



BOROUGH OF CALDWELL

Resolution No: 3-104

Date of Adoption: March 23, 2021

TITLE:

RESOLUTION AUTHORIZING A PROFESSIONAL SERVICE CONTRACT WITH AZZOLINA & FEURY ENGINEERING, INC. IN AN AMOUNT NOT TO EXCEED \$60,000

Recommended for approval by:

Approved as to form and legality by:

Thomas Banker, Administrator

Title:

Whereas, the Local Public Contracts Law (N.J.S.A.11-1 et seq.) provides that contracts for professional services may be negotiated and awarded by the governing body without public advertising for bids; and

Whereas, the Borough of Caldwell (the "Borough") wishes to engage the services of Azzolina & Feury Engineering, Inc.(A & F") for the provision of professional planning services related to the amendment of its Redevelopment Plan,; and

Whereas, the Borough Administrator has solicited a proposal from A & F for such services and has negotiated with A & F terms and conditions that are appropriate to the needs of the Borough;

Now Therefore Be It Resolved By The Mayor And Council Of The Borough Of Caldwell New Jersey That:

1. The proposal of A & F which is attached to and made part of this resolution are hereby accepted by the Borough as the basis of a contract for the provision of those services by A & F; and
2. The Borough Administrator is hereby authorized and directed to enter into an agreement with A & F for the provision of the services described in the attached proposal; and
3. The maximum amount authorized to be paid to A & F pursuant to such agreement is sixty thousand dollars (\$60,000); and
3. The Borough Attorney is hereby authorized and directed to prepare an appropriate form of contract to allow A & F to perform the services and receive the compensation set forth in the attached proposals; and
4. The award of this contract is subject to and conditioned upon the provision by the Chief Financial Officer of the Borough of a certification of the availability of funds sufficient to provide for payment of the contract; and
5. The Borough Clerk is hereby authorized and directed to cause such notices as are required by statute to be provided in the form as required by such statutes for the award of contracts of this type.

RECORD OF COUNCIL VOTE

_____ presented the following resolution - Seconded by: _____

COUNCIL MEMBER Yes No Absent Abstain COUNCIL MEMBER Yes No Absent Abstain

Schmidt					Lace				
Rodgers					DePalma-Iozzi				
Cole					Gates				

Brittany Heun, Deputy Clerk

John Kelley, Mayor



AZZOLINA & FEURY ENGINEERING, INC.

Professional Engineers and Land Surveyors

30 Madison Avenue, Paramus, NJ 07652 • (201) 845-8500 • Fax (201) 845-3825
110 Stage Road, Monroe, NY 10950 • (845) 782-8681 • Fax (845) 782-4212

gbeckmeyer@beckmeyerengineering.com

March 10, 2021
Revised 3-21-2021

Glenn Beckmeyer, PE
Borough of Caldwell
Caldwell Provost Square Redevelopment

Re: Caldwell Provost Square
Borough of Caldwell
Our File No. 12135

Good Afternoon,

Pursuant to your request, we have prepared the following proposal for Surveying Services relative to the above referenced property. Per our recent discussion, the large scope of work would necessitate a completion date of May 7th, 2021, assuming the contract is awarded at the March 23rd meeting so the work can commence. This proposal will satisfy all conditions for the project laid out in the email from Mr. Beckmeyer to our office, received by Jim Azzolina on Thursday, February 25th, 2021 and additionally will include the items requested to be added to the proposal in a follow up email dated March 17, 2021. Said scope of services shall include the following:

I. Prepare Certified Survey

- Obtain maps and deeds of record, run field traverse locating all physical boundary line information, structures, including houses, garages, decks, fences etc. located on the physical properties or within the noted overlap as listed in the above referenced email.
- Analyze field information and maps of record and establish outside boundaries of property.
- Prepare certified survey to be used as base map for the site plan.

II. Topographic Survey

- Obtain topography in the field including location of all structures, trees over 6" in diameter, utilities, sanitary sewers, drainage systems within 100 feet of property, immediate adjacent dwellings (if required), first floor and garage floor elevations, curbs, pavement and all other physical features.
- Plot field work and prepare topographic survey to be utilized in conjunction with the certified survey to be used as the basis of the site plan.
- Subsurface utilities shown shall be in accordance with field mark out at time of field survey. If required it shall be the client responsibility

to coordinate with appropriate utility companies prior to field survey to schedule a mark out.

Our fee for Items I & II shall be \$ 53,500.00

The client is advised that the above scope of services does not include the following:

- Offsite drainage studies
- Geotechnical studies
- Environmental impact studies
- Environmental investigations and/or remediation
- Wetlands delineation
- Printing or mailing fees
- Retaining wall design over 4 feet in height

We do not anticipate these services to be required; however, if needed, fees for the same shall be provided.

It shall be understood that if any extraordinary work is required that cannot be foreseen at this time (i.e., major revisions required by the Borough, Architect or Client), the same shall be billed on an hourly basis as an extra, in accordance with the attached fee schedule. Revisions and/or additions to the Site Plan are not included in this proposal. If revisions or modifications are requested or required they shall be billed on separate within accordance of the attached fee schedule.

The proposal shall include prints of 10 complete sets of plans or maps; if additional copies are required they shall be billed separate at a rate of \$5.00 per sheet. Any requests for electronic copies of prepared plan shall be done in writing.

Payment shall be made in full upon delivery of the plans.

Thank you for the opportunity to submit this proposal to you. Should you have any questions regarding this matter, do not hesitate to contact me.

Very truly yours,

AZZOLINA & FEURY ENGINEERING, INC.

James P. Azzolina III

James Azzolina III

Authorized and Approved by

Date

(type or print name)

Phone Number

AZZOLINA & FEURY ENGINEERING, INC.

**30 Madison Avenue
Paramus, New Jersey 07652
(201) 845-8500 ~ Fax (201) 845-3825**

Fee Schedule for Engineering Services

Effective March 1, 2020

Surveyor	-	\$ 85.00 per hour
Analyst/Surveyor	-	\$100.00 per hour
Inspector	-	\$100.00 per hour
Engineering Technician	-	\$105.00 per hour
CAD Technician	-	\$112.00 per hour
Designer	-	\$117.00 per hour
Sr. CAD Technician	-	\$117.00 per hour
Survey Analyst	-	\$125.00 per hour
Project Engineer	-	\$130.00 per hour
Project Coordinator	-	\$135.00 per hour
Professional Engineer	-	\$160.00 per hour
Chief Engineer	-	\$165.00 per hour
Principal	-	\$167.00 per hour