

**OVERSIGHT COMMITTEE MEETING**  
**MUNICIPAL BUILDINGS PROJECT FOR THE BOROUGH OF CALDWELL**  
**MEETING MINUTES**  
February 20, 2024

A Meeting of the Borough of Caldwell's Municipal Oversight Committee for the Municipal Buildings Project was held at 2:04pm on, February 20, 2024 in the conference room located in the Caldwell Firehouse, 32 Roseland Avenue, Caldwell, New Jersey.

**ATTENDEES:** Alex Palumbo, Council President Brown, Councilman Daniolowicz, Lucia Guarini, Tom Tucci, Mike DeCarlo, and Joe Haines from Dassa Haines Architects and Evan Jacobs from Matrix New World.

**OBJECTIVES:** To discuss project updates and ideas for Police Department

**TOPICS OF DISCUSSION:**

**80 Bloomfield Avenue:**

Alex Palumbo said that the Borough is currently waiting for the LOI from the seller.

**Police Department:**

- Joe Haines from Dassa Haines presented the 3 feasibility studies that he worked up for the Police Department on Westville Avenue.
  - Each plan called for a 2-story building, a Sally Port and parking for both the PD and the public.
  - Façade of the building can either be constructed to blend with the residential area or the commercial area, or a combination of the two.
  - Retaining wall/barriers would be constructed to separate property with the neighboring property.
  - Landscaping can be used to help conceal all of the police vehicles
- Evan Jacobs from Matrix New World Engineering said that they will need more information on the property to determine what may be needed on the property in regards to engineering and stormwater.
- Discussion was had on parking in the area as well as the businesses in the are
- It was suggested that the architect take a look at the traffic at this sight during peak hours, and during pick-up and drop-off times for the nursery school.

**Provost Square Culvert and Stormwater Maintenance:**

- Evan Jacobs reported on options for stormwater detention in the Provost Square area.
  - There is an idea of creating a new culvert that would divert the water from the current culvert that is in disrepair. This would require a new culvert entrance so that we can essentially bypass the existing culvert.
  - 2 detention basins can be used or 1 large detention basin
  - Detention basins would go underground where the Borough Hall building is, after it is demolished.
  - The flood storage on the upper portion of Provost Square will need to be water tight.

- The detention basin that is currently under the DPW Garage did not over fill, which is a good thing. It could mean that the culvert is not actually undersized.
- Mike DeCarlo had mentioned that not all of the culvert in discussion is on Borough property so that would be a factor in how we approach the culvert work. May need easements.
- Mr. Jacobs discussed the trajectory of the culvert/stream in the area.
  - Flood Hazard permits will be needed and will be included in the plans.
- Council President Brown had asked about timing for the culvert work, and whether it should be done before or after the building comes down. Mr. Jacobs said that the culvert work should be done sooner rather than later, but first we need to know what the use of the community center building will be.
- Projects will be done as separate projects instead of 1 phased project.

**Library:**

- Joe Haines said that they have not yet brainstormed ideas for the library at this time.
- Evan Jacobs asked if the FEMA Flood Resiliency grant is still in play. It would be a great way to get money for purchase of flood storage materials.

The meeting adjourned at 3:30pm.

Respectfully Submitted,

Brittany Heun  
Deputy Clerk