

**BOROUGH OF CALDWELL  
COUNCIL BUSINESS/CONFERENCE MEETING  
SPECIAL YEAR-END  
MINUTES – December 27, 2013**

The council Business meeting of the Borough Council of the Borough of Caldwell was called to order in the Council Chambers at 8:05AM

**PRESENT:** Mayor Dassing, Council President Hauser, Councilman O'Donnell, Coyle and Durkin

**ALSO PRESENT:** Borough Administrator, Paul Carelli and Borough Attorney, Greg Mascera

**ABSENT:** Deputy Clerk, Lisa O'Neill, Councilman Kelley and Councilman Rodgers

Adequate notice of this Council Business/Conference meeting was given on January 1, 2013. Notice was posted on the bulletin board on the first floor of the Borough Hall, One Provost Square, Caldwell, New Jersey. Official newspapers of the Borough were notified of this meeting by mail. Notice was posted and all persons requesting notice were sent same.

**OPEN PUBLIC COMMENTS ON RESOLUTIONS:**

**Greg Mascera** reported that the two lowest bidders did not have corporate resolution which is a mandatory regulation under the statute and needs to be submitted with their bid. Therefore, the next conforming bidder is A-Tech and they were within the estimate that Glenn Beckmeyer had proposed.

**RESOLUTIONS**

**12-302:** AUTHORIZING THE AWARD OF CONTRACT FOR CONSTRUCTION OF THE ADA RAMPS FROM THE PARKING GARAGE TO THE PUBLIC LIBRARY TO A-TECH CONCRETE CO., 11 TAYLOR ROAD, EDISON, NEW JERSEY 08817 FOR THE AMOUNT OF THEIR LOWEST CONFORMING BID MEETING ALL BID REQUIREMENTS OF \$113,300.00 AND AUTHORIZING THE EXECUTION OF A CONTRACT AND OTHER DOCUMENTS.

Moved by Councilman O'Donnell, seconded by Councilman Coyle. No Discussions Ensued. On roll call, all present voted in the affirmative. Resolutions approved 12/27/13.

**NEW BUSINESS:**

1. Qualified Purchasing Agent

**Paul Carelli** reported that he would like to put a resolution on the re-org meeting appointing Francine as the Purchasing Agent. Currently because we do not have a qualified purchasing agent anything over \$17,500 has to go out to bid and anything over \$2625 will need two quotes. With having a purchasing agent it will raise the quote threshold up to \$5400 and the bid threshold to \$36,000. After discussion Council agreed to put a resolution on the re-org meeting.

There being no additional business to be conducted a motion to adjourn the meeting was made by Councilman Coyle, seconded by Councilman O'Donnell, unanimously affirmed by all members present, the meeting was adjourned at 8:18AM

Prepared by: \_\_\_\_\_  
Lisa O'Neill, Deputy Borough Clerk

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DATE