

BOROUGH OF CALDWELL OVERSIGHT COMMITTEE MEETING

Meeting Minutes

June 21, 2024

A meeting of the Borough of Caldwell Oversight Committee was held at 10:30AM on June 21, 2024 at the Irene Gibbons Health and Human Services Building, 14 Park Avenue, Caldwell, New Jersey.

PRESENT: Alex Palumbo, Council President Brown, Councilman Daniolowicz, Councilman Jurgensen, Tom Tucci, Mike DeCarlo, Joe Haines from Dassa Haines Architects and Evan Jacobs from Matrix New World.

OBJECTIVES: To discuss ideas for a Borough Hall, Municipal Library, and Parking for Provost Square.

TOPICS OF DISCUSSION:

SK-3a Schematic Design (*Joe Haines*):

- **80 Bloomfield Avenue:**
 - First Floor Plan contains the public library, including office space, activity room, reading areas, computer stations, restrooms, etc.
 - The Second Floor Plan contains the Borough Hall Municipal Offices, a lobby area and restrooms.
 - Basement has storage space, an office area and mechanicals.

Joe Haines walked the group through the designs. He said that he will be meeting with the Department Heads soon to get their thought and ideas on it, as well as the library. The library will bring with them a Library Design Consultant to weigh-in on the design as well. Mr. Haines explained that a new exit door will be created on the 1st floor as this use changes will require it. The staircase in the middle of the building does present some design challenges.

Mike DeCarlo informed the group that there is a small detention system under the driveway, which we will have to maintain, as well as the wetlands detention pond on the property.

Evan Jacobs said that the "pond" is classified as wetlands. They want to avoid putting an additional pipe in that area. They can use sewer dye to see where the water is coming from, as well as do field investigations. Mr. Jacobs asked the group if anyone knew where the pumps discharge too.

Joe Haines mentioned that there could be grant money available for energy efficient lighting systems. Sound separation will be installed between the floors.

Engineering Plans for the Provost Square Area:

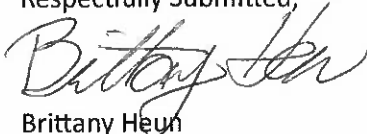
Evan Jacobs walked the group through 2 concept ideas for the parking area at Provost Square.

- **First Design:**
 - Connected upper and lower parking areas
 - ADA parking spaces for upper levels
 - 150 spaces including 6 ADA spaces
 - Dedicated lot for Police Department
 - Additional culvert being created will provide relief for existing culvert
- **Second Design:**
 - None connected parking areas
 - Upper-level ends where current handicap spots are located.
 - Separate parking for Police Department
 - The idea of adding speed bumps to the lot was discussed
 - 156 spaces including 6 ADA spots
 - The idea of adding higher netting around the Baseball field
- **Additional Topics of Discussion Regarding the Provost Square Site:**
 1. Alex mentioned that the Mayor would like to see, in the future, a Gazebo or covered patio at the rear of the Library.
 2. Cost difference between the plans would be about \$155,000
 3. Alex mentioned to Mr. Jacobs that the Council has passed a resolution to add an above ground oil tank in the area for Borough use. He would like to see what his options are for putting in this Provost Square parking area.

PLAN OF ACTION:

- Joe Haines will meet with the Department Heads and Library regarding the 80 Bloomfield Ave plans.
- Cost estimates for both projects will be prepared by the professionals
- Information regarding the FEMA/Insurance money received for the IDA claims, and the Redevelopment balance will be reviewed to see what is available.

Respectfully Submitted,



Brittany Heun

Borough Clerk