

***Caldwell Board of Health
January 9, 2024 - Minutes***

Barbara Buechner provided the Oath of Office to Lisa Gates, Maria Rogers and Kristen Gerard before the meeting started.

Call to Order: President, Betty Sullivan, called the regular meeting of the Caldwell Board of Health to order at 6:24 p.m. via teleconference ZOOM.

Roll Call: Present: Lisa Gates, Betty Sullivan, Lila Kurzum, Patty Landon, Maria Roger, Phylis Kent, Maya Lordo, Health Officer, Barbara Buechner and Maria Burak.

Absent: none

Announcement of the Presiding Officer: President, Betty Sullivan, stated that adequate notice of the meeting had been given by posting the notice on the bulletin board and in writing to all official newspapers and to all persons requesting notice.

Approval of Minutes: A motion was made by Maria Rogers and seconded by Lisa Gates to approve the December 12, 2023 minutes with on correction. All agreed. The correction was that Maria Rodger was in attendance at the meeting. In addition, Maria Rogers voted to approve the contract with Bloomfield Health Department for five years.

Any Citizen wishing to be heard: There was no response to this call of action.

Reorganization of Board of Health: Betty Sullivan stated that we needed to reorganize the Board for 2024. Betty turned the meeting over to Patty Landon who opened the nominations to the floor for President of the Board of Health. Patty nominated Betty Sullivan for President. There being no other nominations, and Betty accepting the nomination, the Board elected Betty Sullivan by acclaim to the position of President of Board of Health. Patty Landon then opened up nominations for Vice President to the floor. Patty Landon nominated Lisa Gates for Vice President. There being no other nominations, and Lisa accepting the nomination, the Board elected Lisa Gates to the position of Vice President of the Board of Health. All agreed. She then opened the nominations to the floor for Secretary of the Board. Patty nominated Maria Burak as Secretary of the Board. There being no other nominations, and Maria Burak accepting the nomination, the Board elected Maria Burak to the position of Secretary to the Board of Health. All agreed. Patty Landon turned the meeting back over to Betty Sullivan.

Betty asked the Board to review the meeting dates for 2024. A motion was made by Maria Rodgers and seconded by Lisa Gates to approve the 2024 meeting dates. All agreed. Betty asked the Board to review the By-laws. A motion was made by Patty Landon and seconded by Phylis Kent Joseph to approve the 2024 Bylaws.

Old Business: Betty Sullivan stated that the contract with Bloomfield Board of Health was approved for a 5-year period. Betty Sullivan stated that our Animal Control Contract will expire at the end of 2024. Betty Sullivan Maria to send out the 2024 Roster of board members and to update our web page with the new members. Maria stated that she can now update the website as needed. Betty Sullivan about the new Greek restaurant and if the plans were approved. Maria Burak stated that we are waiting for their revised plans since there was an issue with a hand sink. Betty Sullivan asked about updating Channel 35 and if we can add information about the website and the Nixel system. Betty Sullivan asked Maria Burak to make sure that the Rabies Clinic in on Channel 35, our website as well news outlets.

New Business: Maria Burak presented the 14 Food License Applications for 2024 for approval. A motion was made by Patty Landon and seconded by Kristen Gerard to approve the food licenses as presented. All agreed. Maria Burak presented 8 Public Establishment Licenses for 2024 for approval. A motion was made by Maria Rogers and seconded by Patty Landon to approve the public establishment licenses as presented. All agreed. Maria Burak presented a Day Care License for First Presbyterian Day Care for approval. A motion was made by Patty Landon and seconded by Phyllis Kent to approve the day care license for First Presbyterian Church. All agreed. Maria Burak presented a vending machine license application for Mount Saint Dominic for approval. A motion was made by Lisa Gates and seconded by Maria Rogers to approve the vending machine license for Mount Saint Dominic Academy. All agreed.

Health Report: Maya Lordo presented the December Health Reports. She noted that Fortes Pizzeria and Hong Kong had storage issues with their inspection. Maria stated that all of the Covid tests have been distributed and she would like to obtain additional ones. Maya will drop off more tests this week. Maya stated that there is a Covid 19 webinar on January 22, 2024 that members can attend. In addition, her department is providing vaccines for children who are low income with no insurance. May Lordo also stated that once the new building opens Bloomfield will provide chronic disease screenings like blood pressure.

Adjournment: The meeting adjourned by acclim at 7:03 p.m. The next meeting will be held on February 13, 2024 at 6:15 p.m. via zoom.

Submitted by: Maria Burak