



Borough of Caldwell Council Business Meeting

REORGANIZATION AGENDA

Phone: (973) 226-6100
Website: www.caldwell-nj.com

January 2, 2024 at 7pm

MAYOR
Garrett Jones

BOROUGH COUNCIL
Barbara Buechner
Rick Alonso
Kris Brown
Darren Daniolowicz
Ken Jurgensen
Vivian Rodeffer

First Presbyterian Church at Caldwell Gymnasium
326 Bloomfield Avenue, Caldwell, NJ 07006

OATHS OF OFFICE

- Councilman Ken Jurgensen
- Councilwoman Vivian Rodeffer
- Judge Joshua Levine
- Officers of the Caldwell Volunteer Fire Department
 - Shane Cunningham-Captain
 - Charles Pierce-Lieutenant
 - Vincent Fano-Lieutenant
 - Mark O'Connor-Lieutenant

CALL TO ORDER

Honorable Garret Jones, Mayor of the Borough of Caldwell Presiding

- Roll Call
- Statement of Compliance w/ Open Public Meetings Act
- Pledge of Allegiance to the Flag
- Election of Council President

COMMENTS BY MAYOR JONES & COUNCIL MEMBERS

- Honorable Garret Jones, Mayor and Council Members

2024 COUNCIL COMMITTEE APPOINTMENTS

Mayor Garrett Jones

Council Committee	Chairperson	Councilperson	Areas of Responsibility
Community Center	Brown	Buechner	Community Center
Finance	Brown	Alonso	Finance / Budget / Banking / Administration / Capital Tax Collection / Annual Audit / Corrective Action Plan
Shared Service / Recreation	Daniolowicz	Brown	Senior Transportation / Board of Education West Caldwell Shared Service Committee
Personnel	Buechner	Jurgensen	Personnel Policies / Employee Handbook Benefits / Pension / Medical
Public Safety	Brown	Alonso	Police Department / Fire Department Emergency Management / Municipal Court
Public Works / Utilities	Daniolowicz	Brown	Streets & Roads / Building & Grounds / Engineering Utilities / Construction / Sewer & Water
Communications	Daniolowicz	Buechner	Manage Social Media and broadcasts as well as to oversee other initiatives

Note: Mayor Jones is the 3rd member of each committee.



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2024 COUNCIL LIAISONS

Mayor Garrett Jones

Board / Committee	Council Liaison
Board of Education	Rodeffer
Board of Health	Buechner
Camp Wyanokie	Daniolowicz
Environmental Commission	Brown
Library Board of Trustees	Daniolowicz
Human Services	Rodeffer
Historic Commission	Jurgensen
Planning Board	Alonso
Caldwell University	Daniolowicz/Rodeffer
Rent Board	Jurgensen
Downtown	Daniolowicz

2024 ANNUAL MAYORAL APPOINTMENTS

Mayor Garrett Jones

- Mayor's Advisory Council on Senior Services**
 Sue Binder Maria Camerino Megan Griffin
 Christine Guerrierie Nancy Hauser Sue Marinucci Councilwoman Buechner
- Official Borough Photographers**
 Jeff Stiefbold
- Borough Arborist**
 John Linson
- New Jersey Council Motion Picture Development**
 Councilwoman Rodeffer
- Liaison to the Grover Cleveland Birthplace**
 Councilwoman Buechner



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2024 ANNUAL APPOINTMENTS

Mayor Garrett Jones

- **Senior Citizen Transportation Committee**
Greg Cowell James Marinucci Mathew Fox
- **Tree Removal Committee - Mayor, Consent of the Council.**
Gavin McCabe Mike DeCarlo
Al Ferrentino

2024 BOARD AND COMMISSION APPOINTMENTS

- Resolution 1-1: **Planning Board - Appointment by Mayor**
- Resolution 1-2: **Library Board of Trustees - Mayor, Consent of the Council**
- Resolution 1-3: **Board of Health - Mayor, Consent of the Council**
- Resolution 1-4: **Local Assistance Board - Mayor, Consent of the Council**
- Resolution 1-5: **Rent Review Board - Mayor, Consent of the Council**
- Resolution 1-6: **Environmental Commission - Appointment by Mayor**
- Resolution 1-7: **Historic Preservation Committee - Mayor, Consent of the Council**
- Resolution 1-8: **Zoning Board of Adjustment - Mayor, Consent of the Council**

2024 PROFESSIONAL APPOINTMENTS

- Resolution 1-9: **Borough Attorney - Craig Bossong, Esq.**
- Resolution 1-10: **Borough Auditor - Nisivoccia LLP**
- Resolution 1-11: **Financial Management - Battaglia Associates**
- Resolution 1-12: **Municipal Court Judge - Joshua Levine, Esq.**
- Resolution 1-13: **Prosecutor - Robert Cosgrove, Esq.**
- Resolution 1-14: **Public Defender - James V. Pomaco, Esq.**
- Resolution 1-15: **Rent Board Attorney - John Chiaia, Esq.**
- Resolution 1-16: **Fire Official - Mark Guiliano**
- Resolution 1-17: **Zoning Official - Mark Guiliano**
- Resolution 1-18: **Special Counsel for Affordable Housing - Michael Jedziniak, Esq.**



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OPEN PUBLIC MEETING

Members of the public are invited to comment at this time on any resolution.

RESOLUTIONS – Consent Agenda

All items listed on the Consent Agenda are considered to be routine and will be acted upon by a single motion. There will be no separate discussion of these items unless members of the Council request specific items to be removed for separate action.

- Resolution 1-19: Authorizing the Appointment of T and M Associates as the Planner for the Borough of Caldwell
- Resolution 1-20: Authorizing the Appointment of Francine T. Paserchia as the Qualified Purchasing Agent
- Resolution 1-21: Resolution Authorizing the Appointment of Mike DeCarlo as Storm Water Manager for the Year 2024.
- Resolution 1-22: Authorizing Appointment of Committee Members for the Community Development Block Grant Program for the Year 2024
- Resolution 1-23: Authorizing the Appointment of the Caldwell Volunteer Fire Department Officers For Year 2024
- Resolution 1-24: Designating the Official Depositories of the Borough for the Year 2024
- Resolution 1-25: Designating Official Holidays for the Year 2024
- Resolution 1-26: Authorizing Annual Schedule of Regular Council Business Meetings for the Year 2024
- Resolution 1-27: Designating Official Newspapers of the Borough of Caldwell 2024
- Resolution 1-28: Designating Times Dates and Conduct of Meetings for the Year 2024
- Resolution 1-29: Authorizing Adoption of Temporary Budget for the Year 2024
- Resolution 1-30: Authorizing Interest for Non-Payment of Taxes or Assessments 2024
- Resolution 1-31: Resolution Adopting the Cash Management Plan of the Borough of Caldwell for 2024
- Resolution 1-32: Resolution Approving a Change in Custodian of Petty Cash



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- Resolution 1-33: Resolution Authorizing a Fair and Open Contract with 6th Avenue Consulting LLC as a Part-time Municipal Administrative Consultant
- Resolution 1-34: Resolution to Rescind Resolution 4-122, a Resolution approving a Professional Services Agreement with Beckmeyer Engineering, PC for Services in Connection with the Operation of the Borough of Caldwell Water System from April 1, 2023 to March 31, 2024
- Resolution 1-35: Resolution Awarding a Professional Service Agreement to Bright View Engineering for Services in Connection with the Operation of the Borough of Caldwell Water System in an Amount Not to Exceed \$36,000 Per Annum from January 1, 2024 to December 31, 2024
- Resolution 1-36: Resolution Authorizing a Professional Service Contract between the Borough of Caldwell and Semeraro & Fahrney, LLC for Special Counsel for an Amount Not to Exceed \$15,000
- Resolution 1-37: Resolution Approving a Tow Operator's License for AJACO Towing, INC In accordance with the Provisions of Brough Ordinance 1201-09
- Resolution 1-38: Resolution Approving a Tow Operator's License for C & L Towing Services, INC In accordance with the Provisions of Brough Ordinance 1201-09
- Resolution 1-39: Resolution Approving a Tow Operator's License for Camp Auto and Truck Parts In accordance with the Provisions of Brough Ordinance 1201-09
- Resolution 1-40: Resolution Approving a Tow Operator's License for Criger Auto Body, INC In accordance with the Provisions of Brough Ordinance 1201-09
- Resolution 1-41: Resolution Approving a Tow Operator's License for J & M Towing, INC In accordance with the Provisions of Brough Ordinance 1201-09
- Resolution 1-42: Resolution Authorizing the Issuance of a License for Raffle, Applicant and Application have been approved by the Clerk's Office- HSA Grover Cleveland Middle School-Off-Premise- 50/50 Cash Raffle
- Resolution 1-43: Resolution Appointing DeCotis, Fitzpatrick, Cole & Giblin, LLP, 61 Paramus Road, Suite 250, Paramus, NJ 07652 as Bond Counsel for the 2024 Calendar Year
- Resolution 1-44: Resolution Authorizing a Professional Service Contract with Heyer, Gruel & Associates for Professional Services as Administrative Agent for all COAH Projects for the Borough of Caldwell for the 2024 Calendar Year



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- Resolution 1-45: Resolution Authorizing a Professional Services Contract with Semeraro and Fahrney, LLC for Labor Attorney Services for the Borough for the 2024 Calendar Year
- Resolution 1-46: A Resolution Fixing a Penalty to be Charged for Non-Payment of Taxes Assessed and Levied and Dates For Payments
- Resolution 1-47: Resolution Authorizing Refund of Tax Overpayments
- Resolution 1-48: Resolution Authorizing the Tax Collector and Chief Financial Officer to Cancel Tax Overpayments Delinquent Amounts Less than \$10.00
- Resolution 1-49: Resolution Authorizing the Borough of Caldwell to Participate in an Electronic Tax Sale
- Resolution 1-50: Resolution to Gift Police Chief Bongiorno his Additional Service Weapon and a Chief of Police Retirement Badge in Recognition of his Years of Service to the Borough of Caldwell

ADJOURNMENT

Additional items may be added to this agenda. Final action may be taken on all matters listed or added to this agenda. This agenda was prepared as of 12/29/2023 with all available information as of this date. This agenda has been sent to four official newspapers of the Borough on 12/29/2023 in compliance with P. L. 1975, c 213

Brittany Heun, Deputy Clerk
Kim Conlon, Deputy Clerk