



***BOROUGH OF CALDWELL
NEW JERSEY***

**BOROUGH COUNCIL SPECIAL MEETING
August 6, 2024**

Trinity Academy Gymnasium
219 Bloomfield Avenue,
Caldwell, NJ 07006
7:00pm



**BOROUGH OF CALDWELL
NEW JERSEY**

Resolution No: 8-197

Date of Adoption: August 6, 2024

TITLE:

**RESOLUTION AUTHORIZING AN EXECUTIVE SESSION FROM WHICH THE PUBLIC IS EXCLUDED
For the Meeting of August 6, 2024**

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

- Personnel Matters

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

RECORD OF COUNCIL VOTE

_____ presented the following resolution - Seconded by: _____

COUNCIL MEMBER Yes No Absent Abstain COUNCIL MEMBER Yes No Absent Abstain

Buechner						Daniolowicz				
Alonso						Jurgensen				
Brown						Rodeffer				

Brittany Heun, Borough Clerk

Garrett Jones, Mayor

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.



BOROUGH OF CALDWELL
NEW JERSEY

ORDINANCE NO. 1469-24

AN ORDINANCE AMENDING THE BOROUGH CODE, CHAPTER 41, POLICE DEPARTMENT, SECTION 41-2 OF THE BOROUGH CODE ENTITLED, "MEMBERS".

WHEREAS, the Borough of Caldwell commissioned a report by the Ambrose Group in 2023 to evaluate the overall status of the Caldwell Police Department; and

WHEREAS, recently at a public meeting, the State PBA and State Police Chief's Association took issue that certain recommendations within the report have not been implemented at this time and urged the Borough Council to implement some of the items within the report; and

WHEREAS, the Borough of Caldwell listened to the public as well as the State PBA and State Police Chief's Association and are desirous of beginning to implement certain recommendations of the 2023 Ambrose Report; and

WHEREAS, one of the recommendations of the report was to appoint a 2nd Captain and revise the structure of the Police Department.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Caldwell, County of Essex, State of New Jersey, the following section is amended as follows:

§ 41-2Members.

The Police Department of the Borough shall consist of a Chief of Police, no more than one two captains, no more than two lieutenants, no more than six sergeants, and no more than 12 patrol officers, to carry out the functions of the Police Department for the protection and promotion of the general health, safety and welfare of the residents of the Borough of Caldwell. Any position that is authorized herein shall be filled at the discretion of the Mayor and Council.

new language italicized

BE IT FURTHER ORDAINED THAT all provisions of this ordinance are severable. If for any reason, any provision of this ordinance is held to be invalid, the validity of the remainder of the ordinance shall not be affected.

This ordinance shall take effect upon final passage and publication thereof required by law.

DATE OF INTRODUCTION: August 6, 2024

DATE OF ADOPTION: September 3, 2024

MOVED:
SECONDED:

MOVED:
SECONDED:

RECORD OF COUNCIL VOTE

presented the following Ordinance - Seconded by Councilmember:

COUNCILMEMBER Yes No Absent Abstain COUNCILMEMBER Yes No Absent Abstain

Table with 10 columns for councilmembers and their votes (Yes, No, Absent, Abstain). Rows include Buechner, Alonso, Brown, Daniolowicz, Jurgensen, and Rodeffer.

Brittany Heun, Borough Clerk

Garrett Jones, Mayor

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**BOROUGH OF CALDWELL
NEW JERSEY**

Resolution No: 8-198
Date of Adoption: August 6, 2024

TITLE:

**RESOLUTION AUTHORIZING THE BOROUGH ADMINISTRATOR TO ADVERTISE
FOR THE POSITION OF POLICE DIRECTOR**

BE IT RESOLVED by the Borough Council of the Borough of Caldwell, New Jersey, that they do hereby authorize the Borough Administrator to advertise for the following position in the Borough of Caldwell.

Police Director

BE IT FURTHER RESOLVED that said advertisement shall be in accordance with the attached requirements and qualifications.

RECORD OF COUNCIL VOTE

_____ presented the following resolution - Seconded by: _____

COUNCIL MEMBER Yes No Absent Abstain COUNCIL MEMBER Yes No Absent Abstain

Buechner						Daniolowicz				
Alonso						Jurgensen				
Brown						Rodeffer				

Brittany Heun, Borough Clerk

Garrett Jones, Mayor

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are



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CALDWELL POLICE DEPARTMENT POLICE DIRECTOR

POSITION: Police Director.

POSITION DURATION: 1-2 years.

AGENCY: Caldwell Police Department, Caldwell, New Jersey.

AGENCY TYPE: Municipal.

DESCRIPTION: The Borough of Caldwell is currently seeking candidates for the position of Police Director. The candidate will be an innovative, knowledgeable, approachable, and committed leader who can administer the agency.

SALARY RANGE: \$160,000 - \$180,000.

APPLICATION DEADLINE: End of business day on Wednesday, August 28, 2024.

REQUIRED EDUCATION & EXPERIENCE:

- Bachelor's degree in criminal justice, public administration, or related field OR completion of two years of post-graduate work from an accredited college or university on Public Administration, Police Administration, or related field plus five years as a Captain or above.
- Seven to nine years of leadership experience in equal sized or larger sized law enforcement agency, with at least two years as a Police Chief, Deputy Chief of Police, Major, Inspector, or equivalent experience.
- Strong administrative, managerial, leadership, and communication skills.

DESIRED QUALIFICATIONS:

- Master's degree from an accredited college or university.
- Demonstration of ongoing professional development, such as graduation from a nationally recognized police management or leadership program. Advanced training such as the FBI National Executive Institute, FBI National Academy, or the Police Executive Research Forum's Senior Management Institute for Police.
- Advanced training in relationship-based and/or community-based policing.
- Broad police command experience with significant experience working with other government departments and other public safety entities.
- Able to lead with empathy.



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- Budgetary experience.
- Critical thinking skills.
- Policy development experience.
- Prior experience in managing diverse personnel.
- Strong background in conflict resolution.
- Knowledge of Attorney General Directives, Policies, & Guidelines.

HOW TO APPLY: To apply, please submit your cover letter & resume to Alex Palumbo, Caldwell Borough Administrator via email: apalumbo@caldwell-nj.com and mail hard copies to: 24 Smull Avenue, Caldwell, New Jersey 07006