



***BOROUGH OF CALDWELL  
NEW JERSEY***



***COUNCIL BUSINESS / CONFERENCE MEETING***

***June 22, 2021***

Borough of Caldwell  
1 Provost Square  
Caldwell, New Jersey 07006  
7:15PM



**BOROUGH OF CALDWELL  
NEW JERSEY**

**ORDINANCE NO. 1411-21**

**BOND ORDINANCE PROVIDING FOR AID TO THE DOWNTOWN CALDWELL REDEVELOPMENT PROJECT LOCATED IN THE DOWNTOWN CALDWELL REDEVELOPMENT AREA IN AND BY THE BOROUGH OF CALDWELL, IN THE COUNTY OF ESSEX, NEW JERSEY, APPROPRIATING \$17,000,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$17,000,000 BONDS OR NOTES OF THE BOROUGH TO FINANCE THE COST THEREOF.**

Recommended for approval by:

Approved as to form and legality by:

\_\_\_\_\_  
Thomas Banker, Administrator

\_\_\_\_\_  
Title:

WHEREAS, by Resolution No. 9-205 adopted on September 17, 2019, the Borough Council of the Borough of Caldwell, in the County of Essex, New Jersey (the "Borough"), designated certain properties within the Borough's commercial downtown, predominantly but not exclusively situated on Bloomfield Avenue, and all as set forth in Appendix A to the hereinafter defined Redevelopment Plan by Block and Lot on the official Tax Maps of the Borough, as an area in need of rehabilitation (the "Redevelopment Area") in accordance with the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq., as amended and supplemented (the "Redevelopment Law"); and

WHEREAS, pursuant to N.J.S.A. 40A:12A-7, by Ordinance No. 1394-20 adopted on December 15, 2020, as amended by Ordinance No. 1410-21 adopted on May 4, 2021, the Borough Council of the Borough has duly adopted, as amended from time to time, the "Downtown Caldwell Redevelopment Plan" (collectively, and as the same may be further amended, the "Redevelopment Plan"), which sets forth the Borough's plan for the redevelopment of the Redevelopment Area; and

WHEREAS, pursuant to the Redevelopment Law, the Borough has elected to act as redevelopment entity (the "Redevelopment Entity") to implement the Redevelopment Plan and carry out the hereinafter defined Redevelopment Project described therein, within the Redevelopment Area.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF CALDWELL, IN THE COUNTY OF ESSEX, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The recitals to this bond ordinance are hereby incorporated as if set forth in full herein.

Section 2. The improvements described in Section 4 of this bond ordinance are hereby authorized to be undertaken by the Borough as general improvements. For the improvements or purposes described in Section 4, there is hereby appropriated the sum of \$17,000,000. No down payment is required pursuant to N.J.S.A.

40A:12A-37(c) as this bond ordinance authorizes obligations for the purpose of aiding the Redevelopment Entity with respect to the Redevelopment Project within the Borough.

Section 3. In order to finance the cost of the improvements or purposes, negotiable bonds are hereby authorized to be issued in the principal amount of \$17,000,000 pursuant to the Redevelopment Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Redevelopment Law.

Section 4. (a) The improvements hereby authorized and the purposes for which the bonds are to be issued is to aid in the redevelopment project described in the Redevelopment Plan, including, but not limited to, acquisition of land, construction and/or renovation, as applicable, of Borough Hall, Police Headquarters, Health and Human Services Center, Community Center, structured and surface parking, roadways and signalization of intersections, including all work and materials necessary therefore and incidental thereto (collectively, and as further described in the Redevelopment Plan, the "Redevelopment Project").

(b) The estimated maximum amount of bonds or bond anticipation notes to be issued for the improvement or purpose is as stated in Section 3 hereof.

(c) The estimated cost of the improvement or purpose is equal to the amount of the appropriation herein made therefor.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Borough's chief financial officer; provided that no bond anticipation note shall mature later than one year from its date. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Redevelopment Law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 6. The Borough hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the

purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The purposes described in Section 4 of this bond ordinance are not current expenses. They are improvements or purposes that the Borough may lawfully undertake as general improvements described in the Redevelopment Plan, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) Pursuant to N.J.S.A. 40A:12A-37(c), the obligations authorized herein shall mature in annual installments ending not more than forty years from the date of issuance.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and bond anticipation notes provided in this bond ordinance by \$17,000,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An amount not exceeding \$4,000,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

(e) The obligations of the Borough authorized by this bond ordinance shall bear interest at a maximum rate of not to exceed six (6.00%) per centum per annum.

Section 8. Any grant moneys received for the purposes described in Section 4 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The Borough hereby declares the intent of the Borough to issue the bonds or bond anticipation notes in the amount authorized in Section 3 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 4 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

Section 10. The chief financial officer of the Borough is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Borough and to execute such disclosure document on behalf of the Borough. The chief financial officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Borough pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Borough and to amend such undertaking from time

to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Borough fails to comply with its undertaking, the Borough shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 11. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 12. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption.

INTRODUCED ON: **May 18, 2021**

ADOPTED ON: **June 22, 2021**

FIRST: **Council President Schmidt**

FIRST:

SECOND: **Councilwoman DePalma-Iozzi**

SECOND:

**RECORD OF COUNCIL VOTE**

\_\_\_\_\_ presented the following ordinance - Seconded by: \_\_\_\_\_

COUNCIL MEMBER Yes No Absent Abstain COUNCIL MEMBER Yes No Absent Abstain

Schmidt						Lace				
Rodgers						DePalma-Iozzi				
Cole						Gates				

\_\_\_\_\_  
**Brittany Heun, Deputy Clerk**

\_\_\_\_\_  
**John Kelley, Mayor**

This ordinance, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.



BOROUGH OF CALDWELL

ORDINANCE NO. 1412-21

AN ORDINANCE TO AMEND CHAPTER 131 OF THE CODE OF THE BOROUGH OF CALDWELL, THE CHAPTER TITLED "HOUSING" TO ADD SECTION 131-25 UNDER ARTICLE III TITLED "CERTIFICATE OF CONTINUED OCCUPANCY"

Recommended for approval by:

Approved as to form and legality by:

Thomas Banker, Administrator

Title:

BE IT ORDAINED by the Council of the Borough of Caldwell as follows:

1. Replace existing Chapter 131, section 16 with the following:

All buildings, structures and units thereof, residential units, other than owner occupied one- and two-family dwellings, that are leased or rented, regardless of the term, for living or sleeping purposes shall be inspected by the Code Official on every initial occupancy or change of occupancy after the effective date of this article,

II. Replace existing Chapter 131, section 25, subsection A, with the following:

A.

No owner of any building, dwelling, or dwelling unit shall sell, lease, or transfer title of same without first obtaining a certificate of continued occupancy from the Construction Department of the Borough of Caldwell.

III. Add the following to Chapter A270-1 of the Code of the Borough of Caldwell, the Schedule of Fees:

Chapter 185

Change of Occupancy Inspection for vacated rental Units \$35

INTRODUCED ON: June 1, 2021

ADOPTED ON: June 22, 2021

FIRST: Councilwoman DePalma-Iozzi

FIRST:

SECOND: Councilman Gates

SECOND:

RECORD OF COUNCIL VOTE

presented the following ordinance - Seconded by:

COUNCIL MEMBER Yes No Absent Abstain COUNCIL MEMBER Yes No Absent Abstain

Table with 4 columns for Yes, No, Absent, Abstain for each council member: Schmidt, Lace, Rodgers, DePalma-Iozzi, Cole, Gates.

Brittany Heun, Deputy Clerk

John Kelley, Mayor



**BOROUGH OF CALDWELL  
NEW JERSEY**



**ORDINANCE# 1413-21**

**AN ORDINANCE AMENDING THE BOROUGH CODE, CHAPTER 230, TRAFFIC AND VEHICLES, SECTION 230-33 OF THE BOROUGH CODE ENTITLED, "HANDICAPPED PARKING".**

BE IT ORDAINED by the Council of the Borough of Caldwell as follows:

1. That Chapter 230, Vehicles and Traffic, Section 230-33 of the Borough Code entitled, "Handicapped Parking" be and is hereby amended by adding a handicapped parking space on 14 Oak Grove Road as follows:

Name of Street	Location
OAK GROVE ROAD	Handicapped parking spot to be located adjacent to the curbing located along the front of the property at 14 Oak Grove Road, Block 58.01, Lot 20, in an area to be posted and delineated by the Borough of Caldwell's Department of Public Works.

2. All ordinances of the Borough of Caldwell which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

3. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

4. This Ordinance shall take effect immediately upon final passage, approval and publication as required by law.

DATE OF FIRST READING:  
DATE OF PUBLICATION:  
MOVED:  
SECONDED:

DATE OF SECOND READING:  
DATE OF ADOPTION:  
MOVED:  
SECONDED:

**RECORD OF COUNCIL VOTE**

Councilmember: \_\_\_\_\_ presented the following resolution - Seconded by Councilmember: \_\_\_\_\_

COUNCILMEMBER Yes No Absent Abstain COUNCILMEMBER Yes No Absent Abstain

Schmidt					Lace				
Rogers					DePalma-Iozzi				
Cole					Gates				

**Brittany Heun, Deputy Clerk**

**John Kelley, Mayor**

This ordinance, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.

## Brittany Heun

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**From:** Henderson Cole  
**Sent:** Sunday, June 20, 2021 10:43 PM  
**To:** jbondiorno@caldwellpd.org  
**Cc:** Sgt. Michael Pellegrino; Christine Schmidt; John Kelley; tbanker@aol.com; Brittany Heun  
**Subject:** Re: Request for a handicap parking place- Please add to the Council Agenda

Chief:

The placard number is #P2074935, for Bosiljka Mijaljevic, and it was noted on the application.

Please let me know if any other information is required.

Thank You, Henderson Cole

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**From:** Chief James Bongiorno <jbongiorno@caldwellpd.org>  
**Sent:** Sunday, June 20, 2021 9:50 PM  
**To:** Henderson Cole <hcole@caldwell-nj.com>  
**Cc:** Sgt. Michael Pellegrino <mpellegrino@caldwellpd.org>; Christine Schmidt <cschmidt@caldwell-nj.com>; John Kelley <jkelley@caldwell-nj.com>; tbanker@aol.com <tbanker@aol.com>; Brittany Heun <bheun@caldwell-nj.com>  
**Subject:** Re: Request for a handicap parking place- Please add to the Council Agenda

Hi Councilman,

I'm just catching up on this application as I was not on the other emails; has the placard been issued and does the resident have their placard number? Just confirming that information has been submitted with the request to secure that handicapped spot for the resident.

Thank you in advance for any additional information you can provide.

Sincerely,

James H. Bongiorno  
Chief of Police  
Caldwell Police Department  
One Provost Square  
Caldwell, NJ 07006  
973-226-2600

On Jun 20, 2021, at 8:15 PM, Henderson Cole <hcole@caldwell-nj.com> wrote:

Chief Bongiorno and Sgt. Pellegrino:



I understand that the application for a handicapped parking place at 14 Oak Grove Road has been submitted on behalf of resident Bosiljka Mijaljevic .

I am personally aware of the immediate need for this parking place.

Please advise the Brittany to add it to the agenda for the June 22nd Council Meeting.

Thank You, Henderson Cole

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**From:** Henderson Cole <hcole@caldwell-nj.com>  
**Sent:** Wednesday, June 2, 2021 5:16 PM  
**To:** Sgt. Michael Pellegrino <mpellegrino@caldwellpd.org>  
**Cc:** Christine Schmidt <cschmidt@caldwell-nj.com>  
**Subject:** Re: Process to request a handicap parking place

Sgt. Pellegrino:

Thank You for this information. The resident was very pleased to have received it, Sincerely,  
Henderson Cole

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**From:** Sgt. Michael Pellegrino <mpellegrino@caldwellpd.org>  
**Sent:** Tuesday, June 1, 2021 8:11 AM  
**To:** Henderson Cole <hcole@caldwell-nj.com>  
**Cc:** Christine Schmidt <cschmidt@caldwell-nj.com>  
**Subject:** RE: Process to request a handicap parking place

Good morning Councilman Cole,

Hope you enjoyed your holiday weekend even with the nasty weather. The first step in the process would be for the resident to apply for a permanent handicap placard from the NJ Motor Vehicle Commission, if they do not have one already. If they don't, I have attached the application form for them. They will need to check off the box at the top for INITIAL APPLICATION and the box for PLACARD. After, they will need to complete the Section A box and sign at the bottom of Page 1 in Section D and at the bottom of Page 2. The top portion of Page 2, Section E is for their doctor to complete.

After they receive their handicap placard, they will need to send a written request to the Borough for installation of a handicapped parking spot in front of their residence. Included in the request should be their address and the handicap placard number. Once the request is received and approved by the Chief of Police, the Borough will put the request on a Resolution to approve the handicap parking place.

Once the Resolution passes, myself and DPW Director BiFalco will mark out the handicap parking spot. DPW will paint the spot and install the sign with the placard number attached so only they can park there.

If you have any further questions please let me know.

Regards,

Sgt. Michael Pellegrino  
OIC, Traffic Safety Bureau  
Caldwell Police Department  
1 Provost Square  
Caldwell, NJ 07006  
973-403-6733 office  
973-226-0026 fax  
[mpellegrino@caldwellpd.org](mailto:mpellegrino@caldwellpd.org)

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**From:** Henderson Cole [mailto:hcole@caldwell-nj.com]  
**Sent:** Friday, May 28, 2021 2:43 PM  
**To:** Sgt. Michael Pellegrino  
**Cc:** Christine Schmidt  
**Subject:** Process to request a handicap parking place

Sargeant Pellegrino:

I have been asked to find out the process by which a resident can request a handicap parking location in front of their home. This resident's wife has a serious medical condition which it makes it impossible to walk down the stairs to their driveway. A street parking location would be much easier, but given their home's location, this spot is often occupied.

Please let me know the process, so this resident can make a request.

Thank You, Henderson Cole, Councilman

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**BOROUGH OF CALDWELL**

Resolution No: 6-148

Date of Adoption: June 22, 2021

**TITLE:**

**AUTHORIZING PAYMENT OF THE BILLS AND THE ISSUANCE OF CHECKS FOR THE PERIOD 5/29/2021 THROUGH 6/21/2021 IN THE AMOUNT OF \$3,537,747.87**

Recommended for approval by:

Approved as to form and legality by:

\_\_\_\_\_  
Thomas Banker, Administrator

\_\_\_\_\_  
Title:

**BE IT RESOLVED** by the Borough Council of the Borough of Caldwell, New Jersey that,

**WHEREAS,** certain bills which are contained on the bills list which is annexed hereto and incorporated herein have been submitted to the Borough of Caldwell for payment, and;

**WHEREAS,** pursuant to N.J.S.A. 40A:5:16, it has been certified to the governing body that the goods or services for which said bills were submitted have been received by or rendered to the Borough of Caldwell, and;

**WHEREAS,** the Director of Finance of the Borough of Caldwell has certified to the governing body that there are funds legally appropriated and available in the current operating budget for the payment of said bills and that the said payment will not result in the disbursement of public monies or in the encumbering of same in excess of the 2020 appropriation for said purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Caldwell that the, Borough Administrator and Deputy Clerk be and are hereby authorized to sign checks in payment of the bills set forth in the annexed schedule

**RECORD OF COUNCIL VOTE**

\_\_\_\_\_ presented the following resolution - Seconded by: \_\_\_\_\_

COUNCIL MEMBER Yes No Absent Abstain COUNCIL MEMBER Yes No Absent Abstain

Schmidt					Lace				
Rodgers					DePalma-Iozzi				
Cole					Gates				

\_\_\_\_\_  
**Brittany Heun, Deputy Clerk**

\_\_\_\_\_  
**John Kelley, Mayor**

P.O. Type: All                                  Print Alpha, Revenue, & G/L Accounts:    Y                                  Open: N    Void: N    Paid: Y  
Format: Condensed                                  Held: N    Aprv: Y    Rcvd: Y  
Range: 0-First                                  to 1-Last                                  Bid: Y    State: Y    Other: Y    Exempt: Y  
Rcvd Batch Id Range: First    to Last                                  Received Date Range: 05/29/21 to 06/21/21                                  Include Non-Budgeted: Y  
DEPARTMENT Page Break: No                                  Subtotal CAFR: No                                  Subtotal DEPARTMENT: No

Budget Account	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Fund:	CURRENT FUND					
0-01-29-390-030	BOOKS/MATERIALS					
04102	OVERDRIVE, INC.	20-03314	Q4 DIGITAL BOOKS	290.49	0.00	
0-01-29-390-036	OFFICE SUPPLIES					
01319	DEMCO, INC.	20-03344	Q4 SUPPLIES	816.10	0.00	B
0-01-43-490-143	COURT ACT. JUDGE/CLERK					
00585	THOMSON REUTERS-WEST	21-00788	2020 NJ DRUNK DRIVING LAW	402.00	0.00	
	Fund Total: CURRENT FUND			1,508.59		
	Year Total:			1,508.59		
Fund:	CURRENT FUND					
1-01-20-100-011	FULL TIME REGULAR PAY					
00087	PAYROLL ACCOUNT	21-00824	06/10/2021 PAYROLL	916.15	0.00	
1-01-20-100-021	ADVERTISING					
04458	RECORDER PUBLISHING CO., INC.	21-00805	Legal Ad	40.80	0.00	
1-01-20-100-022	POSTAGE					
00456	PITNEY BOWES	21-00806	Postage Machine Supplies	60.79	0.00	
1-01-20-100-053	XEROX COPIER					
04420	CIT BANK, N.A.	21-00797	COPIER LEASE 06/03/2021	737.69	0.00	
04394	DEX IMAGING LLC	21-00798	06/04/21 COPIER OVERAGES	<u>124.18</u>	0.00	
				861.87		
1-01-20-100-103	WEBSITE MAINTENANCE					
01190	TRI-STATE TECHNICAL SERVICES	21-00841	JUL. 2021 MICROSOFT EXCHANGE	224.00	0.00	
1-01-20-100-104	CODIFICATION SUPPLEMENTS					
01119	GENERAL CODE, LLC	21-00807	General Code Supplement	2,020.00	0.00	
1-01-20-100-299	MISCELLANEOUS					
04491	ATLANTIC ENVELOPE CO., INC.	21-00766	ENVELOPE ORDER	676.75	0.00	
04420	CIT BANK, N.A.	21-00796	FOLDING MACHINE LEASE 06/09/21	357.71	0.00	
00782	MUNIC CLERKS' ASSOC. ESSEX NJ	21-00808	3rd Quarter Clerk's Meeting	35.00	0.00	
04385	KELLEY, JOHN	21-00840	REIMBURSEMENT - MEETING MEALS	<u>220.09</u>	0.00	
				1,289.55		
1-01-20-120-011	FULL TIME REGULAR PAY					
00087	PAYROLL ACCOUNT	21-00824	06/10/2021 PAYROLL	568.50	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
1-01-20-130-011 00087	FULL TIME REGULAR PAY PAYROLL ACCOUNT	21-00824	06/10/2021 PAYROLL	190.00	0.00	
1-01-20-145-011 00087	FULL TIME REGULAR PAY PAYROLL ACCOUNT	21-00824	06/10/2021 PAYROLL	2,025.20	0.00	
1-01-20-145-036 00361	TAX OFFICE SUPPLIES MGL PRINTING SOLUTIONS	21-00759	DEL TAX NOTICE & WORK ORDER	428.00	0.00	
04394	DEX IMAGING LLC	21-00798	06/04/21 COPIER OVERAGES	<u>73.76</u>	0.00	
				501.76		
1-01-20-150-011 00087	FULL TIME REGULAR PAY PAYROLL ACCOUNT	21-00824	06/10/2021 PAYROLL	1,414.27	0.00	
1-01-20-155-027 04225	LEGAL FEES MANDELBAUM SALSBURG P.C.	21-00015	2021 RETAINER - RES: 1-9	5,416.66	0.00	B
04253	SURRENIAN, EDWARDS + NOLAN LLC	21-00832	SPECIAL COUNSEL - APR. 2021	4,901.75	0.00	
03107	APRUZZESE, MCDERMOTT, MASTRO	21-00836	2021 APR. LEGAL BILLING	6,421.94	0.00	
03985	DURKIN & DURKIN, LLP	21-00837	ZONING BOA QUARTERLY FEES	2,800.00	0.00	
04225	MANDELBAUM SALSBURG P.C.	21-00843	PROFESSIONAL SERVICES	<u>11,225.21</u>	0.00	
				30,765.56		
1-01-22-195-011 00087	FULL TIME REGULAR PAY PAYROLL ACCOUNT	21-00824	06/10/2021 PAYROLL	5,686.70	0.00	
1-01-23-220-150 00752	EMPLOYEE HEALTH BENEFITS NJ HEALTH BENEFITS PROGRAM	21-00845	JUN '21 HEALTH INS-ACTIVE	52,435.30	0.00	
1-01-23-220-151 00254	DENTAL/VISION GUARDIAN LIFE INS.CO.AMERICA	21-00784	JUN. 2021 DENTAL/VISION/LTD	5,567.75	0.00	
1-01-23-220-153 00752	CHAPTER 88 - RETIREES NJ HEALTH BENEFITS PROGRAM	21-00846	JUN. '21 HEALTH INS-RETIREES	31,031.86	0.00	
1-01-25-240-011 00087	FULL TIME REGULAR PAY PAYROLL ACCOUNT	21-00824	06/10/2021 PAYROLL	93,660.05	0.00	
1-01-25-240-014 00087	CROSSING GUARDS PAYROLL ACCOUNT	21-00824	06/10/2021 PAYROLL	4,438.50	0.00	
1-01-25-240-054 02103	POLICE RADIO MAINTENANCE ESS INC.	21-00757	JUNE 2021 RADIO SERVICE	611.75	0.00	
1-01-25-240-119 01190	POLICE COMPUTER TRI-STATE TECHNICAL SERVICES	21-00758	COMPUTER SERVICE	200.00	0.00	
04494	ARCHIVESOCIAL, INC.	21-00761	SOCIAL MEDIA ARCHIVING	2,988.00	0.00	
01190	TRI-STATE TECHNICAL SERVICES	21-00763	COMPUTER SERVICES	<u>1,395.00</u>	0.00	
				4,583.00		
1-01-25-240-299 04196	MISCELLANEOUS VERIZON CONNECT NWF INC.	21-00419	POLICE VEHICLE GPS SYSTEM 2021	296.00	0.00	B

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
1-01-25-265-060	EQUIPMENT MAINTENANCE					
00177	E & A SMALL ENGINES	21-00760	VENT SAW MAINTENANCE	56.39	0.00	
02115	ENFORSYS, INC.	21-00793	NFIRS REPORTING PROGRAM	<u>1,260.00</u>	0.00	
				1,316.39		
1-01-25-266-010	FIRE PREVENTION S&W					
00087	PAYROLL ACCOUNT	21-00824	06/10/2021 PAYROLL	1,989.86	0.00	
1-01-25-266-021	FIRE PREVENTION O/E					
02115	ENFORSYS, INC.	21-00793	NFIRS REPORTING PROGRAM	1,730.00	0.00	
02735	TURN OUT UNIFORMS, INC.	21-00812	NEW INSPECTOR UNIFORMS	<u>290.20</u>	0.00	
				2,020.20		
1-01-26-290-011	FULL TIME REGULAR PAY					
00087	PAYROLL ACCOUNT	21-00824	06/10/2021 PAYROLL	14,487.26	0.00	
1-01-26-290-299	MISCELLANEOUS					
03782	COMCAST	21-00821	XFINITY TV-DPW MAY 2021	33.79	0.00	
1-01-26-304-200	CONTRACT/FIRST OCCUPATIONAL					
01768	CALI CARTING INC.	21-00834	JUN. 2021 RECYCLING & WASTE	30,333.33	0.00	
1-01-26-305-079	ADDITIONAL TRANSFER CHARGES					
00153	ECUA	21-00795	MAY 2021 2ND HALF SOLID WASTE	11,212.70	0.00	
04474	DOREMUS AVE RECYCLING AND TRAN	21-00800	WASTE DISPOSAL 5/19 - 5/21/21	2,614.77	0.00	
00153	ECUA	21-00831	JUN 2021 1ST HALF SOLID WASTE	<u>16,626.49</u>	0.00	
				30,453.96		
1-01-26-315-025	POLICE - VEHICLE REPAIRS					
02717	WEST ESSEX SUNOCO	21-00756	VEHICLE 54 REPAIR	195.76	0.00	
02966	ACE COM	21-00762	INSTALL LIGHT BAR VEHICLE 57	195.00	0.00	
02717	WEST ESSEX SUNOCO	21-00764	VEHICLE 59 REPAIR	<u>179.22</u>	0.00	
				569.98		
1-01-27-330-011	FULL TIME REGULAR PAY					
00087	PAYROLL ACCOUNT	21-00824	06/10/2021 PAYROLL	2,641.94	0.00	
1-01-27-330-036	OFFICE SUPPLIES					
04394	DEX IMAGING LLC	21-00798	06/04/21 COPIER OVERAGES	73.78	0.00	
1-01-27-335-049	EDUCATION					
04496	JACQUELINE GREEN PUBLIC RELAT.	21-00750	RICHARD LOUV WEBINAR - 6/10/21	2,000.00	0.00	
1-01-28-370-011	FULL TIME REGULAR PAY					
00087	PAYROLL ACCOUNT	21-00824	06/10/2021 PAYROLL	1,399.71	0.00	
1-01-28-372-011	FULL TIME REGULAR PAY					
00087	PAYROLL ACCOUNT	21-00824	06/10/2021 PAYROLL	2,711.98	0.00	
1-01-28-372-803	COPIER LEASE					
04394	DEX IMAGING LLC	21-00798	06/04/21 COPIER OVERAGES	73.78	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
1-01-28-372-804	UTILITIES					
02120	BROADVIEW NETWORKS	21-00782	APR - MAY '21 973-228-7952 046	877.04	0.00	
00467	PSE&G	21-00785	2021 APR. 4201031500 9210152	5,817.05	0.00	
00467	PSE&G	21-00786	2021 MAY 4201031500 2917277	<u>508.82</u>	0.00	
				7,202.91		
1-01-28-372-806	FITNESS LEASING					
02941	MUNICIPAL ASSET MANAGEMENT, INC	21-00839	JUL. 2021 LEASE AGREEMENT	1,124.89	0.00	
1-01-29-390-011	FULL TIME REGULAR PAY					
00087	PAYROLL ACCOUNT	21-00824	06/10/2021 PAYROLL	8,459.62	0.00	
1-01-29-390-030	BOOKS/MATERIALS					
00627	BAKER & TAYLOR BOOKS	21-00595	Q2 BOOKS	1,079.71	0.00	
00627	BAKER & TAYLOR BOOKS	21-00720	BOOK ORDERS	495.90	0.00	
01951	BAKER & TAYLOR ENTERTAINMENT	21-00721	DVD ORDERS	36.93	0.00	
04102	OVERDRIVE, INC.	21-00722	BOOK ORDER	398.71	0.00	
00627	BAKER & TAYLOR BOOKS	21-00792	BOOK ORDERS	<u>319.74</u>	0.00	
				2,330.99		
1-01-29-390-036	OFFICE SUPPLIES					
04498	PROCOPY, INC.	21-00794	COPIER MAINTENANCE AGREEMENT	140.27	0.00	
01218	CALANDRA PRINTING CO LLC	21-00844	COROPLAST SIGNS	<u>72.00</u>	0.00	
				212.27		
1-01-31-440-075	ADMIN - TELEPHONE					
02120	BROADVIEW NETWORKS	21-00783	APR - MAY '21 973-364-8153 086	3,559.14	0.00	
1-01-36-472-021	SOCIAL SECURITY/MEDICARE					
00087	PAYROLL ACCOUNT	21-00824	06/10/2021 PAYROLL	6,048.26	0.00	
1-01-36-476-021	DCRP					
02930	PRUDENTIAL RETIREMENT	21-00828	EMPLOYER CONTRIBUTIONS-DCRP	33.16	0.00	
1-01-43-490-011	FULL TIME REGULAR PAY					
00087	PAYROLL ACCOUNT	21-00824	06/10/2021 PAYROLL	4,997.21	0.00	
1-01-43-490-299	COURT MISCELLANEOUS					
00585	THOMSON REUTERS-WEST	21-00811	Municipal Court Legislation	438.00	0.00	
1-01-43-495-027	PUBLIC DEFENDER-POMACO					
03004	POMACO, JAMES JR., ESQ.	21-00018	2021 PUBLIC DEFENDER	1,012.50	0.00	B
1-01-55-207-020	SCHOOL TAXES PAYABLE					
00049	BD OF ED CALD/W CALD	21-00790	MAY 2021 SCHOOL TAXES	1,221,826.00	0.00	
1-01-55-208-020	COUNTY TAXES PAYABLE					
01695	ESSEX COUNTY DIV OF TREASURY	21-00819	2ND QTR 2021 COUNTY TAXES	1,410,025.78	0.00	
	Fund Total: CURRENT FUND			2,996,566.05		

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
Fund: WATER OPERATING						
1-05-20-100-011 00087	S&W ALLOCATED TO WATER PAYROLL ACCOUNT	21-00824	06/10/2021 PAYROLL	9,063.24	0.00	
1-05-20-100-540 03022	SUPPLIES ONE CALL CONCEPTS	21-00119	2021 Markouts / Messages	70.07	0.00	B
1-05-20-100-542 00444	WATER ANALYSIS PASSAIC VALLEY WATER COMMISSION	21-00118	2021 Water Analysis	216.00	0.00	B
Fund Total: WATER OPERATING				9,349.31		
Fund: SEWER OPERATING						
1-07-20-100-011 00087	S&W ALLOCATED TO SEWER PAYROLL ACCOUNT	21-00824	06/10/2021 PAYROLL	4,885.68	0.00	
1-07-20-100-522 00884	TELEPHONE AVAYA INC.	21-00838	SEWER PHONE 06/11/21-09/10/21	34.17	0.00	
1-07-20-100-524 00467	ELECTRIC & GAS (DIRECT ELECTRICITY) PSE&G	21-00787	2021 MAY 4201058409 2414068	1,241.62	0.00	
1-07-20-100-538 04308	DIRECT SLUDGE REMOVAL COST SPECTRASERV INC.	21-00801	WASTE HAULING SERVICE APR. '21	23,401.66	0.00	
04308	SPECTRASERV INC.	21-00802	WASTE HAULING SERVICE MAY '21	26,798.36	0.00	
04149	WUESTCO WASTE SOLUTIONS LLC	21-00833	WASTE HAULING 05/06/21-6/03/21	4,260.00	0.00	
03709	PASSAIC VALLEY SEWERAGE COMMIS	21-00835	SLUDGE REMOVAL 05/01-05/31/21	25,662.00	0.00	
				80,122.02		
1-07-20-100-547 01893	PERMITS NJ STATE TREASURER	21-00842	2021 RECYCLING COMPLIANCE FEES	1,015.00	0.00	
Fund Total: SEWER OPERATING				87,298.49		
Year Total:				3,093,213.85		
Fund: GENERAL CAPITAL						
C-04-18-135-302 04334	IMPROVEMENTS TO BOROUGH HALL TWO BROTHERS CONTRACTING, INC.	21-00466	PARKING DECK DEMOLITION	36,432.50	0.00	B
C-04-18-135-321 03127	PUB. WORKS - ROAD IMPROVEMENTS TRUST ACCOUNT, CALDWELL BORO	21-00804	06/10/2021 EXTRA DUTY	3,250.00	0.00	
C-04-18-135-331 04482	COMMUNITY CENTER IMPROVEMENTS FRANK CYRWUS, INC.	21-00599	RES: 3-92 CCC ROOF	24,039.89	0.00	B
C-04-19-136-701 03808	ACQUISITION OF LEASED PARKING FACILITIES TOPOLOGY NJ LLC	20-00136	PLAN DEVELOPMENT - AREA REHAB.	10,768.75	0.00	B



Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
C-04-20-138-902 04479	BOROUGH HALL COMPLEX COZZARELLI CIRMINIELLO ARCH	21-00596	REHAB & CONTRSUCTION RES: 2-72	75,000.00	0.00	B
	Fund Total: GENERAL CAPITAL			149,491.14		
Fund:	WATER CAPITAL					
C-06-20-138-701 03127	VARIOUS WATER SYSTEM IMPROVEMENTS TRUST ACCOUNT, CALDWELL BORO	21-00804	06/10/2021 EXTRA DUTY	3,120.00	0.00	
	Fund Total: WATER CAPITAL			3,120.00		
	Year Total:			152,611.14		
Fund:	TRUST OTHER					
T-11-55-286-007 02160	ESCROW FEES TREMBULAK, ALAN G.	21-00799	81 PARK AVENUE - ESCROW	300.00	0.00	
T-11-55-286-008 04215	TAX SALE PREMIUMS US BANK CUST TOWER DB V111 TRU	21-00789	LIEN REDEMPTION CERT #18-00003	20,000.00	0.00	
T-11-55-286-009 04215	OUTSIDE TAX LIENS US BANK CUST TOWER DB V111 TRU	21-00789	LIEN REDEMPTION CERT #18-00003	105,030.84	0.00	
T-11-55-286-010 04215	RECORDING FEES US BANK CUST TOWER DB V111 TRU	21-00789	LIEN REDEMPTION CERT #18-00003	65.00	0.00	
T-11-55-286-026 00087 00083	POLICE OUTSIDE DUTY PAYROLL ACCOUNT CURRENT ACCOUNT	21-00824 21-00825	06/10/2021 PAYROLL 06/10/21 PAYROLL- OUTSIDE DUTY	10,530.00 <u>1,340.00</u> 11,870.00	0.00 0.00	
T-11-55-286-031 01197 00087	FOOD PANTRY DONATIONS SUNRISE SUPERMARKETS, INC. PAYROLL ACCOUNT	21-00810 21-00824	FOOD FOR PANTRY 06/10/2021 PAYROLL	530.59 <u>157.00</u> 687.59	0.00 0.00	
T-11-55-286-034 03127	ENVIRONMENTAL COMMISSION DONATIONS TRUST ACCOUNT, CALDWELL BORO	21-00822	EC DONATION RE-ALLOCATION	200.00	0.00	
	Fund Total: TRUST OTHER			138,153.43		
Fund:	PAYROLL FUND					
T-13-55-286-010 04499 03240	ADP - NET PAYROLL SPAGNUOLO, ROBERT W ADP, INC.	21-00823 21-00826	06/10/2021 MANUAL CHECK 06/10/21 NET PAYROLL/PR TAXES	732.22 <u>113,290.64</u> 114,022.86	0.00 0.00	
T-13-55-286-020 03240	ADP - PAYROLL TAXES ADP, INC.	21-00826	06/10/21 NET PAYROLL/PR TAXES	36,291.34	0.00	

Budget Account Vendor	Description	P.O. Id	P.O. Description	Amount	Void Amount	PO Type
T-13-55-286-110 03444	MASS MUTUAL CONTRIBUTIONS MASSMUTUAL RETIREMENT SERVICES	21-00830	EE CONTRIBUTIONS W/E 06/10/21	1,545.86	0.00	
T-13-55-286-510 02930	DCRP PRUDENTIAL RETIREMENT	21-00827	EMPLOYEE CONTRIBUTIONS-DCRP	60.80	0.00	
T-13-55-286-620 03445	UNION DUES - PBA WEST ESSEX PBA LOCAL	21-00829	PBA DUES W/E 06/10/2021	340.00	0.00	
	Fund Total: PAYROLL FUND			152,260.86		
	Year Total:			290,414.29		
Total Charged Lines: 136 Total List Amount: 3,537,747.87 Total Void Amount:				0.00		

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	1,508.59	0.00	0.00	1,508.59
CURRENT FUND	1-01	2,996,566.05	0.00	0.00	2,996,566.05
WATER OPERATING	1-05	9,349.31	0.00	0.00	9,349.31
SEWER OPERATING	1-07	<u>87,298.49</u>	<u>0.00</u>	<u>0.00</u>	<u>87,298.49</u>
Year Total:		3,093,213.85	0.00	0.00	3,093,213.85
GENERAL CAPITAL	C-04	149,491.14	0.00	0.00	149,491.14
WATER CAPITAL	C-06	<u>3,120.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,120.00</u>
Year Total:		152,611.14	0.00	0.00	152,611.14
TRUST OTHER	T-11	138,153.43	0.00	0.00	138,153.43
PAYROLL FUND	T-13	<u>152,260.86</u>	<u>0.00</u>	<u>0.00</u>	<u>152,260.86</u>
Year Total:		290,414.29	0.00	0.00	290,414.29

**Kim Conlon**

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**From:** Finance Department  
**Sent:** Monday, June 21, 2021 10:29 AM  
**To:** Brittany Heun; Kim Conlon  
**Subject:** Bills List Date Range

Good morning,

Please use the following bills list date range for the agenda: 05/29/2021 – 06/21/2021  
Actual bills list to follow later today

Thank you,

**Damian Pantano**  
Finance Department  
Borough of Caldwell  
1 Provost Square  
Caldwell, NJ 07006



## BOROUGH OF CALDWELL

Resolution No: 6-149  
Date of Adoption: June 22, 2021

**TITLE:**

**RESOLUTION AUTHORIZING AN EXECUTIVE SESSION FROM WHICH THE PUBLIC IS EXCLUDED  
For the Meeting of June 22, 2021**

Recommended for approval by:

Approved as to form and legality by:

\_\_\_\_\_  
Thomas Banker, Administrator

\_\_\_\_\_  
Title:

**WHEREAS**, The Borough of Caldwell (the "Borough" or the "public body" has been duly created and is validly existing as a public body corporate and politic of the State of New Jersey pursuant to applicable laws of the State of New Jersey; and

**WHEREAS**, The Borough constitutes a "public body" as such term is defined in the New Jersey Open Public Meetings Act, constituting Chapter 231 of the Pamphlet Laws of 1975 of the State of New Jersey, N.J.S.A. 10:4-6 et seq. and the acts amendatory thereof and supplemental thereto (the "Open Public Meetings Act"); and

**WHEREAS**, the Open Public Meetings Act permits a public body, as such term is defined therein, to exclude members of the public from portions of any "meeting", as such term is defined therein including N.J.S.A. 10:4-12(b) et seq., under certain limited circumstances which include, but are not limited to, (a) a discussion of pending or anticipated litigation in which the public body is or may become a party, or (b) a discussion of any matters which fall within the attorney-client privilege, or (c) a discussion of a collective bargaining agreement including the negotiation of the terms and conditions thereof, or (d) a discussion regarding the purchase, acquisition or lease of real property with public funds or (e) a discussion of involving the employment, appointment or termination of employment of an existing or prospective public officer or employee; and

**WHEREAS**, the governing body of the Borough has determined that and is of the opinion that such circumstances presently exist that permit the governing body of the Borough to discuss the matters set forth in this Resolution in executive session; and

**WHEREAS**, the matters set forth in this Resolution are within the exceptions and the limited circumstances set forth in N.J.S.A. 10:4-12(b) et seq., the governing body of the Borough desires to conduct a portion of the meeting in an executive session from which members of the public will be excluded.

**NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF CALDWELL**, in accordance with the provisions of The Open Public Meetings Act, that the governing body of the Borough hereby determines to conduct a portion of the meeting in an executive session from which members of the public will be excluded in accordance with the provisions of Open Public Meetings Act; and

**BE IT FURTHER RESOLVED**, that the aforementioned executive session will be limited to matters relating to the following items and which matters involve, as applicable, pending and anticipated litigation involving or expected to involve the Borough, matters which fall within the attorney-client privilege, matters regarding the discussion of a collective bargaining agreement, matters relating to purchase, acquisition or lease of real property with public funds or matters relating to personnel.

**BE IT FURTHER RESOLVED**, that the minutes of each executive session will be prepared and maintained by the Township and with regard to each of the matters discussed in executive session; and

**BE IT FURTHER RESOLVED**, that the minutes relating to a particular matter discussed will be made available to members of the public - (a) at such time as the matter no longer requires confidentiality as permitted by applicable laws, (b) upon the completion of a pending or anticipated litigation, or (c) upon such matter no longer falling within the attorney-client privilege, (d) upon the completion of a collective bargaining agreement including the negotiation of the terms and conditions thereof, or (e) upon the completion of a purchase, acquisition or lease of real property with public funds, or (f) as such disclosure may otherwise may be required by the Open Public Meetings Act.

It is hereby certified that at a regular meeting of the Mayor and Council of the Borough of Caldwell, New Jersey being held on the date of June 22, 2021, the foregoing Resolution was duly adopted.

\_\_\_\_\_  
Borough Deputy Clerk

The foregoing Resolution, having been duly presented to me on June 22, 2021 I hereby approve the same.

\_\_\_\_\_  
Mayor

**RECORD OF COUNCIL VOTE**

\_\_\_\_\_ presented the following resolution - Seconded by \_\_\_\_\_

COUNCILMAN    Yes    No    Absent    Abstain    COUNCILMAN    Yes    No    Absent    Abstain

Schmidt						Lace				
Rodgers						DePalma-Iozzi				
Cole						Gates				

\_\_\_\_\_  
Brittany Heun, Deputy Clerk

\_\_\_\_\_  
John Kelley, Mayor

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.



**BOROUGH OF CALDWELL**

Resolution No: 6-150

Date of Adoption: June 22, 2021

**TITLE:**

**RESOLUTION AUTHORIZING THE ISSUING OF LICENSE FOR RAFFLE. APPLICANT AND APPLICATION HAVE BEEN APPROVED BY THE CLERK'S OFFICE -Rotary/Kiwanis Caldwell Street Fair, Inc. -Off Premise - 50/50 Cash Raffle - October 3, 2021**

Recommended for approval by:

Approved as to form and legality by:

\_\_\_\_\_  
Thomas Banker, Administrator

\_\_\_\_\_  
Title:

**BE IT RESOLVED** by the Borough Council of the Borough of Caldwell, New Jersey that the following be and is hereby granted a raffle license in accordance with the application filed. Applicant and application have been approved by the Borough Council.

RA-1450      Rotary/Kiwanis Caldwell Street Fair, Inc  
Off-Premise - 50/50 Cash Raffle  
October 3, 2021 - 11am - 5pm

**FURTHER BE IT RESOLVED** that the Clerk be and is hereby authorized to sign a statement of Findings and Determination granting said license and the Borough Clerk be and is hereby authorized to sign said license.

**RECORD OF COUNCIL VOTE**

\_\_\_\_\_ presented the following resolution - Seconded by: \_\_\_\_\_

COUNCIL MEMBER    Yes    No    Absent    Abstain    COUNCIL MEMBER    Yes    No    Absent    Abstain

Schmidt						Lace				
Rodgers						DePalma-Iozzi				
Cole						Gates				

\_\_\_\_\_  
**Brittany Heun, Deputy Clerk**

\_\_\_\_\_  
**John Kelley, Mayor**

This resolution, when adopted, must remain in the possession of the Municipal Clerk. Certified copies are available.

**BOROUGH OF CALDWELL  
OFFICE OF THE ADMINISTRATOR**

**June 9, 2021**

**MEMORANDUM**

**To:** Honorable Mayor and Borough Council

**From:** Brittany Heun, Deputy Clerk

**Subject:** **Raffle License Application**

Attached please find copies of the following Raffle license application that has been submitted to the Borough for our approval:

RA-1450      Rotary/Kiwanis Caldwell Street Fair, Inc  
Off-Premise – 50/50 Cash Raffle  
October 3, 2021 – 11am - 5pm

The applicant and applications have been approved by the Clerk's office and Police Department. I will include a resolution on the agenda of the Council Business meeting on June 22, 2021.

If you have any questions or require any additional information, please do not hesitate to call my office.





**New Jersey Office of the Attorney General**  
 Division of Consumer Affairs  
 Legalized Games of Chance Control Commission  
 124 Halsey Street, 6th Floor, P.O. Box 46000  
 Newark, New Jersey 07101  
 (973) 273-8000

# Application for a Raffle License

Application No. RA 1450  
 Identification No. 66-5-4093

**Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.**

Please print clearly.

Name of municipality: Borough of Caldwell

**Part A - General**

1. Name of applying organization: Rotary/Kiwanis Caldwell Street Fair, Inc.  
 2a. Street address of headquarters: PO Box 186, Caldwell, NJ 07006  
 b. Mailing address (if different): \_\_\_\_\_

3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>October 3rd, 2021</u>	<u>11 am - 5 pm</u>	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

- 4a. Address of place where raffles will be played: Bloomfield Avenue, Caldwell NJ
- b. Does the applicant own the premises or regularly occupy them for its general purposes?  Yes  No
5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

**Part B - Schedule of Expenses**

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
<u>Printing of Raffle Tickets</u>	<u>Calandra Printing</u>	<u>Raffling of Prizes</u>
_____	<u>491 Bloomfield Avenue</u>	_____
_____	<u>Caldwell, NJ 07006</u>	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**Part E - Officers of Applicant**

(1) Office President	Name of officer Tom Cocchiola	Age _____
Residence address 7 Rose Terrace, Verona, NJ 07044	Telephone No. (include area code) Day 973-226-2344 Evening _____	
(2) Office Vice President	Name of officer William Fried	Age _____
Residence address 3 Domessina Lane, Unit F-2, Caldwell, NJ 07006	Telephone No. (include area code) Day 973-239-6055 Evening _____	
(3) Office Treasurer	Name of officer Lewis Wefferling	Age _____
Residence address 491 Windmere Avenue, Mt. Arlington, NJ 07856	Telephone No. (include area code) Day 973-226-3111 Evening _____	
(4) Office Secretary	Name of officer Paul Marinaccio	Age _____
Residence address 17 Loughheed Avenue, West Caldwell, NJ 07006	Telephone No. (include area code) Day 973-228-8863 Evening _____	

**Part F - Members of Applicant who will be in charge of the games**

Name of member in charge	Residence address	Telephone No. (include area code) Day / Evening	Age
Jonathan Smith	22 Warren Street, Chester NJ 07930	551-427-4536 / _____	_____
_____	_____	_____ / _____	_____
_____	_____	_____ / _____	_____
_____	_____	_____ / _____	_____

**Part G - Members of Applicant who will assist in conducting the games**

Name of member	Residence address	Age
See attached lists.	_____	_____
_____	_____	_____
_____	_____	_____

**Part H - Names of other organizations whose members will assist in conducting the games**

Name and address of organization	How related	Identification No.
Rotary/Kiwanis Caldwell Street Fair, Inc.	Joint efforts, assisting in sale of tickets and sharing net proceeds. See attached lists.	27-0990624
_____	_____	_____

If more space is needed in any section of this application, insert extra sheets of paper.

Effective date: 06/05/2021

Expiration date: 06/05/2023

Registration identification: 66-5-40945

ROTARY/ KIWANIS CALDWELL STREET FAIR INC  
PO BOX 186  
CALDWELL, NJ 07006



New Jersey Office of the Attorney General  
Division of Consumer Affairs  
Legalized Games of Chance Control Commission  
Registration

Neither registration nor the assignment of an identification number shall entitle an organization to hold, operate or conduct, or assist in the holding, operating or conducting of any game or games of chance without the approval of the issuing authority of the municipality in which the game or games are to be held, operated or conducted.

Name of organization on application and license must be the same as it appears on this registration.  
This Registration Certificate may only be utilized by the above-named organization.

Mailing: ROTARY/ KIWANIS CALDWELL STREET FAIR INC  
PO BOX 186  
CALDWELL, NJ 07006  
Attn:

A handwritten signature in black ink, appearing to read "Edward F. Barrett".

Edward F. Barrett, Secretary

Legalized Games of Chance Control Commission

ST NAME, First, Vt. Jointed (Spouse)	Classification	Bus or Cell Phone	Home Phone Fax
ST NAME, First, Vt. Jointed (Spouse)	Classified	Bus or Cell Phone	Home Phone Fax
Address			
1: Lifetime Member			
JNE Gary A. 278 (U) (Betty Lou)	Retired		973-228-2651 (h)
Cleveland Rd., Caldwell, NJ 07005			
2: Member			
JNE Michael 1994	Honorary		973-228-2651 (h)
Cleveland Rd., Caldwell, NJ 07005			
3: Member			
ACKWELL, Robert L. 786 (Lorette)	Accountant/PFS		
3 Esplanade, Caldwell, NJ 07006			
4: Member			
ATTNER, Nancy H. 210 (Tim)	College President		
1 Bloomfield Ave., Caldwell, NJ			
5: Member			
ICORINO, Anthony G. 1002 (Linda)	Retired		
7 Washington St., Glen Ridge, NJ 07028			
6: Member			
IXNER, Wallace, Jr. 612	Corporate Accountant		
315 St. W. Caldwell, NJ 07005			
7: Member			
ICK, Lori 10107 (Dean)	Broker Sales Associate/Broker		
1 Fairview Ave. 1A West Caldwell, NJ			
8: Member			
LYNN, Ann L. 302 (Donald R.)	Retired		
1 Park St., West Caldwell, NJ 07005			
9: Member			
ANCY, Ed 301 (Doris)	2nd Hand Dealer		
2 Sandpiper Bay Drive SW Sunset Beach			
10: Member			
RHICK, Jr., George W. 795 (Joan)	Accountant/CPA		
Bowers Rd., Caldwell, NJ 07005			
11: Member			
WELL, June 1109 (Dore)	Business Owner		
1 Bloomfield Ave., Caldwell, NJ 07006			
12: Member			
ISHMAN, Craig 0915 (Val)	Retired		
10000th Rd., Caldwell, NJ 07006			
13: Member			
ISHMAN, Vasil (Craig) 0915	Retired		
10000th Rd., Caldwell, NJ 07006			
14: Member			
FAZIO, Maria 1207 (Ernest)	Realtor		
Evergreen Dr. No. Caldwell, NJ 07006			
15: Member			
MAAN, Douglas J. 0132 (Elaine)	Senior		
10000th Rd., Caldwell, NJ 07006			
16: Member			
DUKUN, Jo-Anne U. 300 (monica)	Non-profit Consultant		
97 Lane Ave., W. Caldwell, NJ 07006			
17: Member			
DIXON, Michael E. 499 (Jo-Anne)	Retired-PSE&G		
57 Lane Ave., W. Caldwell, NJ 07006			
18: Member			
DUREBOROW, Andrew 1113	Restaurantier		
558 Bloomfield Ave., Verona, NJ 07064			
19: Member			
DUROROW, Anne 4716	Restaurantier		
33 Park St., West Caldwell, NJ 07006			
20: Member			
FALLA, Roy 914 (Barbara)	Retired Judge		
21 Main Rd., West Caldwell, NJ 07005			
21: Member			
FITZBURGH, Mildred 1005 (Alexander)	Retired		
7 Knollwood Farm, Caldwell, NJ 07006			
22: Member			
FRIED, William R. Jr. 1073	Attorney		
11 Park Place, Verona, NJ 07064			
23: Member			
GAFNEY, Edward J. 0302	Retired Financial Consultant		
101 Ravine Ave., W. Caldwell, NJ 07005			
24: Member			
GARCIA, JoAnn 5715	Asst. Branch Manager		
165 Passaic Ave., Fairfield, NJ 07004			
25: Member			
HAYDEN, Lannor 03411 (BILL)	Retired		
12 Knollwood Dr., N. Caldwell, NJ 07006			
26: Member			
HEUN, Richard A. 1115 (Dorinda)	Attorney		
14 Parkway E., Caldwell, NJ			
27: Member			
HODGE, Robert 5106 (Jane)	Retired		
9 Arlington Ct., Caldwell, NJ 07006			
28: Member			
HOLDA, John W. 387 (Liz)	Dentist		
30 Academy Rd., Caldwell, NJ 07006			
29: Member			
IPPOLITO, Anthony 713	Funeral Director		
5 Small Ave., Caldwell, NJ 07006			
30: Member			
JOHN, Sister Anne 6190	Funeral Home Manager		
7 Reversion Ave., Caldwell, NJ 07006			
31: Member			
JONES, Garrett 612	Funeral Home Manager		
54 Roseland Ave., Caldwell, NJ 07006			
32: Member			
KAMINSKI, Tammy M. 898	Chiropractor		
615 Bloomfield Ave. #3C, W. Caldwell, NJ 07006			
33: Member			
KELLY, James 2715 (Carolanne)	Financial Advisor		
622 Valley Rd. Ste. 7, U. Montclair, NJ 07043			
34: Member			
KOENIGLEIN, Mitchell 1212	Banker		
321 Hackensack St., Carlstadt, NJ 07072			
35: Member			
KONNER, Dawn 0177	Auto Dealer		
950 Bloomfield Ave., W. Caldwell, NJ 07006			
36: Member			
LIKKE, Mary Ann T. 3005 (Richard)	Retired Bank Manager		
34 Caldwell Pl., West Caldwell, NJ 07006			
37: Member			
MACINTYRE, Christine A. 605	Retired		
221 Grove Avenue, Verona, NJ 07044			
38: Member			
MARICIC, Gary West 6117	Business Developer		
25 Laurel Place, West Caldwell, NJ 07006			
39: Member			
MAY, William 1109	Retired		
9 Taylor Drive, West Caldwell, NJ 07006			
40: Member			
MCCOY, George	Honorary		
Huntington Cafe Center			
41: Member			
MERLINO, Daniel 3711 (Patricia)	Business Developer		
30 N. Mt. Pleasant Ave., Livingston, NJ 07039			
42: Member			
MONDALTO, Mary Ann 5710	Teacher		
9 Meigs Rd., W. Orange, NJ 07052			
43: Member			
MONTANO, Michael 5710	Teacher		
11 Shepley Ave., W. Orange, NJ 07052			
44: Member			
O'SCAR, Janet (Richard) 491	Insurance		
58 Oval Rd., Essex Falls, NJ			
45: Member			
O'SGAR, Richard (Janet) 11780	Insurance		
58 Oval Rd., Essex Falls, NJ			
46: Member			
PASCUAL, Ciraone (N) 9715	Lottery Director		
289 Bloomfield Ave., Caldwell, NJ 07006			
47: Member			
PECK, Barbara 0806	Retired		
1 Sunset Dr., N. Caldwell, NJ 07006			
48: Member			
RODEFFER, Vivian L. (Rob McCombe) 02115	Reverend		
8 Academy Rd., Caldwell, NJ 07006			
49: Member			
SASSO, Charlene A. 02715	Financial Advisor		
120 Eagle Rock Ave., Ste. 210, E. Hanover, NJ 07005			
50: Member			
SCALLY, Joy 4114 (Ray)	Retired		
151 Falls Rd., Essex Falls, NJ 07021			
51: Member			
STERN, Marjill H. 1163 (Rhoda)	Senior		
10 Pepper Ln., Towaco, NJ 07082			
52: Member			
TESHKOYAN, Edward R. 0870 (L) (Gloria)	Contractor		
37 Cayuga Pl., W. Caldwell, NJ 07006			
53: Member			
TRIMMER, Kim 4171 (Scott)	Labeland Bank Mgr		
45-83 Bloomfield Ave., Caldwell, NJ 07006			
54: Member			
WEPFERLING, Lewis H. 4174 (Debbie)	Accountant		
128 Fern Ave., Whippany, NJ 07985			
55: Member			
WOLSHYN, Sonya 0113	Retired		
21 Van Vleet St., Montclair, NJ 07042			
56: Member			

# Rotary Club of the Caldwell's

Last Name	Call Name	Home Address
Barrett	Jonathan	90 Woodbridge Center Dr Suite 700 Woodbridge, NJ 07095
Batkay	Bill	96 Watchung Avenue, Apt. 1 Upper Montclair, NJ 07043-1728
Blattner	Tim	5 Hawthorne Rd 132 Maple Street Rutherford, New Jersey 07070
Cecchini	Perry	7 Rose Terrace Verona, NJ 07044
Cocchiola	Tom	3 Farmstead Rd. N. Caldwell, NJ 07006
Colacurcio	Steve	44 Williamson Ave, 1st Floor, Bloomfield NJ 07003
DeLuca D'Emilio	Anthony Gerardo	44 Williamson Ave 1st Floor Bloomfield, NJ 07003
DeLuca	Anthony	33 Farrington street West caldwell nj 07006
Dunne	Phil	14 Dorado Beach East Dorado, Puerto Rico 00646
Goodman	Gary	21 Longheed Ave West Caldwell, NJ 07006
Gurian	David	120 Passaic Avenue Fairfield NJ 07004 c/o: Kearny Bank
Hawley	Jennifer	22 Leaycraft Lane Caldwell, NJ 07006
Hersh	Kevin	77 Francine Ave West Caldwell, NJ 07006
Hirshburg	Phil	12 Henry Beach Court Montville NJ 07045
Kambourakis	Mike	35 Oakland Ave West Caldwell, NJ 07006
Kent Konner	Sam Al	168 Roseland Ave Unit 7 Caldwell, NJ 07006
Licht	Pamela	45 Four Seasons Drive North Caldwell, NJ 07006
Lubalin	Sue	17 Loughheed Ave West Caldwell, NJ 07006
Marrinaccio	Paul	22 Belmohr Street Belleville, NJ 07109
McCoy	Sam	

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, St., Zip \_\_\_\_\_  
Phone ( \_\_\_\_\_ ) \_\_\_\_\_

RA# 1406  
SEND CHECK TO: THE ROTARY/KIWANIS CALDWELL STREET FAIR  
P.O. BOX 186, CALDWELL, NJ 07006

ID # 6654094-5

Donation: 1 Ticket \$5.00

# THE ROTARY/KIWANIS CALDWELL STREET FAIR 50/50

*Proceeds benefit charitable community projects of  
The Rotary Club of the Caldells and Kiwanis Club of Caldwell-West Essex*

**Drawing: OCTOBER 3, 2021 - 5:30 P.M.**  
STREET FAIR INFO BOOTH • Caldwell, NJ  
WINNER NEED NOT BE PRESENT

1st Prize .....	50% of 1/2 the proceeds
2nd Prize .....	30% of 1/2 the proceeds
3rd Prize .....	20% of 1/2 the proceeds

No substitution of the offered prizes. Winner assumes all state and federal taxes on prize won. Licensed to the Rotary/Kiwanis Caldwell Street Fair. Please make check out to: THE ROTARY/KIWANIS CALDWELL STREET FAIR

RA# 1406

ID # 6654094-5

*Tear at perforations and keep this stub*

# FINDINGS AND DETERMINATION

Application No. RA1450  
Identification No. 66-05-40945

Application For : RAFFLE LICENSE

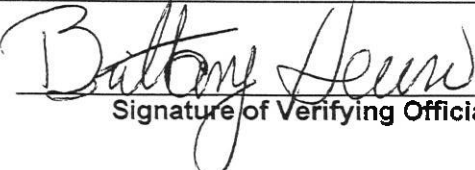
Name of Municipality : BOROUGH OF CALDWELL

Name of Applicant: ROTARY/KIWANIS CALDWELL STREET FAIR, INC.

( Mark appropriate answers to ALL questions)

<p>. Applicant is qualified.</p>	<p>6. There is satisfactory proof that no payment will be made for conducting the games or assisting therein except to the extent allowed by law.</p>
<p>. Members designated to conduct games are bona fide active members.</p>	<p>7. There is satisfactory proof that the prizes are of the nature and amount allowed by the Act.</p>
<p>. Members designated to conduct games are of good moral character and have never been convicted of crime.</p>	<p>8. The rental to be paid for raffles equipment does conform to the schedule of authorized rentals prescribed by the rules of the Control Commission and raffles equipment lessor has been approved by the Control Commission.</p>
<p>. The games will be conducted according to the Act and the Rules and Regulations.</p>	<p>Other:</p>
<p>. The entire net proceeds are to be disposed of for a purpose permitted by the Act.</p>	<p>License is granted</p>

Date 6/ 9/2021

  
Signature of Verifying Official

Township Clerk  
Title



**BOROUGH OF CALDWELL**

Resolution No: 6-151

Date of Adoption: June 22, 2021

**TITLE:**

**RESOLUTION FOR GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT CYCLE July 2021 - June 2022**

Recommended for approval by:

Approved as to form and legality by:

Thomas Banker, Administrator

Title:

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Borough Council of the Borough of Caldwell County of Essex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

**WHEREAS**, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Essex;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Caldwell, County of Essex, State of New Jersey hereby recognizes the following:

- The Borough Council does hereby authorize submission of a strategic plan for the West Caldwell/Caldwell Municipal Alliance grant for fiscal year 2022 in the amount of:
 

DEDR	\$12,480
Cash Match	\$3,120
In-Kind	\$24,960
- The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: \_\_\_\_\_  
*John Kelley, Mayor*

**CERTIFICATION**

I, Brittany Heun, Deputy Municipal Clerk of the Borough of Caldwell, County of Essex, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Borough Council on this 22 day of June, 2021.

\_\_\_\_\_  
*Brittany Heun Deputy Municipal Clerk*

**RECORD OF COUNCIL VOTE**

\_\_\_\_\_ presented the following resolution - Seconded by: \_\_\_\_\_

COUNCIL MEMBER Yes No Absent Abstain COUNCIL MEMBER Yes No Absent Abstain

Schmidt					Lace				
Rodgers					DePalma-Iozzi				
Cole					Gates				

\_\_\_\_\_  
**Brittany Heun, Deputy Clerk**

\_\_\_\_\_  
**John Kelley, Mayor**





**BOROUGH OF CALDWELL**

Resolution No: 6-152

Date of Adoption: June 22, 2021

**TITLE:**

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH ZL LAND SURVEYING, LLC. FOR SMULL AVENUE PROPERTY BOUNDARY AND TOPOGRAPHIC SURVEYS FOR 24 SMULL AVENUE, 26 SMULL AVENUE, AND THE EXISTING SMULL PARKING LOT AND ADJACENT STREAM, INCLUDING 8 CORNER POINTS DETERMINED BY THE BOROUGH ENGINEER, WITH A TOTAL COST NOT TO EXCEED \$17,500.**

Recommended for approval by:

Approved as to form and legality by:

\_\_\_\_\_  
Thomas Banker, Administrator

\_\_\_\_\_  
Title:

**WHEREAS,** the Borough of Caldwell desires to have professional property boundary and topographic surveys of 24 Smull Avenue (block 22, lot 10), 26 Smull Avenue (block 22, lot 9) and the existing Smull Avenue parking lot and adjacent stream (block 22, lot 14.02), and possibly for 28 Smull Avenue (block 22, lot 8); and

**WHEREAS,** the Borough of Caldwell discussed its requirements with ZL Land Surveying LLC. and requested a proposal for the performance of the requested property and topographic survey studies; and

**WHEREAS,** ZL Land Surveying, LLC. has submitted that proposal, which is attached hereto and made a part hereof; And

**WHEREAS,** the proposal has been reviewed by the Borough Administrator and the Borough Engineer, who found it satisfactory and recommends its acceptance;

**NOW THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Caldwell that:

1. The proposal from ZL Land Surveying, LLC. is hereby accepted; and
2. The Borough is agreeing to pay an additional \$125.00 per corner point, not to exceed 8 corner points, which will be determined by the Borough Engineer and will not exceed \$1600; and
3. If the Borough chooses to acquire the property at 28 Smull Avenue, Caldwell, NJ 07006, an additional lump sum charge of \$1,500 would be added for additional field work
4. The Borough Administrator is hereby authorized to enter into a professional services contract with ZL Land Surveying, LLC. for the performance of the required services with a total amount not to exceed \$17, 500; and
5. The Borough Clerk is hereby authorized and directed to provide such notice of this action as is required by law.

Line Item	Description	Amount

	Date
Christopher Battaglia, CFMO	

**RECORD OF COUNCIL VOTE**

\_\_\_\_\_ presented the following resolution - Seconded by: \_\_\_\_\_

COUNCIL MEMBER Yes No Absent Abstain COUNCIL MEMBER Yes No Absent Abstain

Schmidt					Lace				
Rodgers					DePalma-Iozzi				
Cole					Gates				

\_\_\_\_\_  
**Brittany Heun, Deputy Clerk**

\_\_\_\_\_  
**John Kelley, Mayor**

# ZL Land Surveying, LLC

20 Lombard Drive , West Caldwell, NJ 07006 Tel: (973) 808-8488 Fax: (973) 244-5765

June 2, 2021

Mr. Glenn Beckmeyer, Borough Engineer  
Borough of Caldwell  
1 Provost Square  
Caldwell, NJ 07006

**RE: Proposal**  
Smull Avenue Properties Boundary & Topographic Survey  
Block 22 Lots 9, 10 & 14.02  
Caldwell, NJ

Dear Mr. Beckmeyer:

Thank you for the opportunity to offer our professional land surveying services to the Borough in connection with above referenced locations. Based on the information you provided, we understand that a Boundary and Topographic Survey on NAVD 88 datum of the three lots and the survey of the existing stream is required. In that regard we offer the following:

## **Boundary & Topographic Survey**

1. Review title search information to establish impact of any easements upon the existing lots.
2. Perform additional research for adjacent properties and right-of-way mapping as required .
3. Perform field reconnaissance and survey of evidence called for in the records, extrinsic evidence and possessory evidence that might impact boundary line determination.
4. Perform field survey of topographic features such as structures, fences, pavement, walks, landscaped areas, surface evidence of utilities which are visible and accessible and storm and sanitary sewer facilities including pipe sizes, types and invert elevations that expands to 20 feet outside of the project area
5. Survey of existing stream with cross sections at 25 foot stationing to include 7 points minimum within the banks and 5 point minimum away from the channels. Station and establish centerline of the stream.
6. Perform office computations and analysis to establish accurate boundary information and compute offsets.
6. Find and obtain National Geodetic Control and perform bench run to establish a Vertical NAVD 1988 datum for the area.
7. Perform computer calculations to establish contours at the required interval and show spot elevations.
8. Prepare a certified Boundary and Topographic Map of the parcels in accordance with N.J.A.C.13:40-5. Provide you with the number prints and electronic copy required for your use.

**Wetlands, environmental and/or hazardous materials locations, if any, will NOT be surveyed under this contract.**

**Fee for Services Rendered** **\$15,000.00**

Lump Sum fee for the above-described, which is due upon the completion of the mapping and submittal of our invoice, DOES NOT include setting of property corner boundary markers. If corner markers are requested, than an additional fee of \$125.00 per corner will be charged.

**Options: Property Corners**

Please set lot corners (iron pins) at any un-marked corner along with providing a boundary survey map for an additional fee of \$125.00 per corner

\_\_\_\_\_ initial

Please DO NOT set corners and proceed with Boundary and Topographic survey map \_\_\_\_\_  
initial

**Notification of Property Owners:**

It will be the responsibility of the **Borough of Caldwell**, to prepare and provide notification to affected and bordering property owners prior to our start of work and to obtain access within the project properties and approximately 20 feet outward along boundary lines in order to show overlap.

**Completion schedule:** Approximately 4 to 6 weeks weather permitting from the date this office receives the signed "Authorization to Proceed".

**Option to Include Lot 8 Block 22:**

It is our understanding that Lot 8 Block 22 may be acquired by the Borough of Caldwell at a later date and the mapping may need to be revised to include information regarding that lot. Therefore, **A LUMP SUM FEE of \$ 1,500.00** would be charged for the additional field work and drafting if it is to be included in the Boundary and Topographic mapping.

If you have any questions or comments, please contact me.

Zak Lucin, PLS

**AUTHORIZATION TO PROCEED**

Please proceed with the above described services in accordance with the terms and conditions contained herein.

---

Authorized Signature

Date



**BOROUGH OF CALDWELL**

Resolution No: 6-153

Date of Adoption: June 22, 2021

**TITLE:**

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH ZL LAND SURVEYING, LLC. FOR PARK AVENUE PROPERTY BOUNDARY AND TOPOGRAPHIC SURVEYS FOR 1 PARK AVENUE, 10 PARK AVENUE, AND, 14 PARK AVENUE, INCLUDING 8 CORNER POINTS DETERMINED BY THE BOROUGH ENGINEER AT \$125.00 PER CORNER, FOR AN AMOUNT NOT TO EXCEED \$8,000.00.**

Recommended for approval by:

Approved as to form and legality by:

\_\_\_\_\_  
Thomas Banker, Administrator

\_\_\_\_\_  
Title:

**WHEREAS,** the Borough of Caldwell desires to have professional property boundary and topographic surveys of 1 Park Avenue (block 32, lot 9.04), 10 Park Avenue (block 23, lot 9.03) and 14 Park Avenue (block 23, lot 9.01); and

**WHEREAS,** the Borough of Caldwell discussed its requirements with ZL Land Surveying LLC. and requested a proposal for the performance of the requested property and topographic survey studies; and

**WHEREAS,** ZL Land Surveying, LLC. has submitted that proposal, which is attached hereto and made a part hereof; And

**WHEREAS,** the proposal has been reviewed by the Borough Administrator and the Borough Engineer, who found it satisfactory and recommends its acceptance;

**NOW THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Caldwell that:

1. The proposal from ZL Land Surveying, LLC. is hereby accepted; and
2. The Borough Administrator is hereby authorized to enter into a professional services contract with ZL Land Surveying, LLC. for the performance of the required services; and
3. The Borough Clerk is hereby authorized and directed to provide such notice of this action as is required by law.

Line Item	Description	Amount
	Christopher Battaglia, CFMO	Date

**RECORD OF COUNCIL VOTE**

\_\_\_\_\_ presented the following resolution - Seconded by: \_\_\_\_\_

COUNCIL MEMBER Yes No Absent Abstain COUNCIL MEMBER Yes No Absent Abstain

Schmidt					Lace				
Rodgers					DePalma-Iozzi				
Cole					Gates				

\_\_\_\_\_  
**Brittany Heun, Deputy Clerk**

\_\_\_\_\_  
**John Kelley, Mayor**

# ZL Land Surveying, LLC

20 Lombard Drive, West Caldwell, NJ 07006 Tel: (973) 808-8488 Fax: (973) 244-5765

June 2, 2021

Mr. Glenn Beckmeyer, Borough Engineer  
Borough of Caldwell  
1 Provost Square  
Caldwell, NJ 07006

**RE: Proposal**  
Park Avenue Properties Boundary & Topographic Survey  
Block 23 Lots 9.01, 9.03 & 9.04  
Caldwell, NJ

Dear Mr. Beckmeyer:

Thank you for the opportunity to offer our professional land surveying services to the Borough in connection with above referenced locations. Based on the information you provided, we understand that a Boundary and Topographic Survey on NAVD 88 datum of the three lots is required. In that regard we offer the following:

## **Boundary & Topographic Survey**

1. Review title search information to establish impact of any easements upon the existing lots.
2. Perform additional research for adjacent properties and right-of-way mapping as required .
3. Perform field reconnaissance and survey of evidence called for in the records, extrinsic evidence and possessory evidence that might impact boundary line determination.
4. Perform field survey of topographic features such as structures, fences, pavement, walks, landscaped areas, surface evidence of utilities which are visible and accessible and storm and sanitary sewer facilities including pipe sizes, types and invert elevations that expands to 20 feet outside of the project area
5. Perform office computations and analysis to establish accurate boundary information and compute offsets.
6. Find and obtain National Geodetic Control and perform bench run to establish a Vertical NAVD 1988 datum for the area.
7. Perform computer calculations to establish contours at the required interval and show spot elevations.
8. Prepare a certified Boundary and Topographic Map of the parcels in accordance with N.J.A.C.13:40-5. Provide you with the number prints and electronic copy required for your use.

**Wetlands, environmental and/or hazardous materials locations, if any, will NOT be surveyed under this contract.**

**Fee for Services Rendered**

**\$7000.00**

Lump Sum fee for the above-described, which is due upon the completion of the mapping and submittal of our invoice, DOES NOT include setting of property corner boundary markers. If corner markers are requested, than an additional fee of \$125.00 per corner will be charged.

**Options: Property Corners**

Please set lot corners (iron pins) at any un-marked corner along with providing a boundary survey map for an additional fee of \$125.00 per corner

\_\_\_\_\_ initial

Please DO NOT set corners and proceed with Boundary and Topographic survey map \_\_\_\_\_  
initial

**Notification of Property Owners:**

It will be the responsibility of the **Borough of Caldwell**, to prepare and provide notification to affected and bordering property owners prior to our start of work and to obtain access within the project properties and approximately 20 feet outward along boundary lines in order to show overlap.

**Completion schedule:** Approximately 4 to 6 weeks weather permitting from the date this office receives the signed "Authorization to Proceed".

If you have any questions or comments, please contact me.

Zak Lucin, PLS

**AUTHORIZATION TO PROCEED**

Please proceed with the above described services in accordance with the terms and conditions contained herein.

---

Authorized Signature

Date



**BOROUGH OF CALDWELL**

Resolution No: 6-154  
 Date of Adoption: June 22, 2021

**TITLE:**

**RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH Sandra Scanlon, LLC FOR THE DEMOLITION OF 26 SMULL AVENUE IN CALDWELL IN AN AMOUNT NOT TO EXCEED \$27,500.**

Recommended for approval by:

Approved as to form and legality by:

\_\_\_\_\_  
 Thomas Banker, Administrator

\_\_\_\_\_  
 Title:

- WHEREAS,** the Borough of Caldwell desires to demolish the existing structure at 26 Smull Avenue, Caldwell, NJ 07006; and
- WHEREAS,** the Borough of Caldwell discussed its requirements with Sandra Scanlon, LLC and requested a proposal for the performance of the demolition of 26 Smull Avenue; and
- WHEREAS,** Sandra Scanlon, LLC has submitted that proposal, which is attached hereto and made a part hereof; and
- WHEREAS,** the proposal has been reviewed by the Borough Administrator and the Borough Engineer, who found it satisfactory and recommends its acceptance;

**NOW THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Caldwell that:

1. The proposal from Sandra Scanlon, LLC is hereby accepted; and
2. The Borough Administrator is hereby authorized to enter into a professional services contract with Sandra Scanlon, LLC for the performance of the required services; and
3. The Borough Clerk is hereby authorized and directed to provide such notice of this action as is required by law.

Line Item	Description	Amount
Christopher Battaglia, CFMO		Date

**RECORD OF COUNCIL VOTE**

\_\_\_\_\_ presented the following resolution - Seconded by: \_\_\_\_\_

COUNCIL MEMBER Yes No Absent Abstain COUNCIL MEMBER Yes No Absent Abstain

Schmidt						Lace				
Rodgers						DePalma-Iozzi				
Cole						Gates				

\_\_\_\_\_  
**Brittany Heun, Deputy Clerk**

\_\_\_\_\_  
**John Kelley, Mayor**

**FORM OF PROPOSAL**

**26 SMULL AVENUE HOUSE DEMOLITION PROJECT**

CONTRACTOR'S NAME Sandra Scaroni LLC

TO: Borough of Caldwell  
1 Provost Square  
Caldwell, NJ 07006

Gentlemen:

The Undersigned hereby proposes to furnish all materials and do all the labor and work necessary to execute all of the work for the construction of **26 SMULL AVENUE HOUSE DEMOLITION PROJECT** located in the Borough of Caldwell, NJ, as shown on the drawings and described in the specifications for the contract sums listed, which sum includes all charges and expenses for furnishing any and all items shown, specified and necessary for the satisfactory completion of the aforesaid work, even though not specifically mentioned, but which are necessarily required to obtain the completed condition contemplated by the Contract as interpreted by the Engineer.

THE FOLLOWING SECTIONS MUST BE FILLED OUT IN THEIR ENTIRETY. FAILURE TO FILL OUT EACH PORTION IN ITS ENTIRETY WILL RESULT IN A REJECTION OF YOUR BID.

The Bidder shall submit a Base Bid. Bid Prices as described in this specification and on the Contract Drawings. Contractor must fill out the Base Bid for the bid to be valid. Any Base Bid not filled out in its entirety will result in a rejection of your bid. Base Bid is the cost for providing the work as supplied and outlined on the plans and specifications.

**BASE BID:**

**STEP 1: LUMP SUM PRICE:**

IT IS A REQUIREMENT OF THIS BID SPECIFICATION THAT ALL BIDDERS COMPLETE THE FORM BELOW. FAILURE TO COMPLETE THIS FORM MAY RESULT IN A REJECTION OF THIS BID PROPOSAL.

**CONTRACT: 26 SMULL AVENUE HOUSE DEMOLITION PROJECT**

This project is for demolition and removal of the residence located at 26 Smull Avenue, Caldwell, NJ. It also includes the removal and disposal of asbestos roofing and demolition and removal of the garages at 26 Smull Avenue and 24 Smull Avenue and all work as outlined in the specification.



The Bidder agrees to fully complete the work described in this specification within Sixty (60) days from execution of contract.

**PART A REMOVAL AND DISPOSAL OF ASBESTOS CONTAINING MATERIALS**

<b>BASE BID: PART A In Words And Figures</b>	
<p>Four thousand seven hundred fifty dollars and zero cents. In Words</p>	<p>\$ 4,750<sup>00</sup> In Figures</p>

**PART B DEMOLITION AND REMOVAL OF STRUCTURES**

<b>BASE BID: PART B In Words And Figures</b>	
<p>Twenty thousand two hundred fifty dollars and zero cents. In Words</p>	<p>\$ 20,250<sup>00</sup> In Figures</p>

**STEP 2: SUB-TOTAL BASE BID**

The SUB-TOTAL Base Bid Price reflected below shall be the sum of Part A Base Bid and Part B Base Bid.

$$\begin{aligned} \text{Sub Total Base Bid Price} &= \frac{4,750^{00}}{\text{Part A}} + \frac{20,250^{00}}{\text{Part B}} \\ &= \frac{25,000^{00}}{\text{Sub Total Base BID Price}} \end{aligned}$$

**STEP 3: CONTINGENCY:**

The Bidder shall include in their Bid Price 10% for contingency items that may occur during the course of the project. Contingency monies shall be used only as directed by the Owner and the Owner's Engineer to cover the cost of unforeseen items and/or changes as directed by the Owner and the Owner's Engineer.

$$\text{Contingency} = \frac{25,000^{\text{u}}}{\text{Sub-Total Base Bid}} \times 0.10$$

Twenty thousand five hundred dollars

and zero cents.  
In Words

\$ 2500<sup>u</sup>  
In Figures

**STEP 4: TOTAL BASE BID PRICE FOR PART A + B:**

The Total BASE Bid Price reflected below shall be the sum of all the Sub-Total BASE BID and Contingency.

$$\text{Total Base Bid Price} = \frac{25,000^{\text{u}}}{\text{Sub-Total Base Bid Price}} + \frac{2,500^{\text{u}}}{\text{Contingency}} = \frac{27,500^{\text{u}}}{\text{Total Base Bid}}$$

<b>TOTAL BASE BID:</b>
In Words And Figures
<u>Twenty seven thousand five hundred</u> dollars
and <u>zero</u> cents.
In Words
\$ <u>27,500<sup>u</sup></u> In Figures

IT IS THE RESPONSIBILITY OF THE BIDDER TO CHECK ALL THE FIGURES AND AMOUNTS STATED ABOVE. MISCALCULATIONS IN DETERMINING THE TOTAL BID PRICE MAY RESULT IN THE REJECTION OF THE BID PROPOSAL.

The Undersigned states:

1. That he/she has examined the Advertisement, Instructions to Bidders, and the Form of Contract, the Drawings and all parts of the Specifications, and informed himself thoroughly regarding conditions at the Site, and assumes all responsibility for delivering the work complete, for which this proposal is tendered.
2. That, if awarded a Contract, agrees to start work within 7 days of the Borough executing the contract.
3. Since time is of the essence of this contract, the Bidder agrees to fully complete the work described within 26 Smull Avenue Demolition Project, within **Thirty (30) Calendar days.**

Accompanying and as a part of this proposal, in a separate sealed envelope, properly noted as to contents, the Undersigned submits the names of his proposed Subcontractors.

The Undersigned declares that no other person than named herein is interested in this Proposal, and that this Proposal is fair and without collusion or fraud.

**ADDENDA:** The Undersigned hereby acknowledges receipt of the following addenda (if any) distributed by the Architect:

Addendum # \_\_\_\_\_ Dated \_\_\_\_\_

Addendum # \_\_\_\_\_ Dated \_\_\_\_\_

Addendum # \_\_\_\_\_ Dated \_\_\_\_\_

Addendum # \_\_\_\_\_ Dated \_\_\_\_\_

(List all addenda received)

**REJECTION OF PROPOSALS:** The Undersigned understands that the Owner reserved the right to reject any and all proposals.

**LIQUIDATED DAMAGES**

The timely completion of this project is crucial to the success of other pending projects. Since it is impossible to determine in advance what the actual cost of a delay in the completion would cost the Borough of Caldwell, it is agreed that if the project is delayed beyond the time stipulated under this section of the contract the contractor shall pay the Borough of Caldwell **\$250.00 for each day** that the **(26 SMULL AVENUE HOUSE DEMOLITION PROJECT)**, project is delayed, Saturdays, Sundays and Legal Holidays expected.

**CONTRACT:**

If written notice of the acceptance of this Bid is mailed, telegraphed, or delivered to the Undersigned within 30 days after date of the opening of bids, the undersigned will, within 5 days after the date of such notification, Borough Contract. The Undersigned designates as the address to which the above notice may be mailed, telegraphed, or delivered:

Name James Martin

Address 429 River Rd North Plainfield NJ 07031  
(No.) (Street) (City) (State) (Zip)

Telephone No. 201 538 1206

PRINCIPAL:

\_\_\_\_\_  
(Signature) (Date)  
Sworn to and subscribed before on this  
\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary Public Signature

NOTE: The bidder shall copy the following FORM OF PROPOSAL in duplicate. The original and copy are to be notarized. The original must be bound intact within the specification book. Removal of this document shall result in disqualification of bid.