

***Board of Health
Minutes
December 20, 2016***

Call to Order: President, Betty Sullivan, called the regular meeting of the Caldwell Board of Health to order at 6:20 p.m.

Roll Call: Present: Betty Sullivan, Annmarie Snedeker, Maryann Rivera, John Cascarano, Mike Fitzpatrick and Maria Burak. Valerie Schleck

Absent: Rhonda DeStefano, Ann Christensen

Announcement of the Presiding Officer: President, Betty Sullivan, stated that adequate notice of the meeting had been given by posting the notice on the bulletin board and in writing to all official newspapers and to all persons requesting notice.

Approval of Minutes: Betty asked that the Board review the minutes of the October 11, 2016 meeting. A motion was made by Annmarie Snedeker and seconded by Maryann Rivera to approve the minutes. All agreed.

Any Citizen wishing to be heard: There was no response to this call of action.

Old Business: Betty stated that the Animal Control Contract was approved by the Mayor and Council and signed by both Caldwell and Bloomfield. Betty asked Maria about the Flu Clinic. Maria stated that we used all of our doses that we received and the three clinics went very well. Members of the Board suggested that we might get the extra dose vaccine next year for those over 65. Maria will look into this because we would need to split our order for those over 65 and those under 65.

Betty asked Mike about Animal Control Reports and why we have not received any reports. Betty asked Mike to please have an end of year Animal Control Report for the Board.

New Business: Maria stated that Ann Christensen will not be attending the meetings for a while due to illness. Maria presented one new 2016 Food License Applications for approval for News Plus. A motion was made by Annmarie Snedeker and seconded by Valerie Schleck to approve the food license for News Plus. All agreed. Betty stated that the By-laws should be ready for next year to be approved.

Betty asked if all the current members up for renewal have agreed to serve again. Maryann and Annmarie's terms are both expiring. They have agreed to return for another term. In addition, Betty stated that Cindy Medina will serve the rest of Meg Norton's term.

Maria asked if the Nurses can get a raise of \$1 per hour. Both Nurses, AnnaMae Curran and Kathleen Shaw have been working here since 1988. Maria stated they currently receive \$19 per hour for clinics and \$21 per hour for home visits. After a discussion, a motion was made by Valerie Schleck and seconded by Maryann Rivera to increase the nurses pay to \$22 per hour for both Clinic and Visiting Nursing hours. All agreed. John just asked Maria to check with Paul to make sure that they still can be paid via purchase orders instead of by salary.

Health Report: Mike presented the health report for October and November 2016. He reviewed all health complaints as well as inspections that took place during this time. There were no Animal Control reports.

Adjournment: The meeting adjourned by acclaim at 7:05 p.m. The next meeting will be on January 10, 2017.

Submitted by: Maria Burak