

BOROUGH OF CALDWELL
PLANNING BOARD REORGANIZATION MEETING MINUTES
January 10, 2024

A Public Meeting of the Borough of Caldwell Planning Board was held at 7:11PM via electronically, using ZOOM Meetings.

OATH OF OFFICE: The Oath of Office was administered to Councilman Alonso, Mr. Gardner, and Mr. Pocelinko by Mr. Cosgrove, Esq. who was covering for Mr. Trembulak.

ROLL CALL: Mr. Bambrick, Mr. Mihalik, Mr. Gardner, Councilman Alonso, Mr. Pocelinko and Mr. Byrne. Mr. Cosgrove, Esq. was filling in for Mr. Trembulak as Board Attorney. Mr. Schragger from Bright View Engineering and Ms. Reiter from T and M Associates were also present.

ABSENT: Mr. Sandor, Mr. Mescia, Mayor Jones, and Ms. Lightner. Mr. Basta joined at the end of the meeting due to IT issues (approximately 7:20pm).

STATEMENT OF COMPLIANCE

PLEDGE OF ALLEGIANCE

ELECTION OF OFFICERS:

Mr. Gardner made a motion to nominate Mr. Byrne as the Chairperson for the Board, seconded by Councilman Alonso. Upon roll call vote, all attending members voted in the affirmative.

Mr. Byrne was approved to be Chairperson of the Caldwell Planning Board for the calendar year 2024.

Mr. Gardner made a motion to nominate Mr. Bambrick as the Vice Chairperson for the Board, seconded by Mr. Mihalik. Upon roll call vote, all attending members voted in the affirmative.

Mr. Bambrick was approved to be Vice Chairperson of the Caldwell Planning Board for the calendar year 2024.

Mr. Byrne made a motion to nominate Brittany Heun and Kim Conlon as Secretaries for the Board, seconded by Councilman Alonso. Upon roll call vote, all attending members voted in the affirmative. Brittany Heun and Kim Conlon were approved to be Secretaries of the Caldwell Planning Board for the calendar year 2024.

Mr. Gardner made a motion to appoint Mr. Trembulak as the Attorney for the Board, seconded by Councilman Alonso. Upon roll call, all attending members voted in the affirmative. Mr. Trembulak was appointed as the Board Attorney for the Planning Board for the calendar year 2024.

Councilman Alonso made a motion to appoint Bright View Engineering as the Engineers for the Board, seconded by Mr. Bambrick. Upon roll call, all attending members voted in the affirmative. Bright View Engineering was appointed as the Board Engineers for the Planning Board for the calendar year 2024.

Mr. Mihalik made a motion to appoint T and M Associates as the Planner for the Board, seconded by Mr. Bambrick. Upon roll call, all attending members voted in the affirmative. T and M Associates was appointed as the Board Planner for the Planning Board for the calendar year 2024.

APPROVAL OF MINUTES:

The minutes from the December 13, 2023 Meeting were approved.

APPROVAL OF INVOICE:

Ashenfelter, Trembulak, McDonough, Golia & Trevenen invoice #13540 dated December 12, 2023 in the amount of \$875.00 for review of a Drainage Easement for **Application RED21-001 (2)** 4-18 Lane Avenue was approved by the Board.

OPEN TO PUBLIC

There were no public comments or questions.

Mr. Basta asked for a status update for the property located at 4-18 Lane Avenue that had been heard by the Board previously. He stated that he seemed to recall that a Certificate of Occupancy would not be issued unless a revised plan was submitted to and approved by the Board. It was reported that Certificates of Occupancy were issued for individual units that were completed but not for the building as a whole. Mr. Byrne and Councilman Alonso both offered to investigate and provide an update for the Board.

Councilman Alonso made a motion to adjourn the meeting, seconded by Mr. Gardner. The meeting adjourned at 7:28PM.

Respectfully Submitted,

Kim Conlon
Planning Board Secretary