Schedule Date and Time

Mayor Dassing reported that she met early with our two newest Council people and they have expressed an interest in New Year's Day. The consensus was to have it at 2:00PM.

